

**PARISH POLICE JURY
REGULAR MEETING
February 25, 2019
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan, Adam Probst
Absent:	Jerry Beatty, Joseph Parker, Sr., Whest Shirley and Tommy Tiffie
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Jernigan
Pledge of Allegiance:	Mr. Probst

Old Business: None

A motion was made by Mr. Probst seconded by Mr. Dunbar to approve the minutes of the regular meeting of February 11, 2019 as mailed. Motion carried.

Mr. Wilkinson addressed Superintendent Jackie Pugh to the staffing needs of the Maintenance Unit. Mr. Pugh stated that a Heavy and Light Equipment Operator and a Laborer were needed. A motion was made by Mr. Dunbar seconded by Mr. Probst to advertise and accept application for these positions. Motion carried.

A letter of recommendation from Recreational District #3 was received to fill the vacancy of Mr. Wesley Carver. Three applications were received and reviewed for the opening. The letter addressed the recommendation of Mr. Kale Davis to the board. A motion was made by Mr. Dunbar seconded by Mr. Probst to accept the letter of recommendation as presented to appoint Mr. Kale Davis to the board. Motion carried.

A letter of request for a 4% raise for a Health Unit employee was received from the LDH Office of Public Health. A motion was made by Mr. Jernigan seconded by Mr. Probst to approve the pay increase for the employee. Motion carried.

Parish projects were discussed.

The Brushy Bayou project is waiting on 404 and 408 permitting from USACE. We are still waiting on approval for a revision to the funding allocations from FEMA for wetland mitigation to Phase I in order to proceed with the wetland mitigation process. Mr. Brant Jones of JKS stated that the DOTD revisions for the Luke Martin Bridge are still being revised. Therefore, DOTD does not have a final revised design to review. Ms. Burley stated that she is still trying to make progress on getting agricultural loss data to support a revised benefit cost analysis to submit to GOHSEP.

Denmon Engineering is working on a re-design of the Washington Heights project to re-submit for bidding. This should be completed where they can re-advertised for bids by the end of the month. Mr. Wilkinson discussed the changes that were made to the original design to reduce costs. Some of these changes were narrowing the scope of the project, redesigning of the ponds and moving the lift station. A pre-bid meeting will be held with all interested bidders before the bidding deadline. The estimated bid opening will be around April 1st.

The Courtroom Renovation project is waiting on final design approval from the FP&C office. Once the design is approved, we will be able to move forward with the bidding process for services and materials. The audio visual and upgraded technology requests have been approved.

The maintenance unit has been working on cleaning out parts of the Vidalia Canal. Mr. Pugh stated that the area from the old railroad tracks to Logan Sewell Road has been completed. Other areas will be cleaned when the weather allows.

Under Ordinance violations, Mr. Wilkinson discussed the housing project being built in Ferriday. A forty foot wide portion of the parcel starting at Lincoln Road belongs to the Parish. No permitting or road bond for use of the Parish roads has been requested or given to the owners. The concerns are the project is being partially built on Parish land and problems with drainage are already occurring. Lincoln Road is already damaged and a culvert has already been crushed. Mr. Joey Boothe and Ms. Lauri Boyd from the District Attorney's office were in attendance. Mr. Booth supported sending a letter to the owner detailing the violations of the Parish ordinances and a time frame for compliancy. A motion was made by Mr. Dunbar seconded by Mr. Probst to send a letter to the owner. Motion carried.

Under the Secretary/Treasurer's report, Ms. Burley asked for the Personnel Committee to establish a meeting date to review the updated policies and employee handbook that was distributed at the last meeting. After discussion, the committee members agreed to meet Tuesday, March 5th at 3:30. Ms. Burley also informed the Jurors that the annual audit will begin on March 25th.

A motion was made by Mr. Probst seconded by Mr. Dunbar to approve the following occupational license:

BL&B Lawn Services, Brent Hilliard, 153 Harbor Road, Ferriday – new business. Motion carried.

Under the Superintendent's Work Orders, Mr. Pugh stated he had none at this time due to weather conditions. Issues with Slocum Levee Road being torn up and work needed were discussed. Forrest Road also needed repairs and Mr. Dunbar asked to address Freeman Road when time and weather allows. Mr. Pugh stated he was aware of work needed and would address when the weather permitted.

Work orders issued and completed by the barn since the last meeting were distributed for review. No action taken by the Jurors.

Mr. Wilkinson opened the meeting to address any correspondence. Mr. Wilkinson gave a report on the river updates. The Mississippi River is reported to crest on March 16th at 58 feet as of the report given at 2 pm today. There are 4500 filled sandbags and 7000 empty bags in inventory. Sandbags will be available at the prison once the need is established. Hesco baskets are being placed on the boat launch on the Riverfront.

Mr. Wilkinson also discussed sending a letter to the Sheriff's office addressing that any trustee on the grounds of the courthouse must be identified and provisions for those that can serve as a trustee. A motion was made by Mr. Dunbar seconded by Mr. Probst to send the letter. Motion carried.

Also distributed to the Jurors were: Recreation District #3 – 2/13/19 minutes; Fire District #2 – 2/12/19 and 1/8/19 minutes; Recreation District #1 2/21/19 meeting agenda.

There be no further business, Mr. Dunbar made a motion seconded by Mr. Probst to adjourn the meeting. Motion carried.

Sandi T. Burley, Secretary / Treasurer