

**PARISH POLICE JURY  
REGULAR MEETING  
AUGUST 24, 2020  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr.
Members:	Genesia Allen, Maurice Bachus, Willie Yearby, Gary Neal, Scottie Whittington, Adam Probst, Collin Edwards, Brad Adams
Absent:	
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Mr. Adams

The Pledge, Invocation, and Roll Call were conducted. A quorum was present.

- 1) A motion was made by Mr. Probst seconded by Mr. Yearby to approve the August 10, 2020 minutes as mailed. Motion carried unanimously.
- 2) A motion was made by Mr. Yearby seconded by Mr. Edwards to approve the August 18, 2020 Special Meeting minutes as mailed. Motion carried unanimously.
- 3) Mr. Parker invited Ms. Kristin Delahoussey with Capital Area Finance Authority (CAFA) to present to the Jurors. Ms. Delahoussey spoke on the services CAFA provides. These include working with banks and financial institutions along with realtors to promote the program. CAFA's programs offer assistance with down payment and closing costs that typically prevent citizens from buying a home. There are terms to the program where the applicant would be required to live in the home for seven to ten years with no payback requirements from the CAFA assistance. In some cases, there are no pay back restrictions at all. Currently interest rates are low which helps the buyer. There is no risk to the parish and any fees collected by CAFA are shared with the parish. CAFA also works with USDA, VA, RD, and FHA with loan programs as well. The CAFA program helps citizens who are lot to moderate income. A motion was made by Mr. Probst seconded by Mr. Edwards to approve Mr. Parker to execute the Cooperative Endeavor Agreement with CAFA. Motion carried unanimously.
- 4) Under Committee Action and Reports, the following was discussed:
  - A) The Personnel Committee had met with Ms. Patricia Williams, Custodial Supervisor to review applications for the janitorial position currently open. Ms. Williams stated that three applications had been received and phone interviews and reference checks were conducted. Ms. Williams recommended Ms. Skipper for the open position. A motion

was made by Mr. Adams to hire Ms. Skipper for the janitorial position and noted the sixty-day trial period. Motion was seconded by Mr. Yearby and carried unanimously.

- B) Mr. Neal as Chairman of the Public Works Committee discussed “stir in the community” regarding Fire District #2 laying off staff due to lack of funds from COVID-19. Mr. Neal stated there were ten part time firefighters of which five were let go. Mr. Neal made a motion for the Public Works Committee to meet with the Fire District #2 Board on issues concerning the staff and the chief. Motion was seconded by Mr. Yearby and carried unanimously.

5) Projects of the Parish were next discussed.

Brushy Bayou – Additional conference calls have been held to keep the project on track. The RFI for FEMA has been completed and submitted. The Internal Review to USACE has been completed. Waiting on any feedback and comments from the submissions. Environmental site visit for archeological survey was conducted by FEMA. Brant Jones with JKS is working on the final comments for DOTD. These are to be completed and submitted by Friday.

Courtroom – Construction and audiovisual components are complete and working. A purchase order was issued for the additional components needed.

Washington Heights – The project is near completion. Updates were given regarding the funds remaining. These funds will be used to purchase handrails for the lift station and culverts for those that need replacing. Two quotes are needed for the culverts before purchasing.

DR-4462 – All documents have been submitted. Conference calls are being held bi-weekly. The Parish is scheduling a re-inspection of all sites to document more thoroughly and submit. The original inspection was rescheduled due to weather.

Vidalia Canal – A motion was made by Mr. Edwards seconded by Mr. Yearby to have a crop consultant look at the grass in the canal for appropriate treatment methods. Motion carried unanimously.

CARES Act - Application for the supplemental application period is being completed for submission.

- a. A motion was made by Mr. Probst seconded by Mr. Yearby to approve payment to Rostan Solutions in the amount of \$2805.00 for services on DR-4462. Motion carried unanimously.

6) Ordinance Violations of the Parish were next discussed. A motion was made by Mr. Yearby seconded by Ms. Allen and carried unanimously to cite the following:

Yearby – lot located behind Ms. Racheal Bailey of 617 Concordia Park, needs cutting

Whittington – cite 895 Eagle owned by Russ Cummings for grass; discussed letters sent to residents on Morace Road; problems with trash being brought and left on the side of the road after garbage day. A motion was made by Mr. Whittington seconded by Mr. Probst to send another letter to the residents that trash should not be put out until the day before trash day. Also discussed a private fence blocking drainage. Access and right of way are needed to clean the ditches.

7) A motion was made by Mr. Adams seconded by Mr. Edwards to approve the following occupational licenses:

A&A Dirt Work LLC – Aaron Tisdale, 753 Newman Road, Jonesville – New business – land clearing, culverts, septic tank installation, and bulldozer work  
Motion carried unanimously.

8) Under the Secretary / Treasurer’s Report, Ms. Burley reminded the Jurors that the office would be closed September 7<sup>th</sup> for the Labor Day and the first meeting for September is scheduled for September 14<sup>th</sup>.

9) Under the Superintendent’s materials requests, Mr. Guillory brought forward:

Pitrun – 30 yards on McCall, 15 yards on Nichols, 15 yards on Washington Heights, 15 yards on Haley, 30 yards on Miller, 15 yards on Centennial  
610 - 15 yards on BJ Road; 15 yards on Washington Heights  
Maintenance Gravel – 60 yards on Swayze Levee Road; 15 yards on Miller  
A motion was made by Mr. Yearby seconded by Mr. Adams to approve the materials. Motion carried unanimously.

10) Superintendent's work order requests were next discussed. A motion was made by Mr. Neal seconded by Mr. Edwards and carried unanimously to approve the following:

Yearby – potholes on Freeman Road

Whittington – potholes on Eagle Road

Edwards – bulk pickup needed on Franklin Road near Persimmon Mill Road

Adams – limbs need trimming on Hart Young Road – cars have trouble passing; washout on culvert on JJ Pruitt Road; potholes at Shaw between levee and gravel; culvert cleanout needed on Kemps Landing; ditch on Boggy Bayou by campground; ditch on Peele Cross needs cleaning out; washout over culverts on Como Road; culvert on Bodark is too low and too small; culvert under road on Dr. Gibson Road is too high on one side causing rocks to washout in resident yard; culvert needs clearing out at 609 Deere Park – land owner has marked the meter to prevent damage.

11) Under correspondence and public comments Mr. Tim Vanier, OEP Director gave an update on the storms and preparedness. Sandbags are available at the Hwy 15 prison from 9 am to 4 pm; limit 15 bags with Concordia ID. Mr. Neal recognized and thanked Mr. Vanier for his efforts.

Mr. Adams discussed further issues with garbage not being picked up in Monterey. Trucks are still having to run on Saturday to pick up missed garbage. Mr. Adams discussed the garbage contract and fines for missed garbage that he wanted to see enforced since the problems have continued to occur since July 4<sup>th</sup>. Mr. Hudson with Waste Pro was available on the Zoom call and stated he had met with his staff and hopes to see an improvement in the upcoming week. He will also be attending the parish public meetings more regularly. Also stated he would reach out to Mr. Adams about the dumpster requested for Deere Park resident.

Also discussed was damages to Poole Road by contractors and the grant funding. Federal DOTD and WLF offices have been notified of the damages. The Parish has requested a solution to repair the damaged road and culverts.

12) There being no further discussion, a motion was made by Ms. Allen seconded by Mr. Yearby to adjourn. Motion carried unanimously.

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Sandi T. Burley, Secretary / Treasurer