

**PARISH POLICE JURY
REGULAR MEETING
AUGUST 26, 2019
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan, Adam Probst, Joseph Parker, Sr, and Whest Shirley
Absent:	Jerry Beatty and Tommy Tiffiee
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Cook
Pledge of Allegiance:	Mr. Dunbar

1) Invocation, pledge, and roll call of members

2) A motion was made by Mr. Shirley seconded by Mr. Probst to approve the minutes of the regular meeting of August 12, 2019 as mailed. Motion carried.

3) A motion was made by Mr. Probst seconded by Mr. Dunbar to approve the Personnel Committee meeting minutes held August 5, 2019 as mailed. Motion carried.

4) Mr. Wilkinson introduced Mr. Clint Vegas, candidate for State Representative. Mr. Vegas spoke of his goal "For a Better Place to Live". He gave a history of being a lifetime resident of Concordia Parish, building and growing a successful company and his passion for having a service attitude in mind. Mr. Vegas spoke that when Mr. Anders leaves office, there will be no one knowledgeable in agriculture in the House of Representatives to represent the needs and struggles our farmers face. Mr. Vegas described his degree in Agri-Business and how he farmed his way through college. With this experience, he felt he could best fill the seat as State Representative and continue to represent District 21 as one of the largest agriculture districts in the state. Lastly, Mr. Vegas spoke of how he wanted to focus on funding for better highways, education and agriculture. Mr. Wilkinson thanked him for his presentation.

5) A request was received with a hold harmless from the Concordia Sewer District requesting to mow around the edges of treatment plant ponds and spray around the fencing. A motion was made by Mr. Jernigan seconded by Mr. Probst to approve the request. Motion carried unanimously.

6) Resolution 19-021 was presented to the Jurors to adopt supporting Mr. Parker as candidate for Region VIII Executive Board. A motion was offered by Mr. Shirley seconded by Mr. Probst and carried unanimously. (See addendum for resolution.)

7) An amended scope of work to complete CWEF grant 15-16 for Concordia Waterworks was requested. A motion was made by Mr. Parker seconded by Mr. Shirley to approve the President to submit a letter to request a change in scope to spend the remaining \$6,888 remaining in the grant.

8) A motion was made by Mr. Shirley seconded by Mr. Cook to add to the agenda the discussion of chiller repairs. Motion carried unanimously. Discussion was held regarding a revised quote received on chiller repairs. The previous quote that was approved was based on a scope of work from a different repair company. After Trane conducted their own assessment of the work needed to be done, a revised scope with additional repairs was submitted. The revised scope had been previously discussed by the Finance Committee. A motion was made by Mr. Jernigan to approve the allocation of funds based on the proposal presented. The motion was seconded by Mr. Parker and carried unanimously.

9) Projects of the Parish were once again discussed.

Brushy Bayou: A meeting is scheduled for Tuesday, August 27, 2019 with the Fifth Levee District to review and revise the Cooperative Endeavor Agreement. The CEA expands on creating a reserve for fund for future major maintenance and repairs that may be needed during the life of the structure. This is needed for USACE to approve the 408 permit and continue to work on the process to approve the 404 permit. Mr. Lipsey with the DA's office is working with Brant Jones of JKS on revised right of ways and easements to execute.

Courtroom Renovations: Bids were opened and Wilmar Construction has been awarded the bid based on approval by the State. The "Request for Concurrence" to award the bid has been submitted to the FP&C department of the Division of Administration for a review and approval. Once this step is complete a "Notice to Proceed" will be issued. This should take about thirty days. The goal is start on the project by October 1st and will have 120 days to complete.

Washington Heights: Bid opening was held on August 13th. The bids came in slightly higher than the allocated funds. The Parish has 45 days to award the bid. Ms. Burley has reached out to the Delta Regional Authority on the status of a grant that would help offset the funds needed in which to award the bid. Per DRA, the Parish would know more by the end of September if a grant was awarded to the help with the project.

Vidalia Canal: Mr. Guillory updated the Jurors that spraying has begun. The barn staff will be moving the long stick to start clearing out the ditches again.

10) Ordinance violations of the parish were next discussed. Mr. Jernigan stated that one of his lots has been cleaned up around Luttrell Road. Mr. Wilkinson also updated that the address on Hwy 84 had also been cleaned. There were no other updates or citations to issue.

11) Under the Secretary/Treasurer's report, Ms. Burley asked the Jurors to consider allowing Ms. Glenda Davis, Office Assistant, to sign the \$5 reconnect permit letters. Ms. Burley explained that Ms. Davis already handles the permit letters in which a signature is needed. Ms. Burley clarified the request to acknowledge that she will still be responsible for signing all building permit letters. A motion was made by Mr. Parker seconded by Mr. Jernigan to approve allowing Ms. Davis to sign the \$5 reconnect letters. Motion carried unanimously.

12) A motion was made by Mr. Probst seconded by Mr. Parker to approve the following occupational licenses and alcohol permits:

- Handy Man 4 Hire – Candi Higginbotham, 238 Rabb Road, Ferriday – New Business
- Kleen T's Auto Detailing – Anthony Smith, 4560 Hwy 84 W, Vidalia – New Business

Motion carried unanimously.

13) Under Superintendent's Work Orders, a motion was made by Mr. Parker seconded by Mr. Cook and carried unanimously to approve the following:

Pitrun – 15 yards Bee Brake, 54 yards Guido / Freeman, 35 yards Grisby and McCall
Maintenance Gravel – 45 yards Wildcow

(Jernigan) – Culvert previously discussed at the pond at Washington Heights is separated and needs to be put back together. Tony is having this looked at to fix.

(Wilkinson) – Contact Sewer District about help cleaning out ponds when loading the aerators.

(Dunbar) – The road to the Vidalia Cemetery needs grass cut on either side.

(Parker) – Notify Entergy of poles that are leaning on Doty Road.

Staffing needed at the barn was next discussed. Mr. Guillory stated that he had lost three employees over the last few weeks. He was working with on staff member to learn the heavy equipment. Staffing needs consisted of two heavy equipment operators (CDLs preferred), one light equipment operator, and one laborer.

Mr. Parker made a motion seconded by Mr. Probst to approve advertising for the open positions. Motion carried. Mr. Dunbar questioned the hiring procedures. Discussion ensued as to the proper procedures. Applications were to be reviewed and interviews conducted by the Personnel Committee with the Superintendent. Heavy equipment operators were required to perform a skills test of the equipment before being offered a position.

After further discussion, Mr. Parker made a motion seconded by Mr. Shirley to have the Personnel Committee review the applications and bring back their recommendations to the full jury. Motion carried.

14) Work orders conducted since the previous meeting were distributed for review. No action was taken by the Jurors.

15) Under correspondence, Mr. Wilkinson asked if anyone in the audience wished to address the Jurors. Mr. Emerson Slain, thanked the Jurors for overseeing the needs of his district while his Juror was unavailable.

Distributed to the Jurors as mail correspondence were: Fire District #2 – 7/9 meeting, 8/13 agenda; Recreation District #3 – 7/11 meeting; Resolution of Support from Rapides Parish Police Jury.

16) There being no further business to discuss, a motion was made by Mr. Parker seconded by Mr. Dunbar to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer