

**PARISH POLICE JURY  
REGULAR MEETING  
MAY 13, 2019  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook Willie Dunbar, Jimmy Jernigan, Joseph Parker, Sr., Adam Probst, Whest Shirley, and Tommy Tiffie
Absent:	Jerry Beatty
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Parker
Pledge of Allegiance:	Mr. Probst

**Public Hearing:**

A motion was made by Mr. Shirley seconded by Mr. Probst to open a public hearing for comment on adopting a speed limit of 25 mph on Terry Circle. Motion carried unanimously.

Mr. Wilkinson asked the audience and fellow Juror if there were any comment to be heard on establishing the speed limit. No comments were made.

A motion was made by Mr. Parker seconded by Mr. Tiffie to close the public hearing. Motion carried unanimously.

**Old Business:**

There was no old business to address.

**New Business:**

1) A motion was made by Mr. Probst seconded by Mr. Shirley to approve the minutes of the regular meeting of April 22, 2019 as mailed. Motion carried.

2) The purchase orders and bank statements and other financial documents were reviewed by the Finance Committee prior to the meeting. A motion was made by Mr. Shirley seconded by Mr. Cook to ratify the purchase orders and bank statements as presented. Motion carried unanimously.

3) The Black Lake Lease is up for renewal in August. A motion was made by Mr. Tiffie seconded by Mr. Jernigan to approve to advertise for solicitation of bids for the properties. Motion carried unanimously.

4) A motion was made by Mr. Shirley seconded by Mr. Probst to adopt Ordinance 19-01 establishing a 25 mph speed limit on Terry Circle. Motion carried unanimously. (See Ordinance 19-01 in addendum)

5) A motion was made by Mr. Parker seconded by Mr. Probst to adopt Resolution 19-008 to levy the current millage rates for 2019. Motion carried unanimously. (See Resolution 19-008 in addendum)

6) A Public Hearing must be held to comply with the guidelines for participation in the LCDBG grants. A motion was made by Mr. Parker seconded by Mr. Cook to approve advertising for a public hearing for the LCDBG 20-21 grant period on May 23<sup>rd</sup> at 10 am. Motion carried unanimously.

7) Another requirement for participation in the LCDBG 2020-2021 is provided in Resolution 19-009 – to authorize the President to proceed with the development of the LCDBG 2020-2021 proposal. A motion was made by Mr. Shirley seconded by Mr. Cook to authorize the President. Motion carried unanimously. (See addendum for Resolution 19-009.)

8) To continue to comply with the requirements of the LCDBG 2020-2021 grant process, the procurement process must be implemented. A motion was made by Mr. Probst seconded by Mr. Parker to authorize the President to proceed with the procurement and professional services for implementation of the LCDBG 2020-2021 proposals. Motion carried unanimously. (See addendum for Resolution 19-010)

9) Lake St. John Waterworks has been awarded a CWEF 18-19 grant. As grantee, the Police Jury is responsible for executing the contract with the Division of Administration / Office of Community Development. A motion was made by Mr. Parker, seconded by Mr. Shirley to authorize the President to execute the contract for the CWEF 18-19 grant. Motion carried unanimously.

10) Projects of the Parish were next discussed.

Brushy Bayou – Jordan Kaiser and Sessions has submitted a 98% complete re-design of the Luke Martin Bridge and structure to the DOTD, GOHSEP, USACE, and other entities. To fully complete the design, right-of-ways and easements need to be executed. The appropriate property owners have been given a copy of the agreement in which to execute. The 408 permit is nearing completion. Once completed, the 404 can begin to move forward for completion as well.

A meeting with Joe Brocato has been scheduled for May 22<sup>nd</sup> at 10 am to review the final designs for the courtroom renovation. A bid packet for contractors will need to be created in which to submit for the bidding process.

A recap of the current status of the Washington Heights project was given. Bids were opened on April 16<sup>th</sup>. The Police Jury has 45 days from bid opening to accept or reject awarding the contract to the lowest responsible bidder. Changes in the pipe work for the center houses in the subdivision have been changed to allow a more cost effective replacement of the pipe and tie-ins to the houses to the sewer pond. A public hearing is scheduled for May 28<sup>th</sup> at 10 am as part of the procedures to stay compliant with the grant.

Work done on the Vidalia Canal was discussed. A test spot was determined to try a new chemical that would permeate the grass that has been resistant to the treatments in the past. Mr. Dunbar asked that the barn work on the opposite side of the canal near the old ball parks once the weather and areas were dry enough to gain access.

The Parish Transportation Road Rating status was discussed. Ms. Burley urged the Jurors to complete this as quickly as possible to continue the compliancy of the act.

9) Ordinance Violations of the Parish were discussed next. Mr. Wilkinson asked that two properties being: 249 and 251 North Grove for trash and debris in need of cleaning up. Mr. Dunbar asked for the status of a letter from the DA's office. Mr. Austin Lipsey was available and asked that a formal request be sent requesting Mr. Dunbar's need on how to handle ordinance violations after no response from the land owners. Notices are not being returned as undeliverable, but rather unclaimed. A motion was made by Mr. Cook seconded by Mr. Shirley to approve the above listed ordinance violations and related matters. Motion carried unanimously.

10) Under the Secretary/Treasurer's report, Ms. Burley reminded the Jurors that their financial disclosures are due to the state by May 15<sup>th</sup>. Ms. Burley also made known to the Jurors, several meetings schedule for the upcoming weeks with public hearings, project meetings, and so forth. She also reminded the Jurors that the next scheduled meeting will be held Tuesday, May 28<sup>th</sup> due to the offices being closed in observation of Memorial Day on Monday, May 27<sup>th</sup>.

11) A motion was made by Mr. Probst seconded by Mr. Dunbar and carried unanimously to approve the following occupational licenses and alcohol permits:

- Extreme Car Wash and Detail – Otis Jefferson – 4560 Hwy 84, Vidalia – car detailing
- R&J's – dba Duck's Nest – 4273 Hwy 568, Ferriday – Alcohol permit renewal

12) A motion was made by Mr. Tiffie seconded by Mr. Dunbar and carried unanimously to approve the following requests for Superintendent's Work Orders:

- Shirley: Speed limit signs needed for Terry Circle; white rock needed on Eagle Road
- Wilkinson: Discussed cutting trees back to allow for roads to dry faster on Ames and Poole Road; requested pot holes to be repaired on Deacon Wailes Road; gravel and grading needed on Poole Road
- Cook: Street light out on Bayou Drive at Hwy 84

13) Work orders completed since last meeting were mailed to the Jurors for review. No action was taken by the Jurors.

14) Under Correspondence the following was discussed:

- Mr. Tiffie discussed the closing of Black River Lake. Mr. Wilkinson as President had already declared all public lakes and their subsidiaries subject to a no wake/idle speed only use of boats on the lake.

- Mr. Jernigan asked to research Levens Addition, Shady Acres, Rabb Road, and others to see if speed limits had been established. If not, to prepare a list of roads to review in which to hold a public meeting to set and establish a public hearing.

- Distributed to the Jurors were: Recreation District #3 – April 11<sup>th</sup> minutes; Hospital Board – March 26<sup>th</sup> minutes; Airport Board – January 8<sup>th</sup> minutes.

15) There being no further business to discuss, a motion was made by Mr. Dunbar seconded by Mr. Probst to adjourn. Motion carried unanimously.

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Sandi T. Burley, Secretary / Treasurer

# ORDINANCE 19-01

**WHEREAS**, the Police Jury seeks to establish a speed limit on the parish road named Terry Circle of 25 mph;

**WHEREAS**, the Police Jury has the authority under LRS 32:42 to set and establish speed limits on all parish roads;

**SECTION (1) BE IT ORDAINED**, by the Concordia Parish Police Jury in regular session convened, that it shall be unlawful for any person to drive or operate any motor vehicle, tractor, cart, truck and trailer or any combination thereof in excess of 25 MPH on the parish road of Terry Circle;

**SECTION (2) BE IT FURTHER ORDAINED**, that 25 MPH speed limit signs shall be erected on the parish road of Terry Circle;

**SECTION (3) BE IT FURTHER ORDAINED**, that any person or persons violating this ordinance shall be fined no more than one hundred dollars (\$100.00) or imprisoned for thirty (30) days or both, at the discretion of the court;

**SECTION (4) BE IT FURTHER ORDAINED**, that all ordinances or resolutions or parts of them in conflict herewith are hereby repealed;

**SECTION (5) BE IT FURTHER ORDAINED**, that Ordinances under Chapter 14, Article I, Section 14-4 be amended to include the addition of a speed limit of 25 mph established for Terry Circle;

Be it ordained and adopted this 13<sup>th</sup> day of May, 2019, in regular session, and the votes were recorded as follows:

**Yeas: 8    Nays: 0    Abstain: 0    Absent: 1**

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Jimmy Wilkinson, President

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Sandi T. Burley, Secretary/Treasurer

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# RESOLUTION 19-008

BE IT RESOLVED, on a motion made by Mr. Parker seconded by Mr. Probst and carried unanimously, that the following millage(s) are hereby levied on the 2019 tax roll on all property subject to taxation by Concordia Parish Police Jury, Parish of Concordia:

<u>Millage:</u>	<u>MILLAGE</u> <u>Rate:</u>
Tax for General Alimony	2.27 mills
Tax for Library	8.50 mills
Tax for Health Unit	1.81 mills
Tax for Drainage Works / Buildings	10.0 mills
Tax for Council on Aging	4.00 mills

**BE IT FURTHER RESOLVED** that the proper administrative officials of the Parish of Concordia, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2019, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection hereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 8      NAYS: 0      ABSTAINED: 0      ABSENT: 1

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Jimmy Wilkinson, President

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Sandi T. Burley, Secretary/Treasurer

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## **RESOLUTION 19-009**

BE IT RESOLVED, a motion was made by Mr. Shirley and seconded by Mr. Cook authorizing the Concordia Parish Police Jury President to proceed with the development of the LCDBG proposal taking into consideration the citizen participation requirements and views of the governing body.

The proposal will be submitted for one of the following activities:

<b><u>Activity</u></b>	<b><u>Ceiling Amount</u></b>	<b><u>Project Severity Due</u></b>
<b>Sewer Treatment</b>	<b>\$ 1,200,000.00</b>	<b>July 12, 2019</b>
<b>New Sewer Collection</b>	<b>\$ 1,000,000.00</b>	<b>July 12, 2019</b>
<b>Existing Sewer Collection Rehab</b>	<b>\$ 1,000,000.00</b>	<b>July 12, 2019</b>
<b>Potable Water</b>	<b>\$ 1,000,000.00</b>	<b>July 12, 2019</b>
<b>Streets</b>	<b>\$ 800,000.00</b>	<b>July 12, 2019</b>

The vote was recorded as follows:

YEAS: 8      NAYS: 0      ABSTAINED: 0      ABSENT: 1

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Jimmy Wilkinson, President

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Sandi T. Burley, Secretary/Treasurer

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## **RESOLUTION 19-010**

BE IT RESOLVED, a motion was made by Mr. Probst and seconded by Mr. Parker authorizing the Concordia Parish Police Jury President to proceed with the procurement and selection of professional services for the purpose of assisting in the development of the LCDBG proposal and implementation of the project, if funded. Firms will be considered for administrative and engineering services.

The vote was recorded as follows:

YEAS: 8      NAYS: 0      ABSTAINED: 0      ABSENT: 1

Jimmy Wilkinson, President

Sandi T. Burley, Secretary/Treasurer