

**PARISH POLICE JURY
REGULAR MEETING
April 27, 2020
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr.
Members:	Maurice Bachus., Genesis Allen, Willie Yearby, Scottie Whittington, Adam Probst, Brad Adams
Absent:	Gary Neal, Collin Edwards
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Mr. Parker

- 1) The Pledge, Invocation, and Roll Call were conducted. A quorum was present.
- 2) A motion was made by Mr. Adams seconded by Mr. Yearby to approve the April 13, 2020 minutes as mailed. Motion carried unanimously.
- 3) Request for Qualifications (RFQs) for engineering DR-4622 were received. Proposals were received from 1) Bryant Hammett and Associates 2) Meyer, Meyer, Lacroix and Hixon 3) H. Davis Cole & Associates 4) Shuller Consulting Company 5) Jordan, Kaiser & Sessions 6) Denmon Engineering. A motion was made by Mr. Yearby seconded by Mr. Bachus to turn the RFQs over to the Grant's Committee to review and score and return with a recommendation to the Jury at the next regular meeting. Motion carried unanimously.
- 4) Committee Reports:
 - a) Finance Committee – Mr. Probst gave an update on the Finance Committee meeting held to review the Quarter 1 Budgets. A motion was made by Mr. Probst seconded by Mr. Bachus to approve the Quarter 1 Budgets and Finance Committee Minutes as presented. Motion carried unanimously.
 - b) Grants Committee set a date of May 4th at 11 am to review and score RFQs received.
 - c) Personnel Committee – Reviewed the meeting and minutes held on April 13th. Discussed cleanup of scrap metal and selling of surplus equipment. Also discussed putting up a white board to plan and monitor work orders. A motion was made by Mr. Adams seconded by Mr. Probst to approve the minutes of the Personnel Committee held on April 13, 2020. Motion carried unanimously.
- 5) Projects of the Parish were next discussed.

Brushy Bayou – JKS is updating the comments on the DOTD drawings and manual. All documents have been submitted to USACE for completion of the 408. A meeting was held with GOHSEP, Rostan, and FEMA's EHP team to complete the review and discuss a budget

amendment. A RFI from GOHSEP to the Parish has been issued for additional information to complete the Phase I.

Courtroom – Wilmar Construction is waiting to do a punch list site inspection with Architect, Joe Brocato in which to submit a notice of completion. A meeting is scheduled for Tuesday, May 5th to complete a walk through.

Washington Heights – Two additional houses on Robert Lewis Drive and three at the entrance of Washington Heights have been added to the scope. Appropriate change orders are being processed for execution in which to proceed.

DR-4622 – All documents have been submitted. Waiting on FEMA review to proceed with project.

Vidalia Canal – Discussed application for Statewide Flood Control Program to assist with cleanout of the silt where the canal meets Cocodrie Bayou.

A) A motion was made by Mr. Yearby seconded by Mr. Adams to approve invoice # 5092 from Rostan Solutions in the amount of \$7,291.25 for work conducted on DR4622.

Motion carried unanimously.

B) A motion was made by Mr. Probst seconded by Mr. Yearby to approve a task order for Rostan Solutions for \$600 to help with the Statewide Flood Control Program pre-applications. Motion carried unanimously.

C) A motion was made by Mr. Adams seconded by Mr. Yearby to approve Resolution 20-004 for the Statewide Flood Control Program. Motion carried unanimously. (See Addendum for Resolution.)

6) Ordinance violations of the Parish were next discussed.

A) Each Juror was asked to bring forward any issues in their district.

- Mr. Yearby – property on the corner of Freeman Road and Roundtree belonging to Mr. William Bailey.
- Discussed advertising for bids to clean up the property of Odell Bowman on Freeman Road. Scope of work would be twofold and require separate bidding: first to cut grass, limbs, trees; second to remove abandoned trailer.
- Mr. Probst – 171 Burl Roberts
- Mr. Whittington – discussed resident on Eagle hauling trees to his yard to burn; decided this was not an ordinance violation and the burn ban has been lifted to proceed

A motion was made by Mr. Yearby seconded by Mr. Bachus to approve citing the above land owners for ordinance violations and approve advertising for bids for clean up work. Motion carried unanimously.

B) Mr. Adams made a motion to advertise for a public hearing to set a 35 mph speed limit on Boggy Bayou Road. Mr. Yearby seconded the motion and carried unanimously.

7) A motion was made by Ms. Allen seconded by Mr. Yearby to approve the following occupational license:

Z&M's Snack and Go – Veronica Dixon – 102 Woodmont Rd, Ferriday, Snacks

Motion carried unanimously.

8) Under the Secretary / Treasurer's Report, Ms. Burley reminded the Jurors to complete their Tier 3 Financial Report and submit by May 15th. Also reminded Jurors to complete their ethics and sexual harassment training.

- 9) Superintendent's materials and work orders were next discussed. A motion was made by Mr. Probst seconded by Ms. Allen and carried unanimously to approve the following:
Pitrun – 15 yards on Boggy Bayou; 15 yards on Newman; 30 yards on George Wilson 15 yards on Young; 30 yards on Jackson Cranfield; 15 yards on Passman; 15 yards on Ellard; 90 yards on Temple
Maintenance Gravel – 30 yards on Hebert Crouch; 15 yards on Poole Road, Ferriday; 15 yards on Island Road; 15 yards on Sunrise; 30 yards on Emfinger; 15 yards on Temple
Limestone – 15 yards on Poole Road, Monterey; 7 yards on Bob Rife;
Culverts: Two-48” culverts are needed on Smart Lane. Two quotes had been received – Southern Culvert for \$6,837.60 and Coastal Culvert for \$7,597.60. Approved the lowest price with Southern Culvert.
- 10) Work orders of the Parish were next reviewed. A motion was made by Mr. Adams seconded by Mr. Yearby and carried unanimously to approve the following:
Bachus – road repairs needed on Upper Levee Road by graveyard
Yearby – culverts/ditches need to be mowed in the Vail Acres area
Whittington – drainage issues on Margaret Road
Allen – potholes on T.P. Road
Adams – beaver dam in Peele Cross ditch; Peele Cross needs to be graded from ditch to where the road meets Angelina; pot holes on Poole Road
- Also discussed were drainage issues on Six Mile Bayou in Acme and problems with gate in Black River Levee.
- 11) A motion was made by Mr. Adams seconded by Mr. Probst to add to the agenda the Maintenance Unit Staff. Motion carried unanimously. Mr. Guillory brought forward that he would like to promote Mr. Cecil Thompson from laborer to light equipment operator and begin a sixty day promotion. A motion was made by Mr. Adams seconded by Mr. Probst to approve the promotion. Motion carried unanimously.
- 12) Also discussed was callout time and Friday work requested to be paid as comp time and not as over time. Personnel Committee had discussed and agreed to allow for comp time unless under a state of emergency
- 13) Under correspondence Ms. Burley brought forward a bill from Wilmar Construction to fix damage in jail. Since the bill was in the allowable thresholds of her approval, no action was needed by the jury.
- 14) There being no further discussion, a motion was made by Ms. Allen seconded by Mr. Adams to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

**RESOLUTION 20-004:
STATEWIDE FLOOD CONTROL PROGRAM**

A resolution authorizing the Concordia Parish Police Jury in conjunction with Rostan Solutions, LLC to prepare and submit a pre-application to the Statewide Flood Control Program for assistance in the implementation of a project for the purpose of reducing existing flood damages; providing for the necessary documentation of said flood damages; and providing for other related matters in connection therewith on behalf of the Concordia Parish Police Jury.

WHEREAS, Concordia Parish has been adversely affected by damages from flood waters; and

WHEREAS, the Concordia Parish Police Jury in conjunction with Rostan Solutions, LLC desires to apply for State matching funds pursuant to L.A. R.S. 38:90.1 et. seq., as amended, to implement a project to reduce said flood damages, and that Rostan Solutions is fully aware of its obligations under said Statute; and

WHEREAS, the Concordia Parish Police Jury is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute,

NOW, THEREFORE, BE IT RESOLVED by the Concordia Parish Police Jury as follows:

Section 1. That Concordia Parish Police Jury in conjunction with Rostan Solutions, LLC acknowledges that upon approval of the pre-application a formal application will be prepared and submitted to the statewide Flood Control Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project the Concordia Parish Police Jury agrees to execute a Statement of Sponsorship pursuant to said Statute.

Section 3. That Sandi T. Burley, Secretary/Treasurer or her successor is hereby designated Authorized Representative for the Concordia Parish Police Jury to affect the preparation of the pre-application and application to the Statewide Flood Control Program for funding assistance of a flood control project.

Section 4. That said Authorized Representative's responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the Concordia Parish Police Jury,

BE IT FURTHER RESOLVED, that the Concordia Parish Police Jury convened in regular session on April 27, 2020 and hereby approves the Statewide Flood Control Program applications; and authorizes the Parish President and Secretary/Treasurer to sign, execute and administer any and all relevant documents.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to: Louisiana Department of Transportation & Development Statewide Flood Control Program Section 64, Room N-518, P.O. Box 94245 Baton Rouge, LA 70804.

A motion was made by Mr. Adams seconded by Mr. Yearby to adopt this resolution. Having been submitted to a vote, the vote thereon was as follows:

YEAS: 7 NAYS: 0 ABSENT: 2

And the resolution was declared adopted this 27th day of April, 2020.

Sandi T. Burley, Secretary/Treasurer

Joseph Parker, Sr., President

Concordia Parish Police Jury
(Sponsoring Authority)