

**PARISH POLICE JURY  
REGULAR MEETING  
November 13, 2018  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan Adam Probst, Whest Shirley and Tommy Tiffie
Absent:	Jerry Beatty and Joseph Parker, Sr.,
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Cook
Pledge of Allegiance:	Mr. Probst

Old Business: None

A motion was made by Mr. Probst seconded by Mr. Shirley to approve the minutes of the regular meeting of October 22, 2018 as mailed. Motion carried.

A motion was made by Mr. Cook seconded by Mr. Probst to ratify the October purchase orders and bank statement reconciliations. Motion carried.

6:05 pm Mr. Dunbar arrives.

Mr. Wilkinson introduced Mr. Larry Walters of IBTS to discuss proposed rate changes to the agreement between IBTS and the Parish. Mr. Walters explained that the contract was changed to renew every two years instead of automatically renewing. The Personnel Committee met to discuss the changes prior to the meeting. A motion was made by Mr. Shirley seconded by Mr. Tiffie to submit the reviewed rate changes to Mr. Walters and have IBTS resubmit the requested changes to the committee. Motion carried.

The Personnel Committee also met to discuss the employee health insurance and the increase in premiums incurred based on prior year's usage. A motion was made by Mr. Tiffie seconded by Mr. Probst to leave the health insurance the same, with the Parish absorbing the difference. Motion carried.

Discussions ensued about the open positions at the barn due to changes in staffing. Mr. Pugh was asked what positions he felt needed to be filled to operate efficiently. Mr. Pugh stated that a heavy equipment operator with CDLs for the drainage department was most needed. A motion was made by Mr. Tiffie seconded by Mr. Dunbar to advertise for a heavy equipment operator. Motion carried.

A letter was received by Delta Bank to once again hold the Christmas GRITS on the grounds of the Old Courthouse. All activities will be held outside and a hold harmless for any injury or damages was included. On a motion by Mr. Shirley seconded by Mr. Probst, permission to Delta Bank to hold the event at the Old Courthouse was granted unanimously.

Prior notice had been received by the Atchafalaya Commission of an open seat left vacant by the stepping down of Mr. Glen McGlothlin. Applications were sought for the open position. Ms. Linda Gardner had previously served on the commission and submitted her request to be appointed to the board. On a motion by Mr. Probst seconded by Mr. Jernigan and carried unanimously, Ms. Gardner was appointed to the commission.

Open projects of the Parish were next on the agenda. The following updates were provided:

Brushy Bayou: All permit and supporting documentation has been sent to USACE for approval. Mr. Austin Lipsey is working on documents needed for right of ways and easements needed to move forward in Phase II. An updated contract between JKS and CPPJ has been completed and submitted to GOHSEP. A meeting is scheduled in Baton Rouge with GOHSEP, JKS, CPPJ, and Mrs. Malone to review the documents to complete Phase I and move forward with Phase II. A revised project cost estimate and benefit cost analysis is also being prepared to submit and review at this meeting.

ADA Lift: The ADA lift is installed and operational. A cite review was conducted with Mr. Bennett and Wilmar Construction to review areas allowing for moisture and any remedies. There has been no further report of issues with moisture.

Courtroom Renovations: FP&C has received the annual request to continue allocation of monies to the project. All documents have been received by Mr. Lee with FP&C to review. The Parish is waiting on approval of the submitted documents and a letter to proceed from the state.

Washington Heights Sewer: The letter from LCDBG has been received by the Parish that all documents and permits have been reviewed and approved. The Parish has received approval to start the bidding process. Denmon Engineering and Government Consultants will be overseeing the bidding process. There is no further action needed by the Parish at this time.

Under Ordinance Violations the Jurors reviewed the process of blighted and condemned property with Mr. Walters of IBTS. No new violations were reported.

Under the Secretary / Treasurer's Report, Ms. Burley asked the Finance Committee to meet during the first week of December to review the proposed 2019 budget. The Safety Meeting was discussed and a date will be determined for the second week of December. The barn's last full day will be December 13<sup>th</sup>.

There were no occupational licenses or alcohol permits to approve.

Under the Superintendent's Work Requests the following was approved on a motion by Mr. Tiffie seconded by Mr. Jernigan:  
62 tons limestone – BJ, Sage, Stephens Road; 14 yards pitrun – Finley Road; 56 yards pitrun for Phillips Field; 42 yards wash rock for Poole Road, Ferriday; 14 yards wash rock for Calkins Road. Motion carried.

Work orders since the previous meeting were distributed and discussed. Jurors discussed calls about limb pick up. Residents should bundle the limbs appropriately for pick up. Mr. Dunbar asked Mr. Pugh to clean the debris in the ditches behind Concordia Park when the weather permits. No further action taken by the Jurors.

Under Correspondence, the agenda for 11/8 Concordia Recreation #3 meeting and Riverland 10/30 meeting agenda were distributed. A motion was made by Mr. Dunbar seconded by Mr. Probst to send a letter to all boards and committees to send their meeting minutes in addition to the agendas to the Parish office for distribution to the Jurors.

There being no further business to discuss, a motion was made by Mr. Dunbar seconded by Mr. Probst to adjourn. Motion carried.

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Sandi T. Burley, Secretary / Treasurer