

# Concordia Parish Police Jury

4001 Carter Street, Rm 1

Vidalia, LA 71373

Phone: 318-336-7151 Fax: 318-336-9915

conppj.org

Notice Posted: 05/21/2021 3:00 p.m.  
(Date) (Time)

**NOTICE OF PUBLIC MEETING  
REGULAR MEETING AGENDA\*\***  
MONDAY, MAY 24, 2021 – 6:00 PM  
4001 CARTER STREET, ROOM 2  
VIDALIA, LA 71373

## Public Hearing

- 1) Open Public Hearing
- 2) Public Comment to Discuss Speed Limit Change on East Road
- 3) Close Public Hearing

## Regular Meeting

Call to Order, Invocation, Pledge and Roll Call of Members

- 1) Approve minutes of regular meeting held May 10, 2021
- 2) Region 3 Watershed Presentation
- 3) Review Ordinance 2021-03 to Adopt a Speed Limit of 15 MPH on East Road
- 4) Adopt Resolution 21-010 – Appoint Concordia Sentinel as Official Journal of the Parish
- 5) Committee Reports / Action:
- 6) Projects: Brushy Bayou; DR 4462; DR 4590(Winter Storm), LCDBG
  - a) Approve for payment: Shuler Consulting GeoTech Invoice - \$12,500
- 7) Ordinances / Violations
- 8) Secretary / Treasurer's Report
- 9) Approve the Following Occupational / Liquor License:
  - 1) Illusions LLC 2) Monterey Market LLC 3) Swamp Dog LLC (dba Frozen Spokane and The Lilly pad) 4) Dodge Oil Company (dba Dodge Store) 5) Marsala Beverage LLP 6) PJ's Corner Stop 7) The Landing
- 10) Superintendent's Work Orders
- 11) Review Work Orders
- 12) Correspondence / Public Comments (on agenda items)
- 13) Adjourn

PARTICIPATION AVAILABLE THROUGH THE ZOOM LINK BELOW:

Via Telephone:

Via App:

Via Website:

312-626-6799, 3183367151# Meeting ID: 318 336 7151 <https://us02web.zoom.us/j/3183367151>

### OFFICERS:

Joseph Parker, Sr.  
*President*

Adam Probst  
*Vice-President*

Sandi T. Burley  
*Secretary /  
Treasurer*

### JURORS:

*District 1A*  
Maurice Bachus

*District 1B*  
Joseph Parker, Sr.

*District 2*  
Willie Bill Yearby

*District 3A*  
Adam Probst

*District 3B*  
Scottie Whittington

*District 4A*  
Genesia Allen

*District 4B*  
Gary Neal

*District 5A*  
Collin Edwards

*District 5B*  
Brad Adams

\*\*The Concordia Parish Police Jury affords the opportunity to any member of the public, present at its meetings, to address the Jury prior to final action on any matter under consideration before the full jury. In accordance with the American Disabilities Act, if you need special assistance contact Sandi T. Burley at 318-336-7151 describing the assistance required.

*Concordia Parish Police Jury is an Equal Opportunity Provider and Employee*

**PARISH POLICE JURY  
REGULAR MEETING  
MAY 10, 2021  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President: Joseph Parker, Sr.

Members: Maurice Bachus, Genesis Allen, Collin Edwards Willie Yearby,  
Scottie Whittington, Gary Neal, Adam Probst, Brad Adams

Absent:

Secretary Treasurer: Sandi T. Burley

Invocation: Mr. Bachus

Pledge of Allegiance: Mr. Probst

The Pledge, Invocation, and Roll Call were conducted. A quorum was present.

- 1) A motion was made by Mr. Probst seconded by Mr. Yearby to approve the April 21, 2021 regular meeting minutes as mailed. Motion carried unanimously.
  - a) A motion was made by Mr. Edwards seconded by Mr. Probst to add to the agenda in regards to the East wing air handler. Motion carried unanimously.
  - b) Mr. Parker opened the floor to Mr. Jerry Clark, Assessor to voice issues with the temperature inside his and others' offices. The air handler has had recent maintenance performed. Further repairs and modifications were made that morning. Mr. Clark wants to put his on unit in his office. Mr. Parker stated he was checking on the legalities of allowing the installation. Mr. Parker also asked Mr. Clark to email him updates on the temperatures.
- 2) A hold harmless agreement was received from Mr. Caurtnai Hill for use of the Health Unit Parking Lot. The agreement upheld the requirements for security and cleaning of the facility. The interior of the Health Unit was not be opened or used during the event. A motion was made by Mr. Probst seconded by Mr. Yearby to allow the parking lot to be used for the Juneteenth weekend festivities for a car show. Motion carried unanimously.
- 3) A hold harmless agreement was received from McMillin Properties for placing a seawall alongside the Worker Bayou bridge and waterway. The agreement had been reviewed by Mr. Austin Lipsey with the District Attorney's office. A motion was made by Mr. Adams seconded by Mr. Yearby to approve the agreement. Motion carried unanimously.
- 4) Committee Reports / Action
  - a) Requests for appointments or re-appointments were received from the following Boards: Fire District No. 2, Airport Authority, Sewer District No 1, and the Hospital District. The Boards and Committees had met to review and discuss the appointments. A motion was made by Mr. Yearby seconded by Mr. Bachus to approve the following appointments:

Fire District No. 2 – Renew the appointment of Mr. Doyle Bryan for another term.  
Airport Authority – Appoint Mr. William Miller to the board to replace the vacancy left by Ms. Donna Maroon.  
Sewer District – Renew the appointment of Mr. Charles Turner for another term.  
Hospital District – Renew the appointment of Mr. James King for another term.

Motion carried unanimously.

A motion was made by Ms. Allen seconded by Mr. Yearby to approve the minutes of the Boards-Committee Meeting held May 7, 2021. Motion carried unanimously.

b) The Finance Committee had met to review the purchase orders and bank statements. A motion was made by Mr. Probst seconded by Mr. Bachus to ratify the purchase orders and bank statements. Motion carried unanimously.

5) Project of the Parish were next discussed.

Brushy Bayou – Discussions are still being held with FEMA for approval of the revised BCA.  
DR 4462 – Geotech analysis is being conducted on the hard surface roads. Gravel road specifications are being reviewed.

DR4590 – Only Category B is eligible for reimbursement. Still waiting on the other categories to be approved to move forward with debris collection and reimbursed expenses as a result of the winter storm.

LCDBG – The LCDBG application is in process for the revisions of the sewer ponds for Concordia Sewer District No 1. The RFP for Administration and RFQ for Engineering will be advertised starting next week.

a) Discussion of purchasing a knuckle boom truck ensued. Four quotes were received to review for purchasing a knuckle boom truck. Specifications were given to each vendor to follow. Lead times to obtain a knuckle boom truck varied significantly.

Quotes obtained were: Pac Mac - \$150,000; Scott Truck - \$157,696; River City Hydraulics - \$159,213; and Pliier International - \$160,875.

The two lowest offers were from Pac Mac and Scott Truck. Mr. Neal reviewed the quotes aloud for the Jurors. His recommendations were the Scott Truck quote due to the International Brand and the heavier duty truck bed offered. A motion was made Mr. Yearby seconded by Mr. Whittington to award the purchase to Scott Truck in the amount of \$157,696. Motion carried unanimously.

b) An amended task order for HMGP 4462 is needed. The original task order only encompassed the initial application instead of the entire 5% allowable cost for grant management for Rostan Solutions to oversee and manage. A motion was made by Mr. Probst seconded by Ms. Allen to approve the revised task order and invoice to Rostan Solution in the amount of \$1490.00

6) Ordinance violations of the Parish were next discussed. A motion was made by Mr. Probst seconded by Ms. Allen and carried unanimously to cite the following:

Yearby – On Mooselodge between the two churches (next to 816 and 822 Mooselodge) – grass

Whittington – Parking on shoulders; patrol needed behind Dodge Store to Dollar General (Airport Road to DA Biglane).

Allen – Senior Apartments on Smart Lane – grass is growing into the roads. Mr. Parkers asked for a motion to allow Ms. Allen to meet with the apartment manager. A motion was made by Mr. Yearby seconded by Mr. Probst and carried unanimously.

- Dumping on Levee Heights – agreed to put up cameras

Neal – Lot 56 Belle Grove – clean up

7) Under the Secretary/Treasurer's Report, Ms Burley reminded the Jurors to complete and submit their Tier 3 reports by May 15<sup>th</sup>.

She also announced that Ms. Kathy Burr will be retiring and needs permission to advertise for an open position. A motion was made by Ms. Allen seconded by Mr. Yearby to advertise for the position of Personnel Clerk. Motion carried unanimously.

8) A motion was made by Mr. Adams seconded by Mr. Edwards and approved unanimously to approve the following occupational license:

a) Wild Cow Bayou Designs LLC – Christy Book – 2414 Hwy 908, Monterey

9) Under the Superintendent's Materials and Work Requests, Mr. Guillory brought forward:

Limestone – 80 yards on Poole Road, Ferriday; 15 yards at Roundtree; 30 yards on Haphazard

Maintenance Gravel – 22 yards on Edgar Jones;

Pitrun – 15 yards on Sunshine

Culverts – Poole Road, Monterey – two options 84 x 55 ft, approximate cost \$14,575; or 96 x 55 ft, approximate cost \$16,500

- JJ Prewitt needs a 24 x 30 culvert

Mr. Guillory also received approval to sell scrap iron.

A motion was made by Mr. Adams seconded by Mr. Edwards to approve the material request.

Motion carried unanimously.

10) Superintendent's work order requests were next discussed. A motion was made by Mr.

Yearby seconded by Mr. Edwards and carried unanimously to approve the following:

Yearby – In Concordia Park – ditch parallel to Vail Acres needs cleaning out.

Edwards – potholes on Enterkin Road

11) Correspondence / Public Comments – None

12) There being no further discussion, a motion was made by Ms. Allen and seconded by Mr. Yearby to adjourn. Motion carried unanimously.

---

Sandi T. Burley, Secretary / Treasurer

# **ORDINANCE: 2021-03**

## **ESTABLISHING A SPEED LIMIT OF 15 MPH ON EAST ROAD**

**WHEREAS**, the Police Jury seeks to establish a speed limit on the parish road named East Road of 35 mph;

**WHEREAS**, the Police Jury has the authority under LRS 32:42 to set and establish speed limits;

**SECTION (1) BE IT ORDAINED**, by the Concordia Parish Police Jury in regular session convened, that it shall be unlawful for any person to drive or operate any motor vehicle, tractor, cart, truck and trailer or any combination thereof in excess of 15 mph on the parish road of East Road;

**SECTION (2) BE IT FURTHER ORDAINED**, that all ordinances or resolutions or parts of them in conflict herewith are hereby repealed;

**SECTION (3) BE IT FURTHER ORDAINED**, that Ordinances under Chapter 14, Article I, Section 14-4 (a) be amended to include the addition of a speed limit of 15 mph established for East Road;

Be it ordained and adopted this 24<sup>th</sup> day of May, 2021, in regular session, a motion was made by Mr. \_\_\_\_ seconded by Mr. \_\_\_\_ and the votes were recorded as follows:

**Yeas:**            **Nays:**            **Abstain:**            **Absent:**

---

Joseph Parker, Sr., President

---

Sandi T. Burley, Secretary / Treasurer

# RESOLUTION 21-010

---

**RESOLUTION DECLARING THE CONCORDIA SENTINEL AS THE  
OFFICIAL JOURNAL FOR CONCORDIA PARISH**

WHEREAS, the Secretary of State requires the Parish to appoint an official journal of the parish each year;

WHEREAS, the Police Jury must establish and name the Concordia Sentinel as the official journal of the Parish for purposes of meeting the requirements of Article III, Section 13 of the Constitution of Louisiana;

BE IT RESOLVED, in regular session, the Concordia Parish Police Jury convened to appoint the Concordia Sentinel as the Official Journal of the Parish;

BE IT FURTHER RESOLVED, the Secretary/Treasurer shall complete and submit the Official Parish Journal Certificate to the Secretary of State to reflect the renewal of the Concordia Sentinel as the official journal of the Parish.

BE IT RESOLVED AND ADOPTED, on a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ on this 24<sup>th</sup> day of May 2021, in regular session, and the votes were recorded as follows:

Yeas: \_\_\_\_\_ Nays: 0 Absent: 0 Abstain: 0  
Passed: \_\_\_\_\_ Failed: \_\_\_\_\_

---

Joseph Parker, Sr.. President

---

Sandi T. Burley, Secretary / Treasurer



# SHULER CONSULTING COMPANY

230 Grandview Drive  
Chatham, Louisiana 71226

318.249.3030

# Invoice

Date	Invoice #
5/13/2021	3237

**Bill To**

Concordia Parish Police Jury  
4001 Carter Street, Room 1  
Vidalia, LA 71373

P.O. No.	Terms	Due Date	Account #	Project
		5/13/2021		3163-DR-4462 R...
Description	Qty	Total Amount	Previously Paid	Amount Requested
DR-4462 Road Repairs SCC Project No. 3163				
Geotechnical Exploration and Analysis	1	12,500.00	0.00	\$12,500.00

**Total** \$12,500.00

**Payments/Credits** \$0.00

**Balance Due** \$12,500.00

**Thank you for allowing us to serve as your engineer.**

Work Order	DATE	ROAD/AREA	Task	Description
50321.01	5/3/2021	PARISH	DITCHES - MISC	CHECKING DRAINAGE & SIGNS
50321.02	5/3/2021	PARISH	SHOP WORK	WORKED IN SHOP ON SANDBAGS TO DELIVER TO MONTEREY
5321.03	5/3/2021	SLOCUM LEVEE ROAD	HAULING EQUIPMENT	MOVED GRADER TO MONTEREY & CHECKED DRAINAGE
5321.04	5/3/2021	PARISH	HAULING MATERIAL	MOVED EQUIP TO MONTEREY & CLEARED BEAVER DAMS
5321.05	5/3/2021	PARISH	DITCHES - MISC	CHECKED DRAINAGE IN THE MONTEREY AREA
5421.01	5/4/2021	CALHOUN ROAD	DEBRIS REMOVAL - GENEWAY	REMOVED A TREE FROM ROAD
5421.02	5/4/2021	PARISH	SHOP WORK	WORKED AT SHOP/ CUT GRASS
5421.03	5/4/2021	PARISH	CULVERTS - MISC	CHECKED CULVERTS ON HAPHAZARD, DUNBAR,
5421.04	5/4/2021	PARISH	DITCHES - CLEAN OUT	CHECKED DRAINAGE & MOVED LIMBS IN THE MONTEREY AREA
5421.05	5/4/2021	PARISH	DITCHES - CLEAN OUT	REMOVING LIMBS IN THE FERRIDAY/CLAYTON AREA
5421.06	5/4/2021	RON ROAD	CULVERTS - CLEAN OUT	CLEANED DEBRIS FROM CULVERTS & DITCHES
5521.01	5/5/2021	PARISH	ROADS - MISC	CLEANED DEBRIS OUT OF DITCHES & ROADWAYS IN MONTEREY AREA
5521.02	5/5/2021	PARISH	DITCHES - CLEAN OUT	CHECKED DRAINAGE & MOVED LIMBS IN THE MONTEREY AREA
5521.03	5/5/2021	CONCORDIA PARK	MOWING	BUSH HOG



Work Order	DATE	ROAD/AREA	Task	Description
5521.04	5/5/2021	LUKE MARTIN ROAD	DEBRIS REMOVAL - GENE	REMOVED TREES, LIMBS, & DEBRIS FROM RDS & DITCHES
5521.05	5/5/2021	UPPER LEVEE ROAD	DEBRIS REMOVAL - GENE	REMOVED LIMBS & DEBRIS
5621.01	5/6/2021	PHILLIPS FIELD ROAD	ROADS - REPAIR	REPAIRED WASHOUT
5621.02	5/6/2021	PARISH	ROADS - MISC	CHECKED RDS & DRAINAGE
5621.03	5/6/2021	PHILLIPS FIELD ROAD	HAULING MATERIAL	HAULED DIRT
5621.04	5/6/2021	CONCORDIA PARK	MOWING	BUSH HOG
5621.05	5/6/2021	BOB RIFE ROAD	DITCHES - CLEAN OUT	REMOVED LIMBS & DEBRIS
5621.06	5/6/2021	BOB RIFE ROAD	DEBRIS REMOVAL - GENE	REMOVED BEAVER DAM
5621.07	5/6/2021	HAPHAZARD ROAD	ROADS - REPAIR	HAULED DIRT & REPAIRED RD
5621.08	5/6/2021	BOB RIFE ROAD	ROADS - REPAIR	REPAIRED WASHOUT
51121.01	5/11/2021	PARISH	ROADS - MISC	ROAD INSPECTION
51121.02	5/11/2021	PARISH	ROADS - MISC	CHECKED RDS
51121.03	5/11/2021	PARISH	SHOP WORK	LOADED & HAULED SCRAPE IRON REMOVED BEAVER DAMS IN
51221.01	5/12/2021	PARISH	DEBRIS REMOVAL - GENE	MONTEREY AREA

Work Order	DATE	ROAD/AREA	Task	Description
51221.02	5/12/2021	TRADING POST ROAD	DEBRIS REMOVAL	GENEF REMOVED BEAVER DAM
51221.03	5/12/2021	GREEN ACRES STREET	DEBRIS REMOVAL	GENEF REMOVED BEAVER DAM
51221.04	5/12/2021	PARISH	CULVERTS - CLEAN OUT	CLEANED CULVERTS IN FERRIDAY & MONTEREY AREA
51221.05	5/12/2021	PARISH	DITCHES - CLEAN OUT	CLEANED DITCHES & REMOVED LIMBS
51221.06	5/12/2021	PARISH	DITCHES - MISC	CHECKED DRAINAGE & CLEARED DEBRIS FROM RD
51321.01	5/13/2021	DOTY ROAD	ROADS - REPAIR	HAULED MATERIAL & FIXED RD
51321.02	5/13/2021	L.S. WADE ROAD	ROADS - REPAIR	HAULED MATERIAL & FIXED RD
51321.03	5/13/2021	PARISH	SHOP WORK	CLEANED EQUIP
51721.01	5/17/2021	PARISH	DITCHES - MISC	CHECKED DRAINAGE & BEAVER DAMS IN MONTEREY AREA
51721.02	5/17/2021	PARISH	ROADS - MISC	CHECKED LEVEES & ROADS IN CLAYTON AREA
51721.03	5/17/2021	PARISH	DITCHES - MISC	CHECKED DRAINAGE IN THE VIDALLA AREA
51821.01	5/18/2021	POOLE ROAD - MONTEREY	ROADS - REPAIR	REPAIRED HOLE IN THE RD
51821.02	5/18/2021	OSCAR FINLEY ROAD	CULVERTS - REPAIR	CHANGED OUT BUSTED CULVERT
51821.03	5/18/2021	PARISH	SHOP WORK	MOVED TRACK HOE TO NATIONAL GUARD & YARD WORK AT SHOP
51821.04	5/18/2021	PARISH	MOWING	BUSH HOG CONCORDIA PARK, NATIONAL GUARD, & RON RD

**CORRESPONDANCE**

**FROM**

**BOARDS &**

**COMMITTEES**

**Concordia Parish Fire District #2  
P. O. Box 1150  
Vidalia, Louisiana 71373**

**NOTICE OF PUBLIC MEETING**

A public meeting will be held as follows:

DATE: May 11, 2021

TIME: 5:00 p.m.

PLACE OF MEETING: CONCORDIA FIRE PROTECTION DISTRICT #2  
CENTRAL FIRE STATION  
413 AIRPORT ROAD, VIDALIA, LOUISIANA

**AGENDA:**

Call to Order

Roll Call

Approval of Minutes from last meeting, April 13, 2021

**Old Business**

1. NONE

**New Business**

1. Adopt the millage rate
2. Approve payment of bills
3. Chief's Report
4. Review April Monthly Budget Report
5. Volunteers Report
6. Correspondence

**Adjournment**

---

Jan Smith / Secretary-Treasurer  
Concordia Parish Fire Protection District #2  
P. O. Box 1150  
Vidalia, Louisiana 71373  
318-336-4658

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Chief Vick Brown at 318-336-4658, describing the assistance necessary.

CONCORDIA PARISH FIRE PROTECTION DISTRICT #2  
REGULAR MEETING  
April 13, 2021  
5:00 P.M.

The Concordia Parish Fire Protection District #2 Board met this day in regular session convened. There were present the following officers and members to wit:

Chairperson: Virgil Barnes  
Vice-Chairman: Doyle Bryan

Members: Margie McClure  
Fire Chief: Vick Brown  
Assist. Chief: Robert Walker  
Secretary/Treasurer: Jan Smith  
Absent: Harvey Cowan

The meeting was called to order by Chairman Virgil Barnes following the roll call.

Motion was made by Mr. Bryan and duly seconded by Ms. Hodge to approve the minutes of the regular meeting held March 9, 2021. Motion unanimously passed.

Motion was made by Mr. Bryan and duly seconded by Ms. Hodge to pay the bills as per list presented. Motion unanimously passed.

Chief Brown reported:

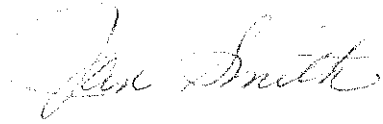
- 1) The department had responded to 5 structure fires, 3 grass fires, 2 signal 20s, and 1 downed power line.
- 2) The department was researching the cost of installing a gravel driveway around the central station. He had mentioned the idea to Police Jury member Gary O'Neal and he suggested contacting Mr. Guillory at the police jury barn in regards to purchasing the gravel through them at cost. Motion was made by Mr. Bryan and duly seconded by Ms. Hodge to proceed with purchasing the gravel and building the extended driveway. Motion unanimously passed.
- 3) Due to personal matters, one firefighter had resigned, but a replacement had hired.
- 4) He and Asst. Chief Walker were looking at the budget and possibly hiring a couple more part-time firefighters. If this could be done, central station would be manned 24 hours a day.
- 5) That he would be advertising for bids on a new air conditioning/heating unit.
- 6) That cleanup was still being done and there was some inventory that needed to be salvaged. After a brief discussion, it was decided any salvage could be offered to Sandy Lake Fire Department.
- 7) There was a need for a company credit card to make purchases from companies that would not take a purchase order but had to be paid at the time of purchase. It was decided Mrs. Smith would contact Delta Bank in regards to this matter.

Mrs. Smith presented the March 2021 budget report. After a brief discussion, motion was made by Mr. Bryan, duly seconded by Ms. Hodge, to accept the financial report. Motion unanimously passed.

There was no volunteer's report or correspondence.

There was no public comment.

There being no further business, motion was made by Mr. Bryan and duly seconded by Ms. Hodge to adjourn. Motion unanimously passed and the meeting was adjourned.

A handwritten signature in cursive script, appearing to read "Jan Smith".

Jan Smith  
Secretary/Treasurer