

**PARISH POLICE JURY
REGULAR MEETING
April 22, 2019
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Jerry Beatty, Carey Cook Willie Dunbar, Jimmy Jernigan, Joseph Parker, Sr., Adam Probst, Whest Shirley, and Tommy Tiffie
Absent:	None
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Jernigan
Pledge of Allegiance:	Mr. Dunbar

Old Business:

1) A motion was made by Mr. Dunbar at the April 8th meeting to table the reappointment for two members to the Hospital Board – Fred Marsalis and Jim Graves. Mr. Dunbar brought the matter back on the table for discussion. A discussion was held regarding matters discussed over the past several years of setting term limits to the boards. Information was shared and discussed that while the Police Jury can set terms of each board, they cannot establish term limits. A motion was made by Mr. Tiffie seconded by Mr. Parker to approve the re-appointments of Fred Marsalis and Jim Graves to the board for another six year term. Motion carried unanimously.

2) A motion was made by Mr. Dunbar at the April 8th meeting to table the reappointment of Don Linder to the Concordia Waterworks Board. Again, discussion ensued regarding terms and term limits. A motion was made by Mr. Shirley seconded by Mr. Probst to approve the re-appointment of Mr. Don Linder for a four year term. Motion carried unanimously.

3) The topic of a letter of Syrah Technologies was discussed but no action taken as more information is still being collected. Mr. Wilkinson stated Mrs. Heather Malone will address the Jurors at a later date when more definitive information becomes available.

4) A motion was made by Mr. Shirley at the April 8th meeting to table the discussion of an ordinance violation letter sent to Plains Marketing due Mr. Tiffie not being in attendance and the areas of concern were in his district. Mr. Shirley brought the matter off the table for discussion. A motion was made by Mr. Tiffie seconded by Mr. Jernigan to turn the matter over to the DA and to cease Plains Marketing from using any parish road until the appropriate road bond is placed to correct all ordinances in which they are in violation of. Motion carried unanimously.

5) A motion was made by Mr. Parker at the March 25th meeting to table the decision to appoint a new member to the Concordia Sewer District Board. The motion to table was attributed to the need to

appropriately notify the constituents of the parish of an open board position and collect applications. The Sewer District has advertised through several means, the open position. Only one application was received and was recommended by the board for appointment. A motion was made by Mr. Dunbar seconded by Mr. Shirley to appoint Mr. Melvin Ferrington to the board for a four year term. Motion carried unanimously.

There being no further old business, Mr. Wilkinson moved on to new business.

New Business:

1) A motion was made by Mr. Probst seconded by Mr. Dunbar to approve the minutes of the regular meeting of April 8th as mailed. Motion carried.

2) First quarter financials were distributed to the Jurors. The Finance Committee had met prior to the regular meeting for review and discussion of the budget-to-actual comparisons for the first quarter. A motion was made by Mr. Shirley and Mr. Probst to ratify the budget as presented. Motion carried unanimously.

3) An invoice was received for Black River Services for the second spraying of the canals. Discussion was held on the effectiveness of the spraying. Comments were made that in some areas foliage was beginning to wilt. Mr. Tiffie explained that the chemicals will start making a bigger difference as the heat from the sun and drier weather conditions continue. A motion was made by Mr. Tiffie seconded by Mr. Beatty to approve payment for the invoice. Motion carried unanimously.

4) As part of the LCDBG grant process, a citizen participation plan must be established and passed as a resolution. A motion was made by Mr. Parker seconded by Mr. Tiffie and carried unanimously to approve a resolution to adopt the citizen participation policies of the FY 2020-FY 2021 LCDBG Program as follows:

RESOLUTION 19-006

WHEREAS, the Louisiana Community Development Block Grant (LCDBG) Program requires that all LCDBG applicants must adopt, prior to submittal of application, a Citizen Participation Plan to reflect the changes and requirements for the FY 2020 – FY 2021 LCDBG Program Years;

BE IT RESOLVED, that the Concordia Parish Police Jury does hereby re-adopt the Citizen Participation Plan which includes the changes and requirements for the FY 2020 – FY 2021 LCDBG Program Years;

NOW THEREFORE BE IT RESOLVED, that the President is authorized to sign all documents pertaining to the LCDBG application.

This Resolution adopted this 22nd day of April, 2019, in regular session, and the votes were recorded as follows:

Yeas: 9 Nays: 0 Abstain: 0 Absent: 0

Jimmy Wilkinson, President

Sandi T. Burley, Secretary/Treasurer

5) Another requirement for participation in the LCDBG 2020-2021 is the adoption of the procurement policy established by the grant guidelines. A motion was made by Mr. Probst seconded by Mr. Beatty and carried unanimously to approve a resolution to adopt the procurement policies of the FY

2020-FY 2021 LCDBG Program as follows:

RESOLUTION 19-007

WHEREAS, the Louisiana Community Development Block Grant (LCDBG) Program requires that all LCDBG applicants must adopt, prior to submittal of application, a Procurement Policy to reflect the changes and requirements for the FY 2020 – FY 2021 LCDBG Program Years;

BE IT RESOLVED, that the Concordia Parish Police Jury does hereby adopt the Procurement Policy which includes the changes and requirements for the FY 2020 – FY 2021 LCDBG Program Years;

NOW THEREFORE BE IT RESOLVED, that the President is authorized to sign all documents pertaining to the LCDBG application.

This Resolution adopted this 22nd day of April, 2019, in regular session, and the votes were recorded as follows:

Yeas: 9 Nays: 0 Abstain: 0 Absent: 0

Jimmy Wilkinson, President

Sandi T. Burley, Secretary/Treasurer

6) A motion was made by Mr. Shirley seconded by Mr. Probst to introduce ordinance 19-01. Motion carried unanimously.

INTRODUCTION OF ORDINANCE 19-01:

An Ordinance to establish a speed limit of 25mph on the parish road of Terry Circle; Providing for a public hearing; and further providing with respect thereto

(A public hearing shall be held during the regular session of the Concordia Parish Police Jury at 6 pm on Monday, May 13th in the Parish Jury Room located at 4001 Carter Street, Room 1, Vidalia, Louisiana.)

7) Mr. Parker asked that the discussion of the Tensas River Levee at Clayton be placed on the agenda for discussion. Mr. Parker discussed that he and Mr. Kevin Mitchell had walked the areas along the levee around Clayton. Ditches behind and in front of houses are full. They walked around a section of a pump and there were no ditches to allow water to flow to the pump in which to move the water out and away from the houses. The ditches need to be mowed and cleaned and graded to allow for adequate water flow. A motion was made by Mr. Parker seconded by Mr. Probst to send a letter to the Fifth Levee District requesting the ditches be cleaned, grass be mowed, and flow/slope to the pump be addressed. Motion carried unanimously.

8) Projects of the Parish were next discussed.

Brushy Bayou – Jordan Kaiser and Sessions is revising the location and specs of the bridge to submit to LADOTD. Completion dates for the revised plans were established for April 1st and then submit to DOTD. To date, the plans are neither complete nor submitted to DOTD. The other contingency on the change in plans is that of the right of ways and easements previously drafted for land owners’ signatures will need to be changed due to the modifications in the design. The revised H&H study has been submitted for GOHSEP approval. The 404 and 408 permits are still awaiting approval from USACE. Mr. Wilkinson discussed that the project continues to fall behind and had discussed exercising our rights to enact the penalties established in the last revised contract with an Assistant DA.

The Courtroom Renovation continues to stall as since there is still no response from Mr. Brocato on specs and bid packets. A motion was made at last meeting to seek legal counsel toward Mr. Brocato for failure to respond and act productively to meet the requirements the project entails to stay compliant in which to keep the grant funding. Ms. Burley will follow up with the DA's office on pursuing the matter.

A recap of the current status of the Washington Heights project was given. Bids were opened on April 16th. All three bids received were over budget. Mr. Wilkinson read aloud each bidder and bid presented. The lowest bidder – JABAR Corporation - was \$129,000 over budget. Brian Harrell with Denmon Engineering is working on a modification to the design and is meeting with JABAR Corporation to value cost the bid. The re-design will have to be approved by both the LCDBG grant department and the Department of Health and Human Services. With the changes, if JABAR Corporation still shows the lowest bidder and agrees to perform the job, then the project can be awarded. If not, the project will have to be let out for bid again, causing delays to start the project.

Continued work needed to the Vidalia Canal was also discussed. Mr. Pugh, Mr. Dunbar, Mr. Wilkinson, and Mr. Parker toured the canal to determine what areas provide for proper equipment access to clean out the canal. Mr. Pugh stated that equipment was moved today to begin work on areas that can be accessed.

A new project – Parish Transportation Road Rating – was discussed. Distributed to the Jurors was the revised policy that was updated and implemented at the March 11th meeting. Jurors were asked to review the list of roads in their area and determine the appropriate rating, using the Road Rating Survey tally sheet in the policy. Using the survey, roads would be scored to determine a top ten list of roads and a capital improvement program. By scoring the roads, a list of asphalt and gravel roads could be compiled and a cost estimate and scope of work established in which to allocate funds and project planning. Mr. Dunbar asked when the roads will be allowed to be resurfaced as discussed in the past when a loan was granted to re-pave several roads in the parish. Ms. Burley explained the loan is spread out over thirty years and still being paid down. The road bond requires funds from sales tax to be allocated to both payment of the loan and a reserve. While limited funds are available to do minor repairs, re-surfacing roads costing millions of dollars is not feasible at this point.

9) Ordinance Violations of the Parish were discussed next. Mr. Wilkinson asked that the properties on Belle Grove be cited again. Mr. Jernigan asked for a letter be sent to Ervin White who owns White's Trailer Park to clean up trailer number 112 on his dwelling. The trailer is in very poor condition and is posing a health and fire hazard. Mr. Dunbar asked to follow up with the DA's office on documenting the proper methods of pursuing property cleanup. Mr. Shirley inquired on whether the costs to fix and repair Stephens and Guido Road had been gathered from the last meeting. Mr. Pugh stated the gravel could be smoothed out however several tons of asphalt are needed to repair the road. Mr. Pugh was asked to gather the costs of labor, fuel, and materials so an itemized bill could be sent to the company that damaged the roads. A motion was made by Mr. Dunbar seconded by Mr. Shirley to approve the ordinance violation notices as presented. Motion carried unanimously.

10) Under the Secretary/Treasurer's report, Ms. Burley reminded the Jurors that their financial disclosures are due to the state by May 15th. Ms. Burley also made known to the Jurors, that a letter had been received regarding pipeline being placed throughout the parish. Ms. Burley asked for the Jurors to determine how they wanted to respond and what aspects are needed from the company to properly place the pipeline in the parish. The letter will be shared with the Jurors and a Public Works Committee meeting will be held to determine the appropriate action and response.

11) A motion was made by Mr. Probst seconded by Mr. Tiffiee and carried unanimously to approve the following occupational licenses:

- Mack's Dog Supplies – John Mack Murray – 411 DA Biglane, Vidalia – Dog Supplies
- My Touch – Myeshia Robinson – 382 Calhoun Road, Ferriday – Hair Salon and Products

12) A motion was made by Mr. Jernigan seconded by Mr. Tiffiee to approve the fifteen yards of washrock for TP Road. Motion carried. Mr. Dunbar asked Mr. Pugh to look at the roads around Pacman. Mr. Wilkinson inquired on the operating of the crack sealing machine. Mr. Pugh stated they are still waiting for parts for the equipment for it to function.

13) Work orders completed since last meeting were mailed to the Jurors for review. No action was taken by the Jurors.

14) Under Correspondence the following was discussed:

- Mr. Parker made a motion seconded by Mr. Beatty to send the DOTD office in Chase and Ferriday a letter to clean the ditches along Hwy 566 and 900. Motion carried unanimously.

- Mr. Wilkinson discussed the need to create and implement a cell tower ordinance and permitting policy. This is being created with the help of other entities involved in the process.

- Mr. Cornell Lewis spoke on his concern of the redesign of the sewer lines for Washington Heights. Mr. Lewis asked that they be kept in the loop on any changes in the project and design since the Sewer District would ultimately be responsible for operating the system.

- Distributed to the Jurors were: Recreation District #2 – 4/10 agenda, 4/10 minutes; Communication District – 4/9 minutes and resolution for road name change; Fire District #2 – 3/12 minutes, 4/9 agenda, 4/23 agenda; Concordia Waterworks #1 – 3/19 minutes

- Mr. Cook spoke of poor service and problems reported by customers of Media 3. A motion was made by Mr. Cook seconded by Mr. Parker to send a letter requesting their attendance at the next meeting. Motion carried.

15) There being no further business to discuss, a motion was made by Mr. Parker seconded by Mr. Beatty to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer