

**PARISH POLICE JURY
REGULAR MEETING
September 10, 2018
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

Vice - President:	Joseph Parker, Sr
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan, Adam Probst, and Red Tiffie
Absent:	Jerry Beatty, Jimmy Wilkinson, Whest Shirley
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Cook
Pledge of Allegiance:	Mr. Probst

Old Business: None

A motion was made by Mr. Tiffie seconded by Mr. Probst to approve the minutes of the regular meeting of August 27, 2018 as mailed. Motion carried.

A motion was made by Mr. Jernigan seconded by Mr. Probst to authorize Mr. Wilkinson as President to sign a “Class Action Opt-in” agreement to enter into a class action lawsuit with other parishes for PILT (payment in lieu of taxes) owed to Concordia Parish between years 2015 to 2017. Motion carried unanimously.

A motion was made by Mr. Tiffie seconded by Mr. Jernigan to allow the LSU Ag Center to hold its annual 4-H Pet Show on the grounds of the Old Courthouse on October 13, 2018. A hold harmless declaration was included with the request. Motion carried unanimously.

A motion was made by Mr. Tiffie and seconded by Mr. Cook to ratify the purchase orders and bank statement reconciliations. Mr. Jernigan questioned the electric bill for the Old Courthouse. Security and flood lights still remain on due to liability and insurance requirements. There has also been an overall increase in utility rates. The usage will continue to be monitored. Motion carried unanimously.

The Jurors received a third quote from Verizon Fleetmatics for GPS systems that are currently being tested. The trial period is almost over and a decision is needed. A cost was presented to the Jurors on renting the equipment and services versus buying the equipment outright and paying a monthly service fee. A motion was made by Mr. Jernigan seconded by Mr. Probst to buy the equipment outright and pay the monthly service fee. The quote provided services for thirty vehicles/equipment. The Parish would be able to add or delete services without penalty. The funds are already allocated in the budget to move forward. Motion carried unanimously.

A motion was made by Mr. Cook seconded by Mr. Tiffie to remove the topic of Election Ballot from the agenda. Motion carried.

Open projects of the Parish was next on the agenda. The following updates were provided:
Brushy Bayou: The 404 Permit has been sent to the levee board and GOHSEP for review. The 404 and 408 permits along with the wetland mitigation and easements are the remaining steps of Phase I. Once all is approved, a request for Phase II will be initiated. Brant Jones of JKS spoke on time frames, estimating October 31st before permits would be received and January 31st for the end of Phase I required steps and items. The goal is to start bidding by mid-March 2019 for Phase II.

ADA Lift: A final punch list was conducted on Friday, September 7th with Wilmar Construction and Fred Bennett, Architect. After the punch list is completed and the lift has gone through the necessary calibration steps, we can then offer it for public use. Discussion ensued about closing the side doors of the courthouse and re-directing traffic to the front entrance only. This would alleviate some of safety concerns by having the side doors accessed only by those with access key cards.

Courtroom Renovations: Ms. Burley had been in contact with Mr. James Lee in Baton Rouge over the capital outlay project and Mr. Joe Brocato, the architect for the project. Designs were sent to Mr. Lee to review, however the review cannot be conducted or completed until a cost estimate and manuals are sent. Through email correspondence with Mr. Brocato, he stated that these should be completed mid-week. Discussion ensued from the Jurors of their disappointment in the delay of the project. A motion was made by Mr. Tiffie seconded by Mr. Probst to have the DA intervene should Mr. Brocato not have the much needed documents by Friday, September 14th to Mr. James Lee, copying the Parish. Motion carried.

Washington Heights Sewer: Mr. Oliver Schulz, Parish Planner, Mr. Brian Harrell, staff of the Concordia Sewer District and Mr. Wilkinson met Wednesday, September 5th to review the designs of the Washington Height sewer lift and discuss the overall project. The designs and cost estimates have been sent to the LCDBG office as of Friday, September 7th. Two obstacles are posing delays. The first is a response is needed from the Oklahoma Tribe of the Choctaw Indians due to their request for more information during the environmental review. The second pertains the ownership and act of donation Mr. Kenneth Hudnall and Ms. Margaret Hudnall are both willing to provide to the Parish to keep the project moving forward. Ms. Burley is working with Ms. Lauri Boyd of the DA's office to conduct a title search and sequence of events of the transitions of the land and sewer pond in order for the act of donation to be legal and accurate.

Vidalia Canal: Spraying will begin after the FDA has lifted the restriction on the chemicals mid-September and as the weather permits.

Under Ordinance Violations, Mr. Dunbar asked of the status of the notice of Mr. Jerome Davis on Freeman Road. Ms. Burley stated she would provide the status of the notice and all relative documents to him after the meeting. Mr. Dunbar then inquired about having a third party cut and clean the site by going out on bids. Discussion also ensued regarding the Police Jury is still responsible for the actions of a third party hired to do work for the Parish. Ms. Burley reminded the Jurors that there is no budget allocation to hire a third party to clean sited property and that any costs would not be placed on the tax roll until 2019. No action was taken by the Jurors.

Under the Secretary/Treasurer's Report, Ms. Burley reminded the Jurors of the upcoming Region 8 meeting hosted by Catahoula Parish on September 20th. All Juror and their spouses have been registered to attend. Ms. Burley also gave the courtesy to let the Jurors know she would be out of the office on Friday for a family matter.

Under a motion by Mr. Probst seconded by Mr. Cook the following occupational and alcohol permits were approved unanimously by the Jurors:

- Spokane Resort LLC – Occupational License & Alcohol Permit – 4269 Hwy 568, Ferriday
- Frozen Spokane – Occupational License & Alcohol Permit – 4269 Hwy 568, Ferriday

Under the Superintendent's Work Requests the following was approved on a motion by Mr. Probst seconded by Mr. Dunbar:

76 yards of pitrun on Eagle Road; clean ditches in Panola Woods; Beaver Dam in Monterey

Mr. Parker requested a stop sign on Anderson Road but per Mr. Pugh this was a state issue. On a motion by Mr. Cook seconded by Mr. Dunbar motion carried to contact the state DOTD for a stop sign for Anderson Road. Discussion of the spraying still needed in the parish was also discussed. The part time spraying had submitted his resignation notice as of August 31st. A motion was made by Mr. Probst seconded by Mr. Dunbar to get with the Personnel Committee about a sprayer needed at the barn.

Work orders were distributed and reviewed by the Jurors. Mr. Parker reminded the Jurors that it is their responsibility to check the work that still needs to be done or has been done and notify the office of any completeness or issues. No action taken by the Jurors.

Under Correspondance, Lake St. John Waterworks 8/16 minutes; Concordia Waterworks 7/17 minutes; and Riverland 8/28 agenda were distributed. Mr. Tiffie discussed the further need to obtain a bulldozer for the Parish. He stated there was much dirt that needed spreading in his district.

There being no further business, a motion was made by Mr. Dunbar seconded by Mr. Probst to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer