

Concordia Parish Police Jury

4001 Carter Street, Rm 1

Vidalia, LA 71373

Phone: 318-336-7151 Fax: 318-336-9915

conppj.org

Notice Posted: 10/08/2021 3:00 p.m.

(Date)

(Time)

**NOTICE OF PUBLIC MEETING
REGULAR MEETING AGENDA****
MONDAY, OCTOBER 11, 2021 – 6:00 PM
4001 CARTER STREET, ROOM 2
VIDALIA, LA 71373

OFFICERS:

Joseph Parker, Sr.
President

Adam Probst
Vice-President

Sandi T. Burley
*Secretary /
Treasurer*

JURORS:

District 1A
Maurice Bachus

District 1B
Joseph Parker, Sr.

District 2
Willie Bill Yearby

District 3A
Adam Probst

District 3B
Scottie Whittington

District 4A
Genesisia Allen

District 4B
Gary Neal

District 5A
Collin Edwards

District 5B
Brad Adams

Call to Order, Invocation, Pledge and Roll Call of Members

- 1) Approve minutes of regular meeting held September 27, 2021
- 2) Review the Appointment Recommendation of Don Enlow for the Concordia Parish Airport
- 3) Committee Reports / Action:
 - a) Approve Minutes for – Finance Committee Meeting; Public Works Committee Meeting
 - b) Ratify Purchase Orders and Bank Statements
- 4) Projects: Brushy Bayou; DR 4462; DR 4590(Winter Storm), ARPA
- 5) Ordinances / Violations
- 6) Occupational Licenses:

The Color Box, 309 Poole Road Monterey, Salon, New Business
- 7) Secretary / Treasurer's Report
 - a) Recap of Training Conferences; Potential Changes Needed
- 8) Superintendent's Work Orders
- 9) Review Work Orders
- 10) Correspondence / Public Comments (on agenda items)
- 11) Adjourn

**CURRENTLY MEETINGS ARE CLOSED TO THE PUBLIC
PARTICIPATION AVAILABLE THROUGH THE ZOOM LINK BELOW:**

Via Telephone:

312-626-6799, 3183367151#

Via App:

Meeting ID: 318 336 7151

Via Website:

<https://us02web.zoom.us/j/3183367151>

**The Concordia Parish Police Jury affords the opportunity to any member of the public, present at its meetings, to address the Jury prior to final action on any matter under consideration before the full jury. In accordance with the American Disabilities Act, if you need special assistance contact Sandi T. Burley at 318-336-7151 describing the assistance required.

**PARISH POLICE JURY
REGULAR MEETING
SEPTEMBER 27, 2021
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr
Members:	Maurice Bachus, Willie Yearby, Genesis Allen, Collin Edwards, Adam Probst, Gary Neal, Brad Adams
Absent:	Scottie Whittington
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Mr. Neal

The Pledge, Invocation, and Roll Call were conducted by Mr. Probst. A quorum was present. Mr. Edwards arrived at 6:03 pm. Mr. Parker arrived at 6:10 pm.

- 1) A motion was made by Ms. Allen seconded by Mr. Bachus to approve the September 13, 2021 regular meeting minutes as distributed. Motion carried unanimously.
- 2) Assessor, Jerry Clark, addressed the Jurors to sit as the Board of Review for the 2021 tax roll. Mr. Clark noted that proper advertising and time frame for viewing or contesting tax assessments had been conducted. Since there were no appeals submitted, there was no action needed by the Jurors.
- 3) Approval was needed by the Jurors to allow for advertising for chemicals, materials, and culverts for 2022. A motion was made by Mr. Yearby seconded by Ms. Allen to approve advertising for chemicals and materials and culverts. Motion carried unanimously.
- 4) Under Committee Reports the following were brought forward:
 - a) Finance Committee – A motion was made by Mr. Adams seconded by Mr. Yearby to ratify Quarter 2 Budget Review as presented. Motion carried unanimously.
 - b) Boards/Committees – The matter of the Council on Aging was initially tabled upon a motion by Ms. Allen seconded by Mr. Yearby until Mr. Parker's arrival. Upon Mr. Parker's arrival, Ms. Allen made a motion to bring the matter back to the table for discussion. The motion was seconded by Mr. Yearby and carried unanimously. Mr. Parker discussed concerns of not knowing who was serving on the COA Board along with the services and financial status of the entity. Ms. Burley read from their FY19-20 audit regarding charter and financial information. After much discussion, a motion was made by Ms. Allen seconded by Mr. Bachus to send a public record request letter to the Council on Aging requesting their board minutes from 2020 and 2021 to date, a list of their board members, and their FY 21-22 operating budget. Motion carried unanimously.

- 5) Under Projects, updates were given on Brushy Bayou, DR-4462, DR-4590, and ARPA.
- 6) Ordinance violations of the Parish were next discussed. Upon a motion by Ms. Allen seconded by Mr. Edwards and carried unanimously to approve the following:
 - Yearby – 261 Freeman, 310 Freeman – grass
 - Allen – Jerry Lee Lewis – heir property – grass and dumping
 - Probst – two properties on Burl Roberts
 - Neal – 445 Belle Grove, 249 North Grove, 4 lots across from 238 North Grove
 - Edwards – lot behind old hospital needs cutting; Superintendent was as to get a quote to clean up the property.
- 7) Under Occupational Licenses there were none to approve.
- 8) Under the Secretary / Treasurer's Report, Ms. Burley offered the following:
 - a) Ms. Burley discussed upcoming trainings and conferences in which staff needed to attend. The PERS conference will be held October 5th and the GFOA will be held October 6-8.
 - b) The Jurors were reminded to make sure they have completed their Sexual Harrassment and Ethics Training for the year.
 - c) Ms. Burley asked for permission to review and approve Worker's Comp Carriers for 2022. A motion was made by Mr. Yearby seconded by Mr. Neal to approve Ms. Burley to pursue Worker's Comp Insurance carrier for 2022. Motion carried unanimously.
- 9) Superintendent's work orders were brought forward. A motion was made by Mr. Yearby seconded by Mr. Probst to approve the following:
 - Limestone (yards) – 30 on Dan Howard; 60 on Wild Cow
 - Pitrun (yards) – 8 on Cowan; 15 on Wild Cow
 - Oversized Washrock (yards) – 30 on Wild Cow
- 10) Work Orders from the Jurors were next discussed. A motion was made by Mr. Adams seconded by Ms. Allen and carried unanimously to approve the following:
 - Bachus – ditch between 15th and 10th Street
 - Yearby – Discussed "No Loitering" signs wanted by property owner; Owner needs to post own signs including "No Trespassing"; pothole on Freeman Road
 - Allen – 174 Hammett Addition – check drainage/culverts; 103 Weaver Street has drainage issues; Dumping on Garden Drive
 - Neal – Joe Hyatt who is conducting aquatic spraying needs assistance getting in canal by Ferriday flags; Big Ten canal behind Ridgecrest to Airport Road is clogged with beaver dams
 - Adams – 320 Plouden Bayou needs culvert installed
 - Parker – Clayton ditch
- 11) Public Comment Period and Correspondence – None
- 12) There being no further discussion, a motion was made by Mr. Yearby and seconded by Ms. Allen to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

Concordia Parish Airport Authority
P.O. Box 638
359 National Guard Road
Vidalia, LA 71373
Phone (318) 336-8537 Cell (601) 597-2930
cpairport@att.net

President/Chairman; Carl D. Sayers
Secretary/Treasurer; Jerry W. Stallings

Member; John E. Blunski
Member;
Member; Wil Miller

October 07, 2021

President Joe Parker
Concordia Parish Police Jury
4001 Carter St, Rm 1.
Vidalia, LA 71373

Subject: Concordia Parish Airport
Request New Board Member Appointment

Dear President Parker and Police Jury Representatives,

As President and Chairman of the Concordia Parish Airport Authority, I respectfully request the appointment of Mr. Don Enlow to serve a three year period as members of the Concordia Parish Airport Authority.

As a retired corporate pilot, Mr. Enlow's knowledge, experience and expertise will be welcomed as a member on the board.

This request is made due to the unexpected passing of board member; Ray Skates.

The airport continues to experience an increase in Capital Assets, Fuel Sales, Aircraft Operations and is becoming more recognized as a destination airport for the general aviation community.

We offer reduced fuel prices, courtesy car availability, nice clean facilities and a safe and well maintained airport to achieve this goal. We appreciate the help and support we receive from the Police Jury.

If you have any questions or require additional information please let me know.

Sincerely,



Concordia Parish Airport Authority

PO Box 638

Vidalia, LA 71373

RESOLUTION

Number 2021-007

Upon a motion by Mr. Carl D. Sayers, duly seconded by Mr. Wil Miller, the following resolution was offered to-wit:

WHEREAS, the appointed service term of Mr. Ray Skates has terminated due to his untimely death;

WHEREAS, The Chairman of the Concordia Parish Airport Authority wishes to request the appointment of Mr. Don Enlow to serve on the board of the Concordia Parish Airport Authority;

THEREFORE, BE IT RESOLVED, THAT THE Chairman of the Concordia Parish Airport Authority does hereby submit this Resolution and Request asking the Concordia Parish Police Jury to appoint Mr. Don Enlow to serve a 3 year term on the board of the Concordia Parish Airport Authority. The aforesaid resolution, having been submitted to a vote, the vote thereon was as follows:

YEAS: 3 ABSENT: 1 NAYS: 0

CERTIFICATION

I Jerry W. Stallings, Secretary of Concordia Parish Airport Authority, State of Louisiana, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Concordia Parish Airport Authority at a regular meeting convened on October 07, 2021.

In-testimony-whereof, I have hereto set my hand and seal of the Concordia Airport Authority this 07th day of October, 2021.

Secretary (Seal)



Jerry W. Stallings,

Boards - Committee Meeting

Date: June 16, 2021 at 5:45 pm

Present: Gary Neal, Willie Yearby, Brad Adams, Joseph Parker

Agenda: Discussion of Allocations for DR 4462 – Gravel and Asphalt Roads

Mr. Neal called the meeting to order. Ms. Burley gave an update on the status of the DR 4462 grant allocations for the asphalt and gravel roads. The gravel road portion of the disaster recovery grant has been allocated up to \$1 million, with an estimated \$250,000 to expend. This allocation must be met by a 25% cost share to the Parish. The asphalt road allocation is still being determined, but estimates are around \$4 million. Again, the Parish will have to meet a 25% cost share on an allocation expended. Ms. Burley discussed different options of meeting the costs shares for the projects. Allocating portions of the Sales Tax approved for road maintenance is one option. Looking for state allocations, capital outlay requests, or other state funds is another option. The issue is that these funds are not readily available and may not be awarded during the period of performance for the allocations.

Gravel roads were discussed in which to prioritize the funds and force account labor and equipment. Deer Park, South Prong, Minorca, and Rokafee are the top roads to focus on. These are from the list of roads eligible under the DR4622 allocation; not for gravel roads under the entire jurisdiction of the Parish.

There being no further information to discuss, Mr. Neal adjourned the meeting. All discussions will be brought forward to the Jurors as the projects progress.

Sandi T. Burley, Secretary / Treasurer

Finance Committee Meeting

Date: September 21, 2021 at 5:30 pm

Present: Adam Probst, Maurice Bachus, Brad Adams, Genesisia Allen (Mr. Probst had to leave, Mr. Parker, came to fill his vacancy)

Agenda: Review 2021 Quarter 2 Amended Budget

Mr. Probst called the meeting to order. Ms. Burley then distributed the Quarter 2 Budgets that exemplified the adopted 2021 budget versus actuals spent in the second quarter. A recap for each schedule was presented along with an individual review of each schedule. Recommended changes to the 2021 Adopted Budget were underlined for easier observation and discussion, especially those varying more than 50% for the second quarter. Some expenditures are made in the first quarter as a whole, while most are paid monthly or quarterly. Severance Taxes have been reduced significantly through the past years. This revenue is being watched carefully due to such a shortfall in 2020 to the General Fund. The Amended Quarter 2 2021 Adopted Budget will be attached to the minutes of the September 27, 2021 meeting.

With no further matters to discuss, the Committee will bring forth their recommendations for formal approval by the Jurors at the regular meeting scheduled for 6 pm on September 27, 2021.

Sandi T. Burley, Secretary / Treasurer

STATUTORY PAYMENTS
CONCORDIA PARISH POLICE JURY
SEPTEMBER 2021

GENERAL FUND

ADVANCE OFFICE SYSTEMS	COPIER LEASE (ROV)	09/01/21	\$202.98	CK#26204
CONCORDIA SENTINEL	ADVERTISING	09/01/21	117.00	CK#26205
CONCORDIA SHERIFF OFFIC	PRISONER CARE HOUSING	09/01/21	7,585.00	CK#26206
TOWN OF VIDALIA	UTILITIES- OLD CRTHS	09/01/21	247.97	CK#26207
CONCORDIA ELECTRIC	UTILITIES- DRPK 11.26, LYHT E 11.26,	09/03/21	45.52	CK#26210
ENERGY	UTILITIES- VIDALIA ST LIGHTS	09/03/21	101.41	CK#26211
AUTO-CHLOR	EQUIPMENT LEASE (JAIL)	09/13/21	370.00	CK#26220
COMPUTER CONSULTANT	SEPT MANAGED SERVICES & CLOUD BACKUP	09/13/21	620.00	CK#26221
CLERK OF COURTS	SEPTEMBER JURY COMM SAL & ATTEND	09/13/21	1,185.00	CK#26222
ENERGY	UTILITIES-PNWD 31.26; DOTY&BLK BAY 94.07	09/13/21	125.33	CK# 26223
ADVANCE OFFICE SYSTEMS	COPIER LEASE (PJ)	09/21/21	162.01	CK#26249
TOWN OF VIDALIA	UTILITIES- NW CH 15, 087.86; SHED 895.70	09/21/21	15,983.56	CK#26250
INTERFACE SECURITY SYSTEM	COURTHOUSE MONITORING (OLD&NEW)	09/27/21	65.52	CK#26257
NATCHEZ TELEPHONE & SECURITY	MAINTENANCE AGREEMENT (ROV)	09/27/21	126.00	CK#26258
SPARKLIGHT	FIBER INTERNET	09/27/21	650.00	CK#26259

TOTAL GENERAL FUND **\$27,587.30**

HIGHWAY FUND

CONCORDIA SENTINEL	ADVERTISING	09/01/21	\$24.00	CK#7658
SOUTHLAND TRUCK LEASING	DUMP TRUCK LEASE	09/13/21	1,750.00	CK#7661

TOTAL HIGHWAY FUND **\$1,774.00**

DRAINAGE FUND

CONCORDIA ELECTRIC	UTILITIES- BARN 468.27, FRG COMP BLD 11.62	09/03/21	\$479.89	CK#11501
CONCORDIA WATERWORKS	UTILITIES- BARN WATER	09/03/21	71.20	CK#11502
TOWN OF JONESVILLE	UTILITIES- BARN GAS	09/03/21	11.22	CK#11503
BRANTECH	BARN INTERNET & HOSTING	09/13/21	162.50	CK#11506
MOBILE MONITORING	SEPTEMBER GPS BILLING	09/13/21	501.89	CK#11507
SOUTHLAND TRUCK LEASING	DUMP TRUCK LEASE	09/13/21	1,750.00	CK#11508
TOWN OF JONESVILLE	UTILITIES- BARN GAS	09/27/21	11.21	CK#11533
TERMINATOR PEST & POND MANAG	VEGITATION SPRAYING	09/30/21	4,600.00	CK#11534

TOTAL DRAINAGE FUND **\$7,587.91**

SOLID WASTE DISPOSAL FUND

CONCORDIA ELECTRIC	UTILITIES- MONTEREY COMP BUILDING 8.4 FROGMORE COMPACTOR 17.05 MONTEREY COMPACTOR 17.18	09/03/21	\$42.63	CK#5754
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TOTAL SOLID WASTE DISPOSAL **\$42.63**

LAW ENFORCEMENT WITNESS FEES

TOTAL LAW ENFORCEMENT WITNESS FEES **\$0.00**

TOTAL STATUTORY PAYMENTS **\$36,991.84**

CONCORDIA PARISH POLICE JURY
Open Purchase Orders Detail
September 2021

Date	Num	Name	Memo	Rcv'd	Amount
015217 · ClerkofCourt Office Supply/GF					
09/01/2021	G-12013	PETTUS OFFICE PRODU...	APPEAL FOLDERS	0	596.00
Total 015217 · ClerkofCourt Office Supply/GF				0	596.00
015340 · Office Supply-Registrar/GF					
09/01/2021	G-12006	SMITH PRINTING	OFFICE SUPPLIES	0	176.56
Total 015340 · Office Supply-Registrar/GF				0	176.56
015479 · OFFICE EXPENSE/GF					
015460 · Maint. Agreement-FinanAdmin/GF					
09/01/2021	G-12019	VISA	1AND1.COM - E-MAIL DOMAIN	0	14.00
Total 015460 · Maint. Agreement-FinanAdmin/GF				0	14.00
015470 · Office Supply-FinanAdmin/GF					
09/01/2021	G-12019	VISA	OFFICE DEPOT - OFFICE SUPPLIES	0	62.60
09/08/2021	G-12023	CENLA ARTESIAN WATER	7- 5GAL BOTTLES OF WATER	0	55.65
09/21/2021	G-12028	COMMUNITY COFFEE CO.	COFFEE & COFFEE SUPPLIES	0	75.90
Total 015470 · Office Supply-FinanAdmin/GF				0	194.15
Total 015479 · OFFICE EXPENSE/GF				0	208.15
015495 · Travel-FinanAdmin/GF					
09/01/2021	G-12019	VISA	CONFERENCE CENTRAL - GFOA RE...	0	520.00
09/30/2021	D-10720	VISA	CONFERENCE CENTRAL	0	285.00
Total 015495 · Travel-FinanAdmin/GF				0	805.00
015514 · BLDG/GRNDS MAINT./GF					
015520 · Maint. of Bldg/GF					
09/01/2021	G-12009	LONG'S PREFERRED PR...	JANITORIAL SUPPLIES	0	183.50
09/01/2021	G-12020	MARK'S PLUMBING PARTS	PLUMBING PARTS FOR MAINTENANC...	0	175.71
09/02/2021	G-12022	CINTAS CORPORATION	JANITORIAL SUPPLIES - 9/2	0	22.89
09/02/2021	G-12022	CINTAS CORPORATION	AIR FRESHENERS - 9/9	0	93.41
09/02/2021	G-12022	CINTAS CORPORATION	DUST MOPS - 9/15	0	44.57
09/02/2021	G-12022	CINTAS CORPORATION	MATS - 9/22	0	127.90
09/02/2021	G-12022	CINTAS CORPORATION	JANITORIAL SUPPLIES - 9/29	0	22.89
09/14/2021	G-12026	HOME HARDWARE/BLU...	DUPLICATE KEYS 9/3	0	35.44
09/14/2021	G-12026	HOME HARDWARE/BLU...	BULBS & BOWL TANK 9/14	0	43.10
09/14/2021	G-12026	HOME HARDWARE/BLU...	DUPLICATE KEYS 9/16	0	19.92
09/14/2021	G-12026	HOME HARDWARE/BLU...	BULBS & LAMPS 9/20	0	117.93
09/14/2021	G-12026	HOME HARDWARE/BLU...	DUPLICATE KEYS 9/24	0	9.96
09/17/2021	G-12027	BAKER DISTRIBUTING C...	AIR FILTERS 9/17	0	498.12
09/17/2021	G-12027	BAKER DISTRIBUTING C...	AIR FILTERS 9/22	0	123.60
09/17/2021	G-12027	BAKER DISTRIBUTING C...	AIR FILTERS 9/21	0	-126.48
Total 015520 · Maint. of Bldg/GF				0	1,392.46
015525 · Maint. of Machinery/GF					
09/01/2021	G-11993	SLICKS TIRE SERVICE	MOWER REPAIRS	0	127.50
Total 015525 · Maint. of Machinery/GF				0	127.50
015526 · Vehicle Maintenance&Fuel/GF					
09/01/2021	G-12019	VISA	MURPHY USA - FUEL CRHTS TRUCK	0	68.28
Total 015526 · Vehicle Maintenance&Fuel/GF				0	68.28
Total 015514 · BLDG/GRNDS MAINT./GF				0	1,588.24
015562 · Courthouse A/C & Chiller/GF					
09/08/2021	G-12024	TRANE US INC	AIR HANDLER REPAIRS REMOVE/RE...	0	6,617.07
Total 015562 · Courthouse A/C & Chiller/GF				0	6,617.07

CONCORDIA PARISH POLICE JURY
Open Purchase Orders Detail
September 2021

Date	Num	Name	Memo	Rcv'd	Amount
015566 · Maint. of Bldg&Grnds-Jail/GF					
09/01/2021	G-12010	LONG'S PREFERRED PR...	JANITORIAL SUPPLIES	0	313.50
09/02/2021	G-12022	CINTAS CORPORATION	JANITORIAL SUPPLIES - 9/2	0	75.62
09/02/2021	G-12022	CINTAS CORPORATION	WET MOPS, HANDLES, CLEANING SO...	0	56.98
09/02/2021	G-12022	CINTAS CORPORATION	WET MOPS, HANDLES, CLEANING SO...	0	56.98
09/02/2021	G-12022	CINTAS CORPORATION	WET MOPS, HANDLES, CLEANING SO...	0	56.98
09/02/2021	G-12022	CINTAS CORPORATION	JANITORIAL SUPPLIES - 9/29	0	75.62
Total 015566 · Maint. of Bldg&Grnds-Jail/GF				0	635.68
015745 · Miscellaneous PW					
09/01/2021	G-12021	HOME HARDWARE/BLU...	LAKE CONCORDIA POST FOR GAUGES	0	51.96
09/01/2021	G-12021	HOME HARDWARE/BLU...	RETURN CREDIT	0	-25.96
Total 015745 · Miscellaneous PW				0	25.98
025730 · Maint. & Repair/HWY					
09/01/2021	H-9399	DELTA PARTS	RELAY, DEXVIATF & LAMP HO12 9/16	0	56.17
09/01/2021	H-9400	PUCKETT MACHINERY	PARTS FOR MAINTENANCE & REPAI...	0	124.32
09/01/2021	H-9399	DELTA PARTS	DOOR LATCH CABLE HO12 9/21	0	37.61
09/01/2021	H-9399	DELTA PARTS	SPARK PLUGS & WIRE KIT HO12 9/21	0	121.86
09/01/2021	H-9399	DELTA PARTS	OIL, FILTER & IGNITION COIL HO12 9/22	0	117.41
09/01/2021	H-9399	DELTA PARTS	SWITCH, LAMP & FUEL INJECTOR	0	102.16
09/16/2021	H-9404	GOLDMAN/JOHN DEERE	PARTS & SUPPLIES MAINTENANCE &...	0	1,063.77
09/28/2021	H-9409	PUCKETT MACHINERY	SOLENOID VALVE GRP HO18 9/28	0	168.23
09/28/2021	H-9409	PUCKETT MACHINERY	SOLENOID VALVE GRP HO18 9/29	0	168.23
Total 025730 · Maint. & Repair/HWY				0	1,959.76
025740 · MATERIALS / HWY					
025742 · Pit Run Gravel/HWY					
09/01/2021	H-9402	BLAIN COMPANIES	176.84TONS CLAY GRAVEL	0	2,962.08
09/01/2021	H-9402	BLAIN COMPANIES	113.44TONS CLAY GRAVEL	0	1,900.12
09/01/2021	H-9402	BLAIN COMPANIES	112.33TONS CLAY GRAVEL	0	1,881.54
Total 025742 · Pit Run Gravel/HWY				0	6,743.74
025745 · Sand/Sand bags/HWY					
09/01/2021	D-10704	BLAIN COMPANIES	REPLENISH SAND USED FOR SANDB...	0	845.88
Total 025745 · Sand/Sand bags/HWY				0	845.88
025748 · Signs/HWY					
09/01/2021	H-9401	COMEAX RICHARD	SIGNS	0	562.46
09/09/2021	G-12025	EVANGELINE SPECIALTI...	LETTERS AND BLANKS	0	1,955.25
09/21/2021	H-9405	COMEAX RICHARD	STOP & CHILDREN AT PLAY SIGNS	0	461.48
09/23/2021	H-9408	COMEAX RICHARD	LEFT & RIGHT MARKER AND DEGRE...	0	587.10
Total 025748 · Signs/HWY				0	3,566.29
Total 025740 · MATERIALS / HWY				0	11,155.91
035714 · Office Supply/DR					
09/01/2021	D-10706	VISA	OFFICE DEPOT- INK	0	80.80
09/09/2021	D-10711	COMMUNITY COFFEE CO.	COFFEE & COFFEE SUPPLIES	0	99.00
09/27/2021	D-10721	WALMART COMMUNITY ...	CORDLESS PHONE FOR OFFICE	0	64.00
Total 035714 · Office Supply/DR				0	243.80

CONCORDIA PARISH POLICE JURY
Open Purchase Orders Detail
September 2021

Date	Num	Name	Memo	Rcv'd	Amount
035730 - Maint. & Repair/DR					
09/01/2021	D-10700	WILSON MACHINE SHOP	PARTS FOR MAINTENANCE & REPAI...	0	150.00
09/01/2021	D-10702	PUCKETT MACHINERY	ALUMINUM TRIPOD RENTAL	0	128.13
09/01/2021	D-10705	KAISER, INCORPORATED	PARTS FOR MAINTENANCE & REPAI...	0	182.31
09/01/2021	D-10706	DELTA PARTS	FUEL PUMP & STARTING FLUID D41 9/7	0	159.11
09/01/2021	D-10706	DELTA PARTS	PARTS & SUPPLIES FOR MAINTENAN...	0	47.01
09/01/2021	D-10706	DELTA PARTS	U-JOINTS D9 9/8	0	24.77
09/01/2021	D-10706	DELTA PARTS	V-BELT & FLEX HOSE D47 9/13	0	71.98
09/01/2021	D-10706	DELTA PARTS	DEF FLUID 9/14	0	28.98
09/01/2021	D-10706	DELTA PARTS	EXACTFIT BEAM D12 9/15	0	33.46
09/01/2021	D-10706	DELTA PARTS	WATER JUG 9/15	0	24.99
09/01/2021	D-10706	DELTA PARTS	DEF FLUID D62 9/23	0	14.49
09/02/2021	D-10708	JRG INDUSTRIAL SERVI...	PARTS & MAINTENANCE D12	0	1,400.00
09/09/2021	D-10710	SOUTHERN TIRE MART, ...	TIRES D62	0	894.08
09/16/2021	D-10716	GOLDMAN/JOHN DEERE	PARTS & SUPPLIES MAINTENANCE &...	0	2,931.34
09/16/2021	D-10718	HOME HARDWARE/BLU...	PARTS	0	5.80
09/21/2021	D-10719	KAISER, INCORPORATED	PARTS FOR MAINTENANCE & REPAI...	0	199.54
09/28/2021	D-10722	GENE'S TIRE CENTER	HERCULES TIRE D2	0	340.00
Total 035730 - Maint. & Repair/DR				0	6,635.99
035731 - Fuel & Lubricant/DR					
09/14/2021	D-10715	MCCARTNEY OIL	2498GAL GASOLINE, 1501 GAL CLEAR ...	0	19,353.49
Total 035731 - Fuel & Lubricant/DR				0	19,353.49
035732 - Shop Supply/DR					
09/01/2021	D-10706	DELTA PARTS	PARTS & SUPPLIES FOR MAINTENAN...	0	37.14
09/01/2021	D-10706	DELTA PARTS	NEEDLE 9/2	0	6.49
09/01/2021	D-10706	DELTA PARTS	SHOP SUPPLIES FOR MAINTENANCE...	0	68.10
09/01/2021	D-10706	DELTA PARTS	METER TAP 9/9	0	5.25
09/01/2021	D-10706	DELTA PARTS	RAGS IN BOX 9/21	0	12.99
09/01/2021	D-10706	DELTA PARTS	SHOVEL 9/21	0	18.49
09/01/2021	D-10706	DELTA PARTS	STRIPS, STRING, GREASE 9/28	0	25.53
09/09/2021	D-10712	HOME HARDWARE/BLU...	KEYS, BATTERIES, FLYSWAT	0	43.73
09/10/2021	D-10714	CINTAS CORPORATION	SOLD TO: 15532246 PAYER# 15547902	0	0.00
09/10/2021	D-10714	CINTAS CORPORATION	MATS & SCRAPPERS 9/1	0	9.00
09/10/2021	D-10714	CINTAS CORPORATION	MATS & SCRAPPERS 9/9	0	9.00
09/10/2021	D-10714	CINTAS CORPORATION	MATS & SCRAPPERS 9/15	0	9.00
09/10/2021	D-10714	CINTAS CORPORATION	MATS & SCRAPPERS 9/22	0	9.00
09/10/2021	D-10714	CINTAS CORPORATION	MATS & SCRAPPERS 9/29	0	9.00
09/16/2021	D-10717	D&T WHOLESALE INC.	SHOP SUPPLIES	0	369.20
09/16/2021	D-10718	HOME HARDWARE/BLU...	2 CURVED EDGE FLAP DISC	0	19.98
09/30/2021	D-10724	HAZLIP SPECIALTIES	ROPE TO PULL EQUIP ONTO TRAILER	0	1,671.17
Total 035732 - Shop Supply/DR				0	2,323.07
035755 - Capital Outlay/DR					
035758 - Culverts/DR					
09/09/2021	D-10713	SOUTHERN CULVERT CO.		0	0.00
Total 035758 - Culverts/DR				0	0.00
Total 035755 - Capital Outlay/DR				0	0.00
055719 - Supply/SWD					
09/09/2021	SWD-183	DELTA PARTS	BURNER	0	77.99
09/13/2021	SWD-184	DELTA PARTS	DEF FLUID & WHISK BROOM - LIMB T...	0	35.47
09/13/2021	SWD-184	DELTA PARTS	RAKE - LIMB TRUCK	0	23.99
Total 055719 - Supply/SWD				0	137.45
055730 - Capital Outlay/SWD					
09/17/2021	SWD-185	WASTEQUIP	ROLL OF CONTAINERS FOR COMPAC...	0	88,568.67
Total 055730 - Capital Outlay/SWD				0	88,568.67
TOTAL				0	141,030.82

WATERS INTL TRUCKS

19 FELTUS STREET - NATCHEZ, MS 39120
Phone: (1) 601-4458850 - Fax: (1) 601-4458858
Estimate Number: 3287978 - RO Number: N/A



Service Writer: Cedric Proby - Date: 9/28/2021 10:10 AM (C)

Currency: USD

Repair Management
BY NAVISTAR

Unit No:

Concordia Parish Police Jury

VIN: 1GDM7C1C35F527523
Model: Truck GMC Truck Not Applicable C7
Engine: CAT LG5
Make: GMC
Mileage: 0 Eng Hrs: 0

Contact Name: DARRELL CIRILO
Position: service-primary
Phone: (318) 650-8002
E-Mail: NOEMAIL
PO Number:

Operation Section A	Labor Cost	Parts Cost	Core Charge	Total Cost
Transmission, Remove & Reinstall [Operation is Marked Pending.]	\$1,125.00	\$3,508.35	\$2,623.95	\$7,257.30
TRANSMISSION 2500RDS (SYNTHETIC ATF ALLISON TES 285 STRAP KIT, U-JOINT, DRIVE SHAFT, SPL250 SERIES				
O R&I [Operation is Marked Pending.]	\$125.00	\$0.00	\$0.00	\$125.00
Diag, Roadtest Snapshot And Data Analysis [Operation is Marked Pending.]	\$112.50	\$0.00	\$0.00	\$112.50
RTS TRANSFER [Operation is Marked Pending.]	\$125.00	\$0.00	\$0.00	\$125.00

Complaint: Not Available
Cause: Not Available
Reaction: Not Available

Notes: [9/28/2021 10:10 AM] - Dealer: REPLACE TRANSMISSION

Summary	
Parts:	\$3,508.35
Core:	\$2,623.95
Labor:	\$1,487.50
Shop:	\$126.44
Tax:	\$542.24
TOTAL:	\$8,288.48

This estimate is subject to teardown and inspection and is valid for 10 days from date above. I, the undersigned, authorize you to perform the repairs and furnish necessary materials. I understand any costs verbally quoted are an estimate only and not binding. WATERS employees may operate vehicle for inspecting, loading and delivery at customer's risk. WATERS will not be responsible for loss or damage to vehicle or articles left in it. AUTHORIZED

DATE: 9/28/2021

2 year unlimited warranty

Core - 2623.95

Total -> \$5664.53



INVOICE

Industrial Services, LLC

105 River Bend Avenue
Vidalia, LA 71373

JustinGoeggle@jrgindustrialservices.com

Office: 318-421-4445 + 601-807-2890

Date
9/17/2021

Bill To

Concordia Parish Police Jury

Quote

Check No.	Phone No.	Project
		Allision Trans

Quantity	Description	Rate	Amount
1	RDS 2500 Allision Trans. Core Fee Included. \$ 1,000. 00 ⁰⁰ / XX		\$ 4939. ⁶⁷ / XX
	Remove + Install Plus Fluids + Filter 3 year unlimited warranty		\$ 825. ⁰⁰ / XX
	Core - 1000		5764 ⁶⁷

Total \$ 4764⁶⁷

TOTAL \$ 5764.⁶⁷/~~XX~~

- ✓ - Concordia Parish
- Tensas Parish
- Catahoula Parish
- East Carrol Parish
- LaSalle Parish
- Caldwell Parish
- Madison Parish

Department of Revenue & Taxation
Sales and Use Tax Division
P.O. Box 166
Vidalia, LA 71373

1. Date of Application
9 / 22 / 2021
Month Day Year

APPLICATION FOR AND/OR REQUEST FOR
(Check one or more squares)

FOR OFFICE USE ONLY

[]

C.R.N.

[]

2. A. Sales Tax Certificate
 B. Occupational License Tax CPPJ
 New Business
 Renewal _____
 Previous Year License No. _____

FOR OFFICE USE ONLY

3. Class _____
(OLT)
 4. SIC _____
(Sales)

5. Federal Employer ID Number None
 6. LA Sales Tax Number None
 7. Local Sales Tax Number None

B. A. Taxpayer Name Ashten Thompson Schitoskey
 B. Area Code-Phone Number 318-794-4303
 C. Trade Name The Color Box

D. Mail Address Po Box 332
 E. City, State, Zip Code Monterey LA 71354
 F. Location-Street, City, State, Zip Code 309 Poole Road Monterey LA 71354
 G. Parish Location Concordia

9. Type of Organization A. Individual B. Partnership C. Corporation D. Governmental E. Non-Profit F. Other (Specify)

10. If corporation or partnership Name, Title, Soc. Sec. No., Resident Address and Phone of Officers or Partners.	Name <u>Ashten T. Schitoskey</u>	Title <u>Salon owner</u>	SSN <u>438</u>
	Resident Address <u>309 Poole Road</u>		Phone-
	Name	Title	SSN
	Resident Address		Phone-
	Name	Title	SSN
	Resident Address		Phone-

11. If Sole Owner (individual) Name Ashten T. Schitoskey
 Resident Address 309 Poole Road Monterey LA 71354
 SSN 438 95 6955
 Phone- 318-794-4303

12. Ending Month of Accounting (Fiscal Year)
 13. Name and Address of Agent for Service of Process
 14. Location of Accounting Records Are Maintained-Check One as Noted in Item 8 (If other, show other street, D F address, city & state)

15. If Corporation, State of Incorporation
 16. Reason for Applying A. Started New Business C. Other (specify)
 B. Purchased Going Business—Name of previous Owner

17. Date Business Started/ Acquired at THIS LOCATION
 Month 9 Day 22 Year 2021
 18. Have you registered with the Secretary of State for Louisiana as a foreign corporation? Yes No
 19. Excluding This One How Many Other Business Locations Do You Have in This Parish or Municipality? Na

20. Nature of Business
 Description of Sales or Activity products / Hair Salon

If applying for Occupational License complete Schedule A (reverse side). If transferring License complete only Line 32 on reverse side.
 I affirm that the information given on this application and attached schedules is true and correct
 Signature of Applicant Ashten T. Schitoskey
 Signature of Preparer _____
 Title Salon owner

CONCORDIA PARISH AIRPORT AUTHORITY

Minutes for SPECIAL Meeting

September 30, 2021

The meeting was called to order at 2PM by President, Carl Sayers. Present were Carl Sayers, Jerry Stallings, John Blunsch, Wil Miller. Ray Skates was absent due to his recent passing. It was determined a quorum was present.

Carl Sayers read the minutes of the last REGULAR meeting held on July 01, 2021. John Blunsch made a motion to accept the minutes as recorded; Jerry Stallings seconded it. The motion passed.

Mr. Stallings reviewed the current financial statements with the members.

Mr. Blunsch offered Resolution #2021-006, seconded by Mr. Sayers to authorize the Chairman to execute Capital Improvement Program Dated September 28, 2021 for future Improvement projects in which state and federal funding will be sought. The resolution was put to a vote. The vote was 4 Yeas, 0 Nays, 1 Absent. The documents will be submitted to the FAA and State.

They're being no further business; Mr. Jerry Stallings made a motion, seconded by Mr. Sayers that the meeting be adjourned at 3PM. The motion passed.

CONCORDIA PARISH AIRPORT AUTHORITY
Minutes for REGULAR Meeting
July 01, 2021

The meeting was called to order at 2:00 PM by President, Carl Sayers. Present were Mr. Carl Sayers, Mr. Ray Skates, Mr. John Blunschi, & Mr. Wil Miller. Mr. Jerry Stallings was absent. It was determined a quorum was present.

Mr. Sayers read the minutes of the last REGULAR meeting held on April 01, 2021. Mr. Skates made a motion to accept the minutes as recorded; Mr. Blunschi seconded it. The motion passed.

Mr. Wil Miller was appointed to the board of the Concordia Parish Airport Authority by the Police Jury and has completed his oath of office May 26, 2021. Mr. Sayers and the board members welcomed him.

Mr. Sayers reviewed the current financial statements with the members. Mr. Sayers stated the YE2020 audit material was reviewed by Gary Holloway and was delivered to Silas Simmons. Their audit was completed with no adverse findings, reports were filed with the Louisiana Legislative Auditors Office by the June 30, 2021 deadline. Copies will be furnished to the Police Jury Secretary once received.

Mr. Sayers stated the FAA CRRSA Grant for \$13,000 has been awarded and some funds have been used to replace the air conditioning unit in the terminal bathrooms and foyer, clean terminal and buy necessary cleaning supplies.

Mr. Sayers has received an offer to participate in a third in a series of FAA Grants in the amount of \$32,000 for reimbursement of operational costs at the airport.

Mr. Sayers offered Resolution #2021-004, seconded by Mr. Skates to authorize the Chairman or in his absence Mr. Stallings, Secretary to execute any and all applications, forms to seek financial assistance by applying for Federal Grant funding estimated to be in the amount of \$32,000 and accept and execute any federal, state and local grants issued. The resolution was put to a vote. The vote was 4 Yeas, 0 Nays, 1 Absent.

Mr. Blunschi made a motion and it was seconded by Mr. Miller to offer Resolution #2021-005 authorizing the Chairman to advertise for engineering qualifications to select a firm for upcoming airport improvement projects. The resolution was put to a vote. The vote was 4 Yeas, 0 Nays, 1 Absent.

Mr. Sayers asked for volunteers for Consultant Selection Committee, Mr. Blunschi, Mr. Miller as well as Mr. Sayers volunteered to serve. A Request for Qualifications Ad will be placed in the Concordia Sentinel with responses due by July 26, 2021.

Minutes
Concordia Parish Airport Authority
Regular Meeting 07-01-2021

Mr. Sayers stated the Federal Funding Application for Design Only to Rehabilitate Main Apron was approved and the Grant was issued. The Grant was in the amount of \$50,000.

Mr. Sayers presented information on DOT related maintenance costs and a Claim for Reimbursement in the amount of \$7,924.86 will be made by the July 08, 2021 deadline.

Mr. Sayers made a motion seconded by Mr. Blunschli to add Mr. Miller on signature card for checking account at Concordia Bank and Trust and appoint him as interim Treasurer. The motion passed.

Mr. Sayers made a motion seconded by Mr. Blunschli to purchase and install an Up-Dated QT-4000 Fuel sales terminal for quoted price of \$13,545. A Reimbursement Claim will be filed with the FAA if the purchase is qualified. The motion passed.

Mr. Blunschli made a motion that Mr. Sayers attend the annual LAMA conference in Baton Rouge, LA on October 24-27, 2021 with the Airport Authority funding Registration Fees and Motel Costs totaling up to \$700.00 as budgeted. Motion was seconded by Wil Miller. The motion passed.

Mr. Sayers discussed the desire to continue the board meetings the first Thursday of each Quarter (October 07, and Special Meeting December 09) or as needed. All agreed.

They're being no further business; Mr. Blunschli made a motion, seconded by Mr. Sayers that the meeting be adjourned at 3 PM. The motion passed.

Regular board meeting of Concordia Waterworks District No. 1, August 17, 2021.

Meeting called to order at 7:00 p.m., Warren Enterkin, Presiding.

INVOCATION: Catherine Cartwright
 ROLL CALL: Jean Fairbanks, Mike Sanders absent.
 VISITORS: William Ashley; Sandi Burley; Charles Renfrow, Manger; Randall Butts;
 Janice Ford

Don Linder made a motion to adopt as written the minutes of the July 20, 2021 board meeting. Catherine Cartwright seconded and motion carried.

William Ashley spoke with the board of commissioners about his water bill at Deer Park. Mr. Ashley requested the board to credit his account for the monthly bills of May, June and July. Mr. Ashley said that he called in to have his account disconnected in May 2021. There is no paperwork in the Concordia Waterworks office and the water was disconnected for non-payment in June 2021. Mr. Ashley did contact the waterworks office in May, but did not request the water off at that time. No action taken. Per the Attorney General opinions presented, no credit can be issued.

On a motion by Catherine Cartwright, duly seconded by Don Linder the following resolution was adopted:

RESOLUTION

WHEREAS, the Concordia Waterworks Dist. No. 1 received the following invitations for bids for elevated tank improvements on Thursday, August 12, 2021;

CONTRACTOR	BASE BID
Diamond Enterprises	\$106,200.00
Stephens TPS, Inc.	\$106,500.00

WHEREAS, the lowest bid received by Diamond Enterprises for the base bid amount of \$106,200.00.

NOW THEREFORE BE IT RESOLVED, that the contract be awarded to Diamond Enterprises in the base bid amount of \$106,200.00;

BE IT FURTHER RESOLVED, that the President is hereby authorized to sign all documents pertaining to this project;

THIS RESOLUTION was adopted on this 17th day of August, 2021 with the vote recorded as follows:

Yeas: 3 Nays: 0 Absent: 2

Don Linder made a motion to approve the advertising for an engineer to enter into the Water Sector program. Catherine Cartwright seconded and motion carried.

Sandi Burley, secretary with the Concordia Parish Police Jury, spoke with the board of commissioners about the FEMA/Grant funds that have been applied for, from the Winter Storm damage. She is working to finalize the paperwork required by FEMA.

Don Linder made a motion to change the AT&T telephone service for the office located on Highway 15 to the fiber optic from the copper wire. Catherine Cartwright seconded and motion carried.

Catherine Cartwright made a motion to accept the bid from Casey Wagoner for the fence repairs at the office on Highway 15. The bid amount was \$4,800.00, pending insurance requirements are provided. Don Linder seconded and motion carried.


Don Linder made a motion to approve the payment to Delta Fuel for July 2021, in the amount of \$2,121.56. Catherine Cartwright seconded and motion carried.

Catherine Cartwright made a motion to approve the August 2021 bills and purchase orders. Don Linder seconded and motion carried.

Don Linder made a motion to adopt the monthly budget for August 2021. Catherine Cartwright seconded and motion carried.

Don Linder made a motion to adopt the change to our Policy # 4, for the late charge fee to be changed from \$50.00 to \$100.00, beginning September 1, 2021. Catherine Cartwright seconded and motion carried.

Mr. Enterkin declared the meeting over at 8:19 p.m.


 PRESIDENT


 SECRETARY

Regular board meeting of Concordia Waterworks District No. 1, July 20, 2021.

Meeting called to order at 7:00 p.m., Jean Fairbanks, Presiding.

INVOCATION: Mike Sanders

ROLL CALL: All Commissioners present.

VISITORS: Charles Renfrow, Manger; Randall Butts; Janice Ford

Warren Enterkin made a motion to adopt as written the minutes of the June 15, 2021 board meeting. Mike Sanders seconded and motion carried.

Don Linder made a motion to accept the quote from Davis Insurance for the yearly insurance renewal. All policies are the same as before, with the amount being \$59,851.68. Dates are August 1, 2021 to August 2, 2022. Warren Enterkin seconded and motion carried.

Quotes for repairs of the fence at the office.

1. JEB Fence Company - \$4,760.00
2. Casey Wagoner - \$4,800.00

Catherine Cartwright made a motion to accept the quote from JEB Fence Company, in the amount of \$4,760.00. Mike Sanders seconded and motion carried.

JEB Fence Company had to withdraw his quote after the board meeting held July 20, 2021. Casey Wagoner will be awarded the job with his quote of \$4,800.00, for the fence repairs at the office.

Mike Sanders made a motion to approve the payment of \$7,687.75 to Bryant Hammett & Associates for the Elevated Tank Project. Catherine Cartwright seconded and motion carried.

Don Linder made a motion to increase the Late Charge Payment to \$100.00. The new charge will become effective September 1, 2021. The previous amount was \$50.00. The Late Charge Fee is to be charged to customers who have not paid their previous months bill by the 20th of the following month. Example: July 1st bill must be paid in full, before August 20th (the following month). Warren Enterkin seconded and motion carried.

Mike Sanders made a motion to approve the payment to Delta Fuel for June 2021, in the amount of \$1,513.28. Don Linder seconded and motion carried.

Warren Enterkin made a motion to approve the July 2021 bills and purchase orders. Catherine Cartwright seconded and motion carried.

Mike Sanders made a motion to adopt the amended budget for June 2021. Warren Enterkin seconded and motion carried.

Don Linder made a motion to adopt the Louisiana Compliance Questionnaire for the fiscal year July 1, 2020 to June 30, 2021. Warren Enterkin seconded and motion carried.

Silas Simmons, LLC will be at our office on August 23, 2021 to perform the yearly audit.

Discussion on Elizabeth Lacombe's water bill at 791 Deer Park. Mrs. Lacombe had a water leak while the water was high. No action taken. The bill cannot be adjusted.

Mrs. Fairbanks declared the meeting over at 7:47p.m.


PRESIDENT


SECRETARY