

**PARISH POLICE JURY
REGULAR MEETING
June 25, 2018
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Joseph Parker,Sr, Carey Cook, Willie Dunbar, Jimmy Jernigan, Adam Probst, and Whest Shirley
Absent:	Jerry Beatty, Red Tiffiee
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Parker
Pledge of Allegiance:	Mr. Jernigan

A motion was made by Mr. Cook seconded by Mr. Probst to approve the minutes of the regular meeting of July 11, 2018 as mailed. Motion carried.

Mr. Nolen Cothren, Fire Chief was asked to address the Jurors on the recent rate increase for fire insurance due to their recent review resulting from a rating of 6 to a 7. Mr. Cothren explained that an updated rating sheet had been introduced since the previous one issued lastly in 1984. All scoring was the same except ratings as they related to water supply sources and manpower. The fire departments rely heavily on volunteers however with the new rating system, three volunteers equal one paid person causing the score to be lower. The low rating on water sources was largely due to lack of fire hydrants in and around the parish and water sources with regards to access and adequate ponds to pull water. Solutions to problems were discussed with new training techniques implemented, the need for more volunteers, and water supply resources. More hydrants are needed however the cost to change out the water lines to allow for the required water flow and install hydrants requires a large amount of funding. Discussion ensued about possible alternative water supply tanks and resources that would be more economically feasible but still require funding to implement. Mr. Wilkinson thanked him for his information and efforts. No action was required by the Jurors.

Resolution 18-010 was addressed to formally allocate the funds for the 10.0 millage that funds drainage and public buildings. The millage was created by an election in 1993 and began implementation in 1994. Since this time, no formal percentages were adopted by the Jurors. Based on current allocations of the millage, a motion was made by Mr. Probst seconded by Mr. Shirley, to implement a resolution to allocate 25% to Public Buildings with the remaining 75% going to drainage, roads, and repairs. Motion carried unanimously by the Jurors.

The Barn Schedule had been previously discussed with Superintendent Jackie Pugh and the barn staff to use Friday as an alternative day for the staff. Since the barn schedule allows for four 10 hour days, Fridays has been allocated as their day off. After discussing with the staff, the option to work on Fridays when normal working days are not feasible due to weather conditions, at Mr. Pugh's discretion was presented. This will allow barn staff to work on Fridays to make up for bad weather days where productivity can be a challenge. A motion was made by Mr. Probst seconded by Mr. Cook for the barn employees to work on Fridays and adjust their work schedule per the Superintendent's direction. Motion carried unanimously.

Mr. Dunbar spoke on Ethics Training. Discussion ensued about the requirements of each of the boards under the Parish making sure their staff completes the ethics training annually and submits a copy to the Parish Office. Ms. Burley addressed Mr. Dunbar stating two letters have been sent out requesting the information and that most of the boards have been very diligent in keeping the information current. Ms. Burley also clarified that each board's auditors are responsible for making sure all ethics training are current on board members and staff. Mr. Wilkinson addressed that when a board member's term is appointed or renewed they have thirty days to complete their oath of office and ethics training and submit to the Parish office. No action taken.

Mr. Dunbar also spoke of the Parish hiring procedures. More specifically on the recent open position of a heavy equipment operator. Previously discussed was to advertise for the position requiring CDLs. The applicant would undergo an onsite test of the equipment with Superintendent Pugh. Mr. Dunbar, as a member of the Personnel Committee, felt the interview should be conducted first then the testing of the equipment. After much discussion, the hiring policy was discussed to adequately resolve the issue. The hiring procedure for the Parish dictates that in this case, the Superintendent would review the applications and set up interviews. Once a recommendation could be determined, the Superintendent would forward the application to the Personnel Committee to review and approve and disapprove awarding the position to the applicant. Mr. Pugh will receive the applications to review and proceed with interviews and onsite testing. No action taken by the Jurors.

An analysis of fiber quotes was distributed to the Jurors for review. In a prior meeting the Jurors had given Ms. Burley permission to enter into a contract not to exceed a specified dollar amount. However, consideration needed to be given whether to enter into a 36 or 60 month contract to receive the best price. A correction was needed on the presentation to accurately reflect Cable One's proposal of \$1100 for 100 mbps for 36 months and \$650 for 60 months for 200 mbps. The cost and length of the contract had been previously discussed with DA Burget to gain his approval for the most cost effective contract. On a motion by Mr. Probst seconded by Mr. Parker a motion was made to award Cable One the fiber contract for 200 mbps for 60 months at a rate of \$650 per month. Motion carried unanimously.

The ADA lift status and payments were next on the agenda. A change order approval was needed by the Jurors to correct the exterior of the courthouse parking lot to allow for a wheelchair ramp and a specified van accessible parking spot. A payment to Wilmar Construction Company for concrete and masonry work on the ADA Lift in the amount of \$12,209 also needed approval (RFP#2). Upon a motion by Mr. Dunbar seconded by Mr. Parker the change order and payment to Wilmar was made. Motion carried unanimously by the Jurors.

Updates were given on projects of the Parish. Mr. Wilkinson asked Mr. Hayden Kaiser to give an update on the Brushy Bayou project. Mr. Kaiser spoke of an earlier meeting with Ms. Heather Malone of Economic Development, Mr. Wilkinson, Ms. Teresa Basco of GOHSEP, and Mr. Guy Murray with Homeland Security to review the scope of work agreements that needed to be revised for historical and prospective work necessary to move forward with the Brushy Bayou project and recoup some of the funds for the invoices paid by the Police Jurors that funds by FEMA had not yet been allocated. This should be completed and submitted to GOHSEP by Wednesday.

The ADA lift is in progress and should be completed in August. The Courtroom Renovation is in the final revised specs stage then will be submitted to the state level for approval. The Washington Height Sewer has ran into an issue of the owner of the sewer pond and steps are being taken to address this. The Public Health Renovations are being reviewed by Mr. Fred Bennett to complete a project budget and scope of work to proceed. Vegetation Control Bids are in the process of being sought for spraying of the Vidalia Canal.

Under a motion by Mr. Shirley seconded by Mr. Probst the following ordinance violations were cited:

- Stephens Road – Lots 165, 257, 454, 472, 530 - grass
- Eagle Road – Lots 353, 787 – grass
- Vail Acres – Lots 34 A & B – grass
- Minorca Acres / Freeman Rd – Lot 9A, Lot 22A , Lot 20, Lot 10A, E/2 of Lot 11, Lot 7A-grass
- Wendell Clark – 161 Skipper Drive, Ferriday – abandoned vehicles
- Melvin Warner – tearing down trailers, placing on parish roads
- Lot next to 146 Levens Addition

Motion carried unanimously by Jurors.

Ms. Burley gave her Secretary/Treasurer's report to included discussion of the recent annual audit and the decision to upgrade the accounting software. A proposed meeting schedule for committees was distributed to the Jurors. This included a Public Works meeting on July 9th to review and award a vegetation control vendor and July 19th meeting with the Finance Committee to review second quarter financials.

A motion by Mr. Probst seconded by Mr. Parker was made to approve the following occupational license:

- Miss Lou Heating & Cooling – New Business – Rodney Blackwell – 1167 Pecan Acres, Vidalia

Motion carried.

On a motion by Mr. Probst seconded by Mr. Dunbar the following Superintendent’s Work order was made.

- 28 yards of washrock on Tanner Road
- 7 yards of washrock on Puckett
- 21 yards of washrock on Lester Thompson

Mr. Shirley asked Mr. Pugh to look into pit run needed at the Old River boat ramp area. Mr. Dunbar asked Mr. Pugh to check a culvert area on Leroy Williams Road and a road sign on Concordia Extension. Motion carried.

Mr. Wilkinson acknowledged Ms. Heather Malone to address the Jurors. Ms. Malone presented a layout and description of an old railway easement established in 1964 located through the “Fruit of a Loom” property. Ms. Malone asked that the Parish abandon the easement so they could move forward with a clear title and closing with “Project Blue”. A motion to abandon an easement as described under Resolution 18-011 was made by Mr. Parker seconded by Mr. Probst to abandon the easement as described:

RESOLUTION 18-011

Whereas the easement described as
ROADWAY EASEMENT NO. 1

Beginning at the most easterly corner of Tract D containing 2.63 acres conveyed to Leo Ivy by deed recorded in Conveyance Book V-7, page 22 of Concordia Parish Records. Thence from said point of beginning run N 53° 11’ E 72.8 feet; thence S 36° 36’ E 773.0 feet; thence N 49° 36’ E 703 feet to the Missouri Pacific Railroad; thence along the edge of said railroad in a south-east direction for 50.0 feet; thence S 49° 36’ W 753.1 feet; thence N 36° 36’ W 736.2 feet; thence S 53° 11’ W 38.05 feet; thence S 87° 31’ W 88.65 feet; thence N 53° 11’ E 88.65 feet to the point of beginning. Being situated in Section 14, T 7 N, R 10 E, in Concordia Parish, Louisiana, and containing 1.80 acres.

ROADWAY EASEMENT NO. 2

Beginning at a point which is S 53° 11’ W 88.65 feet from the most easterly corner of Tract D containing 2.63 acres conveyed to Leo Ivy by deed recorded in Conveyance Book V-7, page 22 of Concordia Parish Records. Thence run S 53° 11’ W 607.85 feet; thence S 38° 15’ E 50.02 feet; thence N 53° 11’ E 679.8 feet; thence S 87° 31’ W 88.65 feet to the point of beginning. Being situated in Township 7 North, Range 10 East in Concordia Parish, Louisiana and containing 0.74 acres.

ROADWAY EASEMENT NO. 3

Beginning at a point which is S 53° 11’ W 696.5 feet from the most easterly corner of Tract D containing 2.63 acres conveyed to Leo Ivy by deed recorded in Conveyance Book V-7, page 22 of Concordia Parish Records. Thence run S 53° 11’ W 270.0 feet; thence S 38° 15’ E 50.02 feet; thence N 53° 11’ E 270.0 feet; thence N 38° 15’ W 50.02 feet to the point of the beginning. Being situated in Township 7 North, Range 10 East, in Concordia Parish, Louisiana and containing 0.31 acres.

Whereas the Parish no longer has a need to keep the easement and therefore abandons the easement as described.

Upon a unanimous vote by the Jurors, the Parish formally abandons the described easement this 25th day of June, 2018

_____/S/
Jimmy Wilkinson, President

_____/S/
Sandi T. Burley, Secretary / Treasurer

A motion was made by Mr. Dunbar seconded by Mr. Probst to go into executive session to discuss the personnel of the sewer board. Motion carried.

A motion was made by Mr. Probst seconded by Mr. Shirley to return to regular session. Motion carried.

There being no further business to discuss, a motion was made by Mr. Dunbar seconded by Mr. Shirley to adjourn. Motion carried.

Sandi T. Burley, Secretary Treasurer

Notice to Public: The Concordia Parish Police Jury is scheduled to review in its regular meeting on July 23, 2018 its proposed 2018 budget for the second quarter - recognizing any changes, allocations, and general control measures. Anyone wishing to review and comment should contact Sandi Burley at 318-336-7151.