

**PARISH POLICE JURY
REGULAR MEETING
JANUARY 14, 2020
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

Clerk of Court: Honorable Clyde Webber

President: Joseph Parker, Sr.

Members: Willie Yearby, Adam Probst, Scottie Whittington,
Genesis Allen, Gary Neal, Collin Edwards, Brad Adams

Absent: Maurice Bachus

Secretary Treasurer: Sandi T. Burley

Invocation: Mr. Yearby

Pledge of Allegiance: Mr. Probst

- 1) Mr. Webber asked for the Invocation, Pledge, and roll call of members. A quorum was present.
- 2) Mr. Webber asked for nominations for President. Mr. Yearby nominated Mr. Parker. There were no further nominations. A motion was made by Mr. Yearby seconded by Mr. Neal to close nominations and cast votes. A vote was called to appoint Mr. Parker as President. Motion carried unanimously.
- 3) Mr. Parker took the position as President. As President, he called for nominations for Vice-President. Mr. Yearby nominated Mr. Probst. There were no further nominations. A motion was made by Mr. Yearby seconded by Mr. Adams to close nominations and cast votes. A vote was called to appoint Mr. Probst as Vice-President. Motion carried unanimously.
- 4) Mr. Parker asked for a motion to reappoint Ms. Burley as Secretary/Treasurer for a two year term. A motion was made by Mr. Adams seconded by Mr. Yearby. Discussion to make the re-appointment. Ms. Allen asked for a motion to table the appointment in order to review the job description. However, an open motion was already on the table. A vote was called and the motion passed 7 to 1 with Ms. Allen voting nay.
- 5) Resolution 20-001 was offered to authorize the President, Vice-President, and Secretary/Treasurer to sign the appropriate financial documents as it pertains to signature cards for banks, grants and other pertinent documents. A motion was made by Mr. Edwards seconded by Mr. Probst to adopt the resolution. Motion carried unanimously. (See addendum for Resolution 20-001.)

- 6) Appointments to the Consolidated Committees of the Parish were then discussed. Each Juror was given the opportunity to rate their interest in serving on the applicable committees. The different committees and recommended appointments were read by Ms. Burley. The Jurors were then asked to appoint a chairman for each committee. A motion was made by Mr. Adams seconded by Mr. Yearby to approve committee appointments. Motion carried unanimously. The committees are (asterisk ** denotes chairman):
 Finance, Economic Development and IT – Probst **, Bachus, Adams
 Courthouse, Hospital, Airport, Recreation and Waterways – Edwards**, Neal, Whittington
 Personnel, Policy, Insurance, Taxes, and Licenses – Adams**, Probst, Allen
 Public Works, Solid Waste, Water, Fire and Sewerage – Neal**, Yearby, Whittington
 Grants and Special Projects – Bachus**, Probst, Neal
 Boards and Committees – Allen**, Yearby, Edwards
- 7) A motion was made by Mr. Probst seconded by Mr. Edwards to approve the minutes of the regular meeting of December 16, 2019. Motion carried unanimously.
- 8) A motion was made by Mr. Probst seconded by Mr. Yearby to ratify the purchase orders and bank statements as presented. Motion carried unanimously.
- 9) Chemical proposals were reviewed from last meeting. A cost for freight was obtained to help determine the best option. Mr. Parker asked Mr. Guillory for his opinion on previous experience with the companies and the ability to service their needs. Mr. Guillory recommended Helena Agri-Enterprises as the best vendor due to their close location, no freight charges, and the difference in the prices versus their competitors would be absorbed through the freight savings. A motion was made by Mr. Neal seconded by Mr. Probst to approve the quote received from Helena Agri-Enterprises. Motion carried unanimously.
- 10) A letter was received from the Village of Ridgecrest request road repairs on Vidalia and Webber Drive. Discussion was held on the needs and the requirements needed to request work done by the Parish. A motion was made by Mr. Neal seconded by Mr. Yearby to send a letter to the Mayor of Ridgecrest requesting a hold harmless to the Parish and the acceptance of all labor and material costs that would be associated with the repairs needed. Motion carried unanimously.
- 11) Projects of the Parish were next discussed.
Brushy Bayou – Phase I meeting scheduled for January 21st at 10 am with FEMA, GOHSEP, USACE, Rostan Solutions, Drainage Committee, and other key members of the parish.
Courtroom Renovations – Delays are due to additional bench seating and laminate needing approval with a change order at the state level. Additional audiovisual components are also needed and a change order has been submitted and is awaiting approval at the state level.
Washington Heights – An overview was given of the project. Delays are expected due to the large amounts of water the Parish has received since the beginning of the year.
Vidalia Canal – Discussion was held of the water flow of the parish. Mr. Bill Beasley was in attendance and elaborated on the projects needed and the drainage issues of the parish.
- a) A proposal was received by Rostan Solutions to help with Administration Services for the Brushy Bayou project. A motion was made by Mr. Adams seconded by Mr. Edwards to continue to use Rostan Solutions. Motion carried unanimously.

- b) A request for payment #3 was received from Wilmar Construction for current work completed on the Courtroom Renovation Project. A motion was made by Mr. Probst seconded by Mr. Yearby to approve the application for payment. Motion carried unanimously.
- 12) Ordinance violations of the Parish were next discussed. A property on Moose Lodge Road was discussed due to old lawn mowers that are littering the yard. Discussion ensued on matters of obtaining the property owner's reasoning and if the owner conducts a business from his home. Mr. Whittington was going to look into the matter further. Mr. Parker explained the process of citing ordinance violations for further action.
- 13) Under the Secretary / Treasurer's Report, Ms. Burley reviewed all of the upcoming meetings needing attendance confirmation. Primarily the PJAL Orientation meeting in Baton Rouge on January 16th, Economic Development Workshop on January 23rd, and the LRPIC Seminar in Monroe on January 31st.
- 14) There were no Occupational Licenses to approve.
- 15) Superintendent's materials and work orders were next discussed. A motion was made by Mr. Probst seconded by Mr. Yearby to approve the following:
610 Material – 30 yards on Lunneau, 15 yards on BJ Road, 15 yards on Eagle, 45 yards on Ames; Limestone – 60 yards on Ames Road; Maintenance Gravel – 45 yards on Ames Road, 105 yards on Poole Road, 45 yards on Lunneau. Motion carried unanimously.
- 16) Work orders of the Parish were next reviewed. A motion was by Mr. Adams seconded by Mr. Edwards and carried unanimously to approve the following:
(Edwards) – Drainage issues on Nichols Road; (Whittington) – the corner of BJ road Guido Road there is a hurricane fence and the water is dammed up; drainage issues on Moose Lodge; (Probst) – Centennial Road needs road and drainage repairs.
- 17) Mr. Parker then asked for any correspondence from the audience. Mr. Herman Curry expressed his interest in learning more about projects of the Parish. Ms. Veronica Smith questioned the process for work getting done for Ridgecrest and the process for being reimbursed for labor and materials.
Also distributed to the Jurors were:
Concordia Sewer – Minutes of 9/17/19, 10/15/19, and 11/19/19
Lake St. John Waterworks – 12/17/19 Minutes
Recreation District #3 – 12/16/19 Minutes
- 18) There being no further discussion, a motion was made by Mr. Adams seconded by Mr. Edwards to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

