

**CONCORDIA PARISH POLICE JURY  
REGULAR MEETING  
January 8, 2018  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan, Joe Parker, Adam Probst, Tommy Tiffie
Absent:	Jerry Beatty, Whest Shirley
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Jernigan
Pledge of Allegiance:	Mr. Probst

A motion was made by Mr. Probst seconded by Mr. Cook to approve the minutes of the regular meeting of December 11, 2017 as mailed. Motion carried.

A motion was made by Mr. Probst seconded by Mr. Cook to approve the minutes of the special meeting of December 18, 2017 as mailed. Motion carried.

A motion was made by Mr. Jernigan seconded by Mr. Dunbar to approve the minutes of the special meeting of December 22, 2017 as mailed. Motion carried.

A motion was made by Mr. Tiffie and seconded by Mr. Dunbar to appoint a two year term thru January 14, 2020 and set the salary for the Secretary Treasurer. Motion carried.

Mr. Dunbar made a motion to add to the agenda to allow a resident from Concordia Park to address the Jury. The motion was seconded by Mr. Parker. Motion carried.

Dr. Fleming, a resident of Concordia Park asked the Jurors how fire hydrants could be placed along their neighborhood. Mr. Jernigan explained that the water lines in their neighborhood are currently two inches in diameter. Six inch lines are needed to maintain fire hydrants without causing damages to individual water lines to homes. Mr. Wilkinson suggested she attend a meeting of the Concordia Water Works and discuss what can be done to find a solution. Dr. Fleming commended the firefighters for their efforts over the holidays and working around the winter elements. The Jurors thanked Dr. Fleming for her attendance and comments.

Mr. Wilkinson opened the meeting for committee reports. Mr. Cook, Public Works Committee Chairman, addressed the Jurors to award the chemical and material bids for 2018. A motion was made by Mr. Cook seconded by Mr. Jernigan to award the chemical bid to Helena Chemical Company as the lowest bidder. Motion carried

A motion was made by Mr. Cook seconded by Mr. Tiffie to award the limestone and rip rap materials to Two J and the gravel and sand to Blain Companies. Motion carried.

The Concordia Parish Police Jury received the Amended 2017 and Proposed 2018 Budget of the North Louisiana Criminalistics Laboratory Commission to approve. On a motion by Mr. Parker seconded by Mr. Cook the budget was approved in accordance with the requirements of R.S. 40:2261-22678 to have the majority of the parish level governing bodies in the laboratory service area approve the budget.

A motion was made by Mr. Dunbar seconded by Mr. Jernigan to adopt an ordinance allowing for the levying of 1% sales and use tax beginning February 1, 2018 pursuant to voter authorization at the October 14, 2017 election. Motion carried.

The Revised 2017 and Proposed 2018 Operating Budget was distributed to the Jurors in December for review and comment. The budget was advertised and an open hearing was also held in accordance with statutes to allow the public to review and comment. On a motion made by Mr. Parker seconded by Mr. Probst the Jurors voted unanimously to adopt the Revised 2017 and Proposed 2018 Operating Budget.

Mr. Wilkinson opened the meeting to discuss permit violations requested by Mr. Dunbar. Mr. Dunbar addressed the Jurors to the problems of structures being built without first receiving a permit. Mr. Dunbar asked the public needs to be more diligent in obtaining permits and the fines for violations are more enforced. Ms. Burley quoted the ordinance of Chapter 17, Article 26 that states the fines schedule for violations. The minimum fine for building a structure without a permit is minimum \$125 to maximum of \$1,000. These fines are added to the permit at the time the permit is obtained through the Parish office if the owner is reported to have violated the ordinance.

Mr. Wilkinson discussed the higher fees associated with obtaining a permit for electricity/meters when someone establishes a new residency or inhabits an existing residency. Ms. Burley addressed the Jurors by stating that the higher fees only exist if the residence is newly constructed or established or has gone longer than six months without electricity. Otherwise the fee is \$5 regardless of who is occupying the residence.

Mr. Jernigan stated he felt that Concordia Parish is higher on fees than surrounding parishes. He asked Ms. Burley to reach out to area parishes to obtain information on their permits and license fees. There being no further comments, the discussion on permits concluded.

Next on the agenda was the discussion of the Old Courthouse. Mr. Jernigan opened the discussion as to the need to close the upper floors of the courthouse that are occupied by the Council on Aging, extensions of the District Attorney's office, and the County Agent. Mr. Jernigan made a motion to send these occupants a letter to relocate by June 1, 2018 until money is obtained to make the necessary repairs. Mr. Parker seconded. Under open discussion, Mr. Wilkinson explained that the lines are bad, the boiler is broke and the pipes leak causing further issues. The cost to make the repairs in order to make the courthouse fully operational again is estimated at three to four hundred thousand dollars.

Ms. Amanda Taylor asked the Jurors if she would be able to maintain her location. Mr. Wilkinson noted that she was not on the boiler system and the library could remain operational at its current location within the courthouse.

District Attorney Brad Burget asked the Jurors for help in finding and assisting the offices affected by the need to relocate. Mr. Wilkinson stated that we are happy to assist each of the entities involved in relocating. Mr. Burget also recommended reaching out to Catahoula Parish to get information and insight from them on how they handled the electricity and boiler issues from their last renovation.

Ms. Taylor brought to the Jurors attention that Mr. Fred Bennett, architect, had reports analyzing and recommending a solution to abandon the current system and go to a new HVAC system. Mr. Bennett was present to expand on his report and would provide his recommendations to the Jurors.

Ms. Taylor explained that she had discussed the needs with the Historical Society and they would be lenient to accommodate the renovations needed. She elaborated on the history of having the Old Courthouse placed on the Historical Society which was done approximately 13 years ago. Grant money was sought to make the needed renovations but then the funding got cut and money for renovations was never obtained.

There being no further discussion on the Old Courthouse the motion was unanimously carried by the Jurors to send a letter to the occupants to relocate by June 1, 2018.

Two Committees had openings for the Jurors to consider. The Concordia Parish Recreation District #1 had submitted a letter to replace Mr. Butch Hammett who no longer wanted to serve on the board. An application was submitted for review from Ms. Connie Adair for the open position. A motion was made by Mr. Parker seconded by Mr. Cook to appoint Ms. Adair to the board. Motion carried.

The Concordia Recreation District #3 had previously requested the re-appointment of Mr. Wesley Carver to the board upon the expiration of his term. The request was tabled until the tiered terms could be established for the overall board. A motion was made by Mr. Dunbar seconded by Mr. Probst to approve the re-appointment of Mr. Carver to the board for the term previously established. Motion carried.

Ms. Burley gave her Secretary Treasurer report by thanking the Jurors for their kind words and appointment. She distributed the packets to the Jurors that are attending the upcoming annual Police Jury Convention in New Orleans. A financial report was given with a final quarterly report being distributed at the next meeting. She also discussed that Mr. Bennett had received final approval from the state Fire Marshall to proceed with the ADA Lift project for the courthouse.

Mr. Fred Bennett with Architect Associates addressed the Jurors that the final plans had been approved and it was time to advertise for bids for contractors to continue proceeding with the project. Mr. Bennett explained that the advertisement must be done for at least three weeks and for a minimum of 25 days. A motion was made by Mr. Jernigan seconded by Mr. Tiffie to approve advertising for bids. Motion carried.

A motion was made by Mr. Tiffie seconded by Mr. Probst to ratify the Purchase Orders. Motion carried.

Mr. Pugh, Superintendent listed the following under Material and Work Requests:

- 14 yards oversize washrock for Bee Brake
- 18" by 40' culvert for Como Road
- 14 yards washrock for Poole Road in Ferriday
- 7 yards of washrock for Furr Road

A motion was made by Mr. Tiffie seconded by Mr. Jernigan to approve the Superintendent's Material and Work Requests. Motion carried.

Correspondence was received and distributed by the Parish office from the meeting of November 21, 2017 of the Concordia Waterworks District #1 and the meeting of December 14, 2017 of Concordia Parish Recreation District #3.

There being no further business, a motion was made by Mr. Tiffie seconded by Mr. Parker to adjourn. Motion carried.

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Sandi T. Burley, Secretary Treasurer