

**PARISH POLICE JURY  
REGULAR MEETING  
NOVEMBER 12, 2019  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Joseph Parker, Sr., Jimmy Jernigan, Whest Shirley
Absent:	Jerry Beatty, Adam Probst, Tommy Tiffie
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Shirley
Pledge of Allegiance:	Mr. Probst

1) Invocation, pledge, and roll call of members

2) A motion was made by Mr. Shirley seconded by Mr. Parker to approve the minutes of the regular meeting of October 28, 2019 as mailed. Motion carried.

3) A motion was made by Mr. Shirley seconded by Mr. Parker to ratify the purchase orders and bank statements as presented. Motion carried unanimously.

4) Committee reports were next presented.

The Public Works Committee met early to open and read into record – Solid Waste Proposals, Chemical Bids, Material Bids, and RFQs for Grant Management and Administration. A motion was made by Mr. Parker to take all bids and proposals under advisement. The motion was seconded by Mr. Cook and carried unanimously. Under discussion, Mr. Wilkinson discussed that with the current solid waste proposals received the Parish can expect an estimated \$167,000 annual savings. The solid waste service is provided under the sales tax which also funds drainage and highways. With the proposed savings, more funding can be allocated to drainage and highways in the Parish.

Finance Committee Meeting was held at 8 am on November 12<sup>th</sup> to review the proposed 2020 budget. A motion was made by Mr. Shirley and seconded by Mr. Cook to declare and open the public review period for public comment and publish in the official journal per statute. Motion carried unanimously.

5) Electrical work needed in the Assessor's Office to provide more outlets and electrical panel to support the electrical components was discussed. The Assessor's Office had obtained three quotes for a new panel and outlets needed. Each of the quotes were discussed. Mr. Jernigan discussed the difference in the information provided. A request was made to have each of the quotes list a detailed scope of work, size of panel to be installed, and an itemized list of components (outlets) needed. No further action taken.

6) A motion was made by Mr. Jernigan seconded by Mr. Parker to approve the request for payment to Wilmar Construction under Application No. 1 in the amount of \$5,342.00 for preliminary work done under the courtroom renovation project. Motion carried unanimously.

7) Requests for board appointments were received from Concordia Fire District #2 and Recreation District #1. A motion was made by Mr. Jernigan seconded by Mr. Parker to table the appointments until the boards had properly advertised to the public for application to fill the open seats. Motion carried unanimously.

8) A letter of intent from Pinell & Martinez to conduct the annual audits was received. Discussion on quarterly review was also held. Previously, a quarterly audit review was approved. Ms. Burley explained due to the time frame in which the actual audit is conducted, a bi-annual review is more prudent. A motion was made by Mr. Shirley seconded by Mr. Cook to approve the letter of intent and approve a bi-annual audit review. Motion carried unanimously.

9) A motion was made by Mr. Parker seconded by Mr. Cook to approve the MASA membership for 2020-2022. Motion carried unanimously.

10) Resolution 19-027 was offered. Ms. Burley explained that the Parish is eligible to make one application under CWEF for the appropriate entities. A grant application combining the requests of Concordia Waterworks and Lake St. John Waterworks had been completed. A resolution of support from the Jurors is required as part of the application process. A motion was made by Mr. Parker seconded by Mr. Cook to adopt the resolution. Motion carried unanimously. (See addendum for Resolution 19-027.)

11) Projects of the Parish were next discussed.

Brushy Bayou: A revised CEA with the Fifth Levee District is also being completed for adoption by the Fifth Levee District. The intent is to try to have a complete and adopted CEA before year end to continue moving forward.

Courtroom Renovations: Courtroom renovations are on schedule. Wilmar Construction has completed demolition and is working on sheetrock installation and construction components. The project is scheduled to be completed by January 31, 2020.

Washington Heights: The Parish received notice from the notice to proceed from Delta Regional Authority. A Notice to Proceed from the Parish had just been issued to JABAR. JABAR will begin mobilization to start the project as weather allows.

Vidalia Canal: Mr. Dunbar discussed the grass issues in the canal on both sides of Logan Sewell Road. He felt that the long neck cutter could do the job. Discussion about techniques ensued. Concerns of preventing erosion and the dynamics of being able to spray the canal adequately were key. Mr. Wilkinson asked to look into having a marsh buggy with a trackhoe feature researched. He asked Mr. Guillory to reach out to locally owned Rig Masters to discuss possible solutions.

12) Ordinance Violations of the Parish were next discussed. Mr. Jernigan asked that the lots on Luttrell Road be placed on work orders for clean-up. Owners were notified and no action had been taken to control the lots. Mr. Dunbar asked for some reclaim to put on a work order for reclaim on Rountree. A motion was made by Mr. Parker seconded by Mr. Dunbar to send the appropriate parties a letter to repair Lincoln Road. A bond has been placed with the Parish; however the current state of the road is concerning for safe travels. Motion carried unanimously.

13) Under the Secretary/Treasurer's report, Ms. Burley announced that the Jurors had been invited to the annual Kisatchie Delta Membership Meeting. Ms. Burley has been asked to speak on the Washington Heights project. FEMA will be back on Thursday to follow up on the Disaster Recovery work. Also, a meeting is scheduled for Friday to discuss the Watershed Initiative and prepare a written statement during the public comment period. Concordia is one of the few parishes who have been expelled from the grant project due to the qualifications to be included in all disaster declarations over a pre-determined time frame. While Concordia Parish was not included in only one of the declarations the financial amount and the impact on those effected cumulatively surpass those parishes that are included in all declarations.

14) There were no Occupational Licenses to approve.

15) Superintendent's work orders were next discussed. A motion was made by Mr. Shirley seconded by Mr. Cook and carried unanimously to approve the following:

Washrock – 15 yards Passman Road, 21 yards Emfinger Road

Mr. Jernigan requested 14 yards on Sanson Road and 14 yards on Duck Road.

Discussion was also held about stockpiling limestone with the remaining fund allocations before year end.

A previous motion to allocate funds for a culvert in Washington Heights was discussed. Mr. Guillory explained that the previous size was not large enough to resolve the problem. An additional four feet was needed. A motion was made by Mr. Jernigan seconded by Mr. Cook to approve the purchase of a 50 foot culvert – 2 – 25 foot lengths with appropriate connections in the amount of \$8,064.38. Motion carried unanimously.

Mr. Dunbar asked Mr. Guillory to check on a culvert on Freeman Road. Mr. Wilkinson asked about the status of the crack sealer machine. Mr. Guillory stated that it needed cleaning out to get it ready. Mr. Wilkinson had also discussed that previously the Public Works Committee had met to address the need for Friday/Saturday work. If there are no volunteers, then the work days can be mandated and rotated out among staff.

16) Work orders of the parish were next reviewed. No action taken.

17) Under correspondence, Mr. Jernigan made a motion seconded by Mr. Shirley and carried unanimously to advertise for a public hearing for a 25 mph speed limit on Temple Road.

Mr. Wilkinson discussed the response received from the Wildlife and Fisheries that the Little Cross Bayou weir has been lowered 4 feet. Discussion was held to get JKS to check and report the findings and if adequate work was done.

Also distributed to the Jurors were:

Hospital Board: 9/24 Meeting Minutes

13) There being no further discussion, a motion was made by Mr. Dunbar seconded by Mr. Shirley to adjourn. Motion carried unanimously.

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Sandi T. Burley, Secretary / Treasurer

Upon a motion by Mr. Parker duly seconded by Mr. Cook, the following resolution was offered to-wit:

**RESOLUTION 19-027**

**WHEREAS**, the Concordia Waterworks District is in need of funds to build a by-pass around the clarifiers to pump water to the prefiltration tank when clarifiers are down; and to also implement SCADA controls for 24/7 monitoring of the water plant.

**WHEREAS**, the Lake St. John Waterworks is in need of funds to purchase updated meters and software for use by their work force for the purpose of replacing aged meters, updating means of monitoring leaks and usage, and provide customers with the ability to view water usage;

**WHEREAS**, both water districts do not have sufficient funds for the purchase of this equipment in which to provide better control measures to their systems;

**WHEREAS**, the Concordia Waterworks District improvements will affect all 2,211 households serviced by the water plant

**WHEREAS**, the Lake St. John Waterworks will use the upgraded equipment to aid in the relief of repair costs and expedited monitoring of any issues to water lines;

**NOW, THEREFORE, BE IT RESOLVED** that the Concordia Parish Police Jury did in regular session convened does hereby request funding through a CWEF 2019-2020 grant to fund the purchase of this much needed equipment;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to Representative Andy Anders and Senator Neil Riser for a letter of support;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be submitted with the CWEF grant application to the Division of Administration to show support of this project by the Concordia Parish Police Jury;

**BE IT FURTHER RESOLVED**, that the President of the Concordia Parish Police Jury, Jimmy Wilkinson or any successor thereto, is hereby authorized to sign any and all documents needed to procure this grant and for Sandi Burley, Secretary/Treasurer or any successor thereto is hereby authorized to sign and submit all documents needed for the administration and reporting requirements of the grant.

**THE VOTE BEING:**

**YEAS 6    NAYS 0    ABSENT 3    ABSTAIN 0**

**MOTION CARRIED AND THIS RESOLUTION WAS DECLARED ADOPTED ON THIS 12<sup>th</sup> DAY OF NOVEMBER, 2019**

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Jimmy Wilkinson, President

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Sandi T. Burley, Secretary/Treasurer