

**PARISH POLICE JURY
REGULAR MEETING
November 26, 2018
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

Vice-President:	Joseph Parker, Sr
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan Adam Probst, Whest Shirley and Tommy Tiffey
Absent:	Jerry Beatty and Jimmy Wilkinson
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Dunbar
Pledge of Allegiance:	Mr. Probst

Old Business: None

A motion was made by Mr. Dunbar seconded by Mr. Probst to approve the minutes of the regular meeting of November 13, 2018 as mailed. Motion carried.

Quotes for Workers' Comp Insurance were received from Keith Walley of United Insurance Agency and David Bush of Arthur Gallagher Inc. Mr. Walley secured a quote from LUBA for \$37,218 and Mr. Bush secured a quote from Travelers Companies for \$33,428. A meeting was held with the Finance Committee to review the quotes received. On a motion by Mr. Shirley seconded by Mr. Probst a motion was made to move forward with Travelers for coverage in 2019. Motion carried unanimously.

Discussion was held regarding the purchase of a dozer. At a previous meeting Mr. Parker had secured a motion to purchase from Caterpillar as the lowest bidder. Due to changes in specs and information, Mr. Parker seconded by Mr. Probst rescinded the previous motion. Quotes were re-reviewed. H&E Equipment and Caterpillar provided the two lowest quotes. H&E quoted a price of \$114,329.76 with a 12 month warranty, while Caterpillar quoted a price of \$127,506.80 with a 36 month warranty. A motion was made by Mr. Dunbar seconded by Mr. Tiffey to purchase from Caterpillar due to the longer warranty offered. Motion carried unanimously.

Final payment and closeout documents were received from Mr. Fred Bennett of Architecture Associates and Mr. Mark Carter, Jr. of Wilmar Construction. On a motion by Mr. Probst seconded by Mr. Tiffey a motion was made to approve the final payment and closeout documents. Motion carried.

A list of previous cited ordinance violations were distributed to the Jurors for updates and review. The Jurors will submit an updated list at the next meeting. No action taken by the Jurors.

A letter was received from Ms. Amanda Taylor requesting the renewal of the appointment of Ms. Jackie Young to the Library Board. Mr. Parker stated that Ms. Young's position did not expire until 12/31 and would be reviewed at the next meeting. No action taken by the Jurors.

Surplus and broken equipment was discussed. The shed at the Courthouse contains a surplus of furniture and equipment from the Old Courthouse and the barn has several items that could be disposed of or held for bidding. A motion was made by Mr. Tiffey seconded by Mr. Shirley to have Mr. Pugh for the Barn and Ms. Burley for the Courthouse secure a list of items to be disposed or held for bid at a later date. Motion carried.

Upon a motion by Mr. Tiffey duly seconded by Mr. Cook, the following resolution was offered to-wit:

RESOLUTION 2018-018

WHEREAS, The Lake St. John Waterworks is in need of funds to purchase updated meters and software for use by their work force for the purpose of replacing aged meters, updating means of monitoring leaks and usage, and provide customers with the ability to view water usage;

WHEREAS, the Lake St. John Waterworks does not have sufficient funds for the purchase of this equipment but has dedicated funds to purchase the software;

WHEREAS, the Lake St. John Waterworks will also use this equipment to aid in the relief of repair costs;

NOW, THEREFORE, BE IT RESOLVED that the Concordia Parish Police Jury did in regular session convened does hereby request funding through a CWEF 2018-2019 grant to fund the purchase of this much needed equipment;

BE IT FURTHER RESOLVED, that the President of the Concordia Parish Police Jury, Jimmy Wilkinson or any successor thereto, is hereby authorized to sign any and all documents needed to procure this grant and for the administration of the grant.

THE VOTE BEING:

YEAS 7

NAYS 0

ABSENT 2

ABSTAIN 0

MOTION CARRIED AND THIS RESOLUTION WAS DECLARED ADOPTED ON THIS 26th DAY OF NOVEMBER, 2018

Joseph Parker, Sr.
Vice-President

Sandi T. Burley
Secretary-Treasurer

Open projects of the Parish were next on the agenda. The following updates were provided:

Brushy Bayou: A meeting was held on November 15th in Baton Rouge with GOHSEP staff. The purpose of the meeting was to discuss the changes in estimated costs, a revised BCA (benefit cost analysis), and review of documents, status, and scope of the project. Based on revised calculations, the

project is now estimated to cost \$7.4 million to complete. Documentation is being gathered to support a recalculation of the BCA in order to receive the additional funding needed. All permit and supporting documentation has been sent to USACE for approval. Mr. Austin Lipsey is working on documents needed for right of ways and easements needed to move forward in Phase II.

ADA Lift: The ADA lift is installed and operational. Close out documents were approved in a previous motion of the meeting.

Courtroom Renovations: An email was sent to Mr. Lee with the FP&C department in Baton Rouge on the status of the review of the project and the approval needed to move forward. No response had been received at the time of the meeting.

Washington Heights Sewer: Denmon Engineering has begun advertising for bids. Bids will be opened on December 18th at 11 am in the Parish Meeting Room. Construction is expected to start by February and an expected completion date of July 2019.

Under Ordinance Violations a motion was made by Mr. Dunbar seconded by Mr. Probst to have Mr. Ed Williams of 503 Caroline Avenue cited for ordinance violation of his backyard of property being Lot 6 of Freeman Road. Motion carried.

Mr. Dunbar also asked in a motion to send a letter to the Sheriff's Office to cite violators for parking on the shoulders of the roads causing traffic flow issues in the Concordia Park area. Motion seconded by Mr. Cook and carried unanimously.

Under the Secretary / Treasurer's Report, Ms. Burley asked the Finance Committee to set a date for budget review. A date of December 5th at 3 pm was scheduled. The Safety Meeting was discussed and a date will be determined for the second week of December. The barn's last full day will be December 13th. The material and chemical bids will be opened at 4 pm on December 10th, presented to the Public Works committee for action at the December 10th meeting.

There were no occupational licenses or alcohol permits to approve.

Under the Superintendent's Work Requests the following was approved on a motion by Mr. Dunbar seconded by Mr. Probst:
36" x 40' culvert for Westside Drive; 15" x 30' culvert for Poole Road, Monterey.
Mr. Dunbar discussed limbs needing picked up at 916 Mooseodge and 175 & 181 Concordia Park.
Motion carried.

Work orders since the previous meeting were distributed and discussed. No action was taken by the Jurors.

Under Correspondence and Public Comment, the agenda for 11/27 meeting of Riverland Medical Center, the minutes of the 10/16 meeting of Water District #1, and the 11/8 minutes of the Recreation District #3 were distributed.

There being no further business to discuss, a motion was made by Mr. Dunbar seconded by Mr. Probst to adjourn. Motion carried.

Sandi T. Burley, Secretary / Treasurer