

**PARISH POLICE JURY  
REGULAR MEETING  
JULY 29, 2019  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Adam Probst, Joseph Parker, Sr, Whest Shirley and Tommy Tiffie
Absent:	Jerry Beatty, Jimmy Jernigan
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Jernigan
Pledge of Allegiance:	Mr. Cook

1) Invocation, pledge, and roll call of members

2) A motion was made by Mr. Cook seconded by Mr. Probst to approve the minutes of the regular meeting of July 8, 2019 as mailed. Mr. Dunbar had two corrections to the minutes. Agenda item #8 corrected to state that Mr. Dunbar's motion was to have the barn staff clean the lot on Freeman Road. Agenda item #14 corrected to state that Mr. Cornell Lewis does not live on Freeman Road but owns property on Freeman Road. Motion carried.

3) Mr. Wilkinson asked Ms. Burley to read a Resolution of Memorial honoring Mr. Guy Murray who recently passed away and served as the Parish Director of Emergency Preparedness. (See addendum for resolution). A motion was made by Mr. Tiffie seconded by Mr. Shirley to adopt the resolution as presented. Motion carried unanimously.

4) Sgt. David Perryman, Liaison for the National Guard was scheduled to introduce himself to the Jurors but was unable to attend the meeting.

5) Mr. Mike Russell owner of Cross Bayou Campgrounds addressed the Jurors regarding No Wake Zone signs for the area around his boat launch. Mr. Russell read aloud statute RS 34:851.27 which describes regulations and speed limits for local bodies of water. Mr. Boothe was present from the District Attorney's office and stated that the definition of public boat launch needed to be determined as described by the Wildlife and Fisheries. Discussion also ensued about whether a future need for a parish ordinance was needed to either establish a speed limit in the Bayou Cocodrie canal or declare this area as a no wake zone. A motion was made by Mr. Parker seconded by Mr. Tiffie to send a letter to the Department of Wildlife and Fisheries to define a public boat launch and a determination whether the signs are to be provided by the parish. Motion carried unanimously.

6) To renew and update current Capital Outlay grant funding, a motion was made by Mr. Shirley seconded by Mr. Probst and carried unanimously to approve Resolution 19-015 committing the obligation of required matching funds to the Courtroom Renovation Project. (See addendum for resolution.)

7) A motion was made by Mr. Tiffie, seconded by Mr. Shirley, and carried unanimously to approve Resolution 19-016 for continued consideration for funding of the FP&C grant for the Public Health Unit. (See addendum for resolution.)

8) A motion was made by Mr. Probst and seconded by Mr. Tiffie to approve Resolution 19-017 which would allow the Parish to open a checking account for non-public monies collected to host the upcoming Region VIII meeting. Motion carried unanimously. (See addendum for resolution.)

9) Annually, the Concordia Parish Police Jury must pass by resolution to combine voting districts that consist of less than 300 voters in each precinct. A motion was made by Mr. Tiffie and seconded by Mr. Parker to approve Resolution 19-018 allowing for the merging of precincts 5-2 and 5-2B. Motion carried unanimously. (See addendum for resolution.)

10) A request to reappoint Mr. Randy Maxwell and Mr. Vernon Stevens for a six-year term to the 911 Communications District Board was received for review and discussion. A motion was made by Mr. Tiffie and seconded by Mr. Probst to approve the reappointments. Motion carried unanimously.

11) A request to reappoint Mr. Ricky Bryan and Mr. Jack Bairnsfather to the Recreation District #2 Board was also received for review and discussion. A motion was made by Mr. Tiffie seconded by Mr. Probst to approve the reappointments for a five-year term. Motion carried unanimously.

12) A request was received from the Concordia Waterworks to reappoint Ms. Jean Fairbanks to the board. A motion was made by Mr. Probst seconded by Mr. Tiffie to approve the reappointment. Motion carried 6-1 with Mr. Dunbar voting nay.

13) A request was received from the Concordia Parish School Board to gravel and grade the road leading to the pick-up line at the back of Monterey High School. A motion was made by Mr. Tiffie seconded by Mr. Cook and carried unanimously with Mr. Shirley abstaining.

14) A motion was made by Mr. Shirley seconded by Mr. Parker to ratify the purchase orders and bank statements. Motion carried unanimously.

15) The Finance Committee met to review the second quarter financials. A review of each schedule was provided for the Jurors to review. Amendments needed to the budget were highlighted on each schedule. A motion as made by Mr. Shirley seconded by Mr. Probst to adopt the amended quarter two budget as presented. Motion carried unanimously.

16) Repairs to the chiller were discussed. Mr. Wilkinson had conducted a walk through with a Trane associate. An assessment was conducted resulting in the findings of leaks in the chiller lines, valves that need replacing and other relative repairs. A quote for repair costs and scope of work were distributed to the Jurors for review. Mr. Wilkinson asked the Courthouse Committee to meet and review the scope of work and the possibility of allocating funds in the future for the chiller to be replaced.

17) Bids were opened for the Black Lake Lease. Tracts I and II were each bid separately. Bids were received as follows for Tract I (water portion):

Creighton Ward – \$15,010 per year for a total of \$75,050 for five years.

John McCrory - \$17,000 per year for a total of \$85,000 for five years.

Bids were received as follows for Tract II (land portion):

Charles Tarver - \$2,510 per year for a total of \$12,550 for five years

John McCory - \$3,000 per year for a total of \$15,000 for five years

Creighton Ward - \$4,435.40 per year for a total of \$22,177 for five years.

A motion was made by Mr. Shirley seconded by Mr. Tiffie to have the Finance Committee take these under advisement before awarding. Mr. Dunbar asked for clarification on the right of way to the tracts. Motion carried 6-1 with Mr. Dunbar voting nay.

18) Mr. Pugh, Superintendent recently gave his notice to retire. Discussion about the duties of the Superintendent ensued. A motion was made by Mr. Parker to have the Personnel Committee look at the current job description for any additions or changes to the criteria of the position before posting for applications. Mr. Tiffie seconded the motion. Motion carried unanimously.

19) The Parish was recently notified that Mr. Elijah Banks had submitted his resignation to the state. Discussion was held as to whether the person appointed to the position could also qualify to run for the position. Mr. Parker made a motion to table action on making an appointment until the next meeting to allow for more information to be gathered. The motion was seconded by Mr. Cook and passed unanimously.

20) Project of the Parish were next discussed:

Brushy Bayou: Revising the Cooperative Endeavor Agreement with the Fifth Levee District to expand on creating a reserve for fund for future major maintenance and repairs that may be needed during the life of the structure. This is needed for USACE to approve the 408 permit and continue to work on the process to approve the 404 permit.

Courtroom Renovations: The project is currently being advertised for bids. Bid packets are available from Mr. Joe Brocato's office. Bid opening is scheduled for August 6<sup>th</sup> at 10 am. The project has a window of 120 days for completion.

Washington Heights: A redesign is being conducted for approval in which to advertise for bids a third time. Advertisement for bidding is underway. A pre-bid meeting is scheduled for July 30<sup>th</sup> at 11 am. Bid opening is scheduled for August 13<sup>th</sup> at 11 am.

Vidalia Canal: There has been no response from two companies that were asked to provide information to spray the canals by airboat in which to kill the aquatic grass that is problematic. Canal and ditch clean out are being conducted as the weather permits.

21) Ordinance violations of the parish were next discussed. Mr. Dunbar made a motion seconded by Mr. Shirley to cite lot #9 on Freeman Road that is currently listed for sale by Caldwell Bankers out of Natchez. Motion carried unanimously.

22) Under the Secretary / Treasurer's report, Ms. Burley reminded the Jurors that qualifying for the upcoming election will be held August 6,7 and 8. Mr. Shirley announced that he would not be running for another term. Mr. Tiffie also announced that he would not be running for another term. Discussion of their time served to the Parish was acknowledged and appreciated by their fellow Jurors.

Ms. Burley also reminded the Jurors that she would be attending the OPAO conference in New Orleans for the remainder of the week. Mr. Dunbar questioned the approval process for attending conferences. Mr. Parker recognized that the Finance Committee approved and the Jurors adopted the budget at the beginning of the year having the allocated line item for training and travel. Mr. Shirley and Mr. Tiffie stated they do not recall any approval by the jurors in open meetings by her predecessors for approval to attend meetings. Mr. Parker offered a motion to approve attendance to the conference. The motion was seconded by Mr. Dunbar. Mr. Shirley asked to amend Mr. Parker's motion by clarifying to allow for attendance to any public event as supported and approved in the budget. Mr. Parker accepted Mr. Shirley's amendment. Motion passed unanimously.

23) On a motion by Mr. Probst seconded by Mr. Tiffie and carried unanimously, the following occupational licenses were approved:

- C&K Vent Cleaners – New Business – Colt Slover 417 McJunkin, Vidalia – Power washing buildings, commercial vent hoods
- Low Down – New Business – Farron Lewis 123 Melancon, Ferriday – Buy & Resell Cars
- Potters Body Shop – New Business – Dennis Potter, 1132 Moose Lodge Rd – Body Shop

24) A motion was made by Mr. Tiffie seconded by Mr. Probst to approve the following Superintendent's Work Orders:

- Oversize washrock: 35 yards – Poole Road; 25 yards – Archer Road; 30 yards – Nicholls Road
  - Washrock: 15 yards – Reeves Road; 30 yards – Peele Cross
  - Pitrun – 15 yards – Peele Cross; 21 yards – Guido Road; 21 yards – Stevens Road
  - 24x32 culvert for Poole Road (Ferriday)
  - (Parker) – the culvert between the manhole and fence needs repair on Aime Road
  - (Wilkinson) – Need a project planned for completing ditch work in the Belle Grove and Concordia Park areas to prevent flooding.
  - (Shirley) – patch area where Burl Roberts meets Rountree
  - (Dunbar) – Rountree at Hwy 84 needs shoulder work
  - (Cook) – Notify WLF of lilly pads causing drainage problem in the canal near the flag poles in Ferriday
- Motion carried unanimously.

25) Work orders conducted since the previous meeting were distributed for review. No action was taken by the Jurors.

26) Under correspondence, Mr. Parker stated he had received complaints about the poor service provided by Media 3. He offered a motion, seconded by Mr. Cook, to send a letter to Media 3 requesting their attendance to the meeting to address concerns of their customers. Motion carried unanimously.

Mr. Wilkinson also asked for the Finance Committee to meet to discuss the contract with Metro and the pricing for solid waste pickup.

Also distributed to the Jurors as correspondence were: Recreation District #3 – 7/11 agenda; 911 Communication District – 4/9 minutes, 7/8 agenda, 7/8 minutes

27) There being no further business to discuss, a motion was made by Mr. Dunbar seconded by Mr. Shirley to adjourn. Motion carried unanimously.

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Sandi T. Burley, Secretary / Treasurer

**CONCORDIA PARISH POLICE JURY**

**hereby declares a  
RESOLUTION OF MEMORIAL**

**IN RECOGNITION AND PROFOUND APPRECIATION OF DISTINGUISHED  
SERVICE BY  
MR. GUY PATRICK MURRAY**

**WHEREAS, on July 22, 2019, Almighty God called Mr. Guy Patrick Murray to his heavenly reward; and**

**WHEREAS, Mr. Murray was an outstanding citizen of Concordia Parish and served the Director of Homeland Security for the Concordia Parish Police Jury; and**

**WHEREAS, Mr. Murray will be greatly missed by the Police Jury and the employees of this Parish as he inspired the constituents of our parish with his warm, friendly disposition, as he was always smiling, and ready to lend a helping hand; and**

**WHEREAS, Mr. Murray was a faithful member of the Vidalia First Baptist Church and was highly devoted to his wife, three children, and many friends through-out Concordia Parish for his public service and work, and**

**NOW THEREFORE BE IT RESOLVED, by the Concordia Parish Police Jury in regular session convened, that this resolution be recorded in the official minutes of this meeting so that an expression of the respect and esteem for Mr. Murray, which is shared by the members of the Concordia Parish Police Jury and the citizens of Concordia Parish may be perpetuated in the parish archives.**

**BE IT FURTHER RESOLVED, that a certified copy of this resolution will be sent to Mr. Murray's family as an expression of the sincere sympathy from each member of this Police Jury and to remind them that, "*Time does not heal hurts and sorrows, but our Maker will heal them all in His time.*"**

**UNANIMOUSLY ADOPTED, on this the 29th day of July 2019.**

**/s/ Sandi T. Burley  
Secretary-Treasurer**

**/s/ Jimmy Wilkinson  
President**

**RESOLUTION 19-015**

WHEREAS, the Concordia Parish Police Jury has a need for assistance for the Concordia Parish Courthouse District Courtroom Security and Safety Renovations and has filed an application for state capital outlay funds; and

WHEREAS, the Concordia Parish Police Jury has been advised of the approval of the said project, subject to the parish entering into a Cooperative Endeavor Agreement with the State of Louisiana;

WHEREAS, the Concordia Parish Police Jury must continue to commit to the obligation of matching funds which are equivalent to twenty five percent of the grant appropriations;

NOW, THEREFORE, BE IT RESOLVED that the Concordia Parish Police Jury in regular session convened does hereby authorize its president, Jimmy Wilkinson to enter into the Cooperative Endeavor Agreement for FP & C Project No. 50-J15-14-01 to continue renovations on the courtroom;

BE IT FURTHER RESOLVED, that the President of the Concordia Parish Police Jury, Jimmy Wilkinson, is hereby authorized to sign any and all documents pertaining to this project, including certifying requests for State reimbursements, needed to carry out this agreement.

The vote was as follows: 7 Yeas 0 Nays 2 Absent

The resolution was declared adopted on the 29th day of July:

/s/ Sandi T. Burley  
Secretary-Treasurer

/s/ Jimmy Wilkinson  
President

**RESOLUTION 19-016**

WHEREAS, the Concordia Parish Police Jury has a need for assistance for the Concordia Parish Public Health Center Renovations and has filed an application for state capital outlay funds; and

WHEREAS, the Concordia Parish Police Jury has been advised of the approval of the said project, subject to the parish entering into a Cooperative Endeavor Agreement with the State of Louisiana;

WHEREAS, the Concordia Parish Public Health has met its obligation of matching funds which are equivalent to twenty five percent of the grant appropriations;

NOW, THEREFORE, BE IT RESOLVED that the Concordia Parish Police Jury in regular session convened does hereby authorize its president, Jimmy Wilkinson to enter into the Cooperative Endeavor Agreement for FP & C Project No. 50-J15-13-01 to continue renovations on the Parish Health Unit.

BE IT FURTHER RESOLVED, that the President of the Concordia Parish Police Jury, Jimmy Wilkinson, is hereby authorized to sign any and all documents pertaining to this project, including certifying requests for State reimbursements, needed to carry out this agreement.

The vote was as follows: 7 Yeas 0 Nays 2 Absent

The resolution was declared adopted on the 29th day of July:

/s/ Sandi T. Burley  
Secretary-Treasurer

/s/ Jimmy Wilkinson  
President

**RESOLUTION 19-017**

WHEREAS, the Concordia Parish Police Jury is the host parish for the Region VIII Police Jury Conference;

WHEREAS, the Concordia Parish Police Jury has been advised by the Louisiana Legislative Auditors that a separate bank account deemed as non-public funds be opened to maintain funds related to this event;

NOW, THEREFORE, BE IT RESOLVED that the Concordia Parish Police Jury in regular session convened does hereby authorize its President, Jimmy Wilkinson, its Vice-President, Joseph Parker, Sr., and Secretary / Treasurer, Sandi Burley to open a special bank account for the event;

BE IT FURTHER RESOLVED, that the President of the Concordia Parish Police Jury, Jimmy Wilkinson, Vice-President, Joseph Parker, Sr., and Secretary / Treasurer, Sandi Burley Vice are hereby assigned as authorized to signees on all checks and all documents pertaining to this event.

The vote was as follows: 7 Yeas 0 Nays 2 Absent

The resolution was declared adopted on the 29th day of July:

/s/ Sandi T. Burley	/s/ Jimmy Wilkinson
Secretary-Treasurer	President

**RESOLUTION 19-018**

WHEREAS, The Concordia Parish Police Jury has received the review of precincts by the Registrar of Voters and

WHEREAS, the Registrar of Voters has made known to the Parish of two precincts each with under 300 active registered voters – 00-5-2 and 005-2B

WHEREAS, the Registrar of Voters has made its recommendation to the Parish to consolidate these voting precincts under the provisions by the Secretary of State and

WHEREAS, the Parish acknowledges the “Extraordinary Circumstance” exemption to consolidate these two precincts each having less than 300 active voters and

NOW, THEREFORE, BE IT RESOLVED that the Concordia Parish Police Jury in regular session convened does hereby provide justification of “Extraordinary Circumstance” and does support the Precinct Survey to consolidate precincts 00-5-2 and 00-5-2b.

The vote was as follows: 7 Yeas 0 Nays 2 Absent

The resolution was declared adopted on the 29th day of July:

/s/ Sandi T. Burley	/s/ Jimmy Wilkinson
Secretary-Treasurer	President

(Attach: Second Quarter Adopted Budget)