

# Concordia Parish Police Jury

4001 Carter Street, Rm 1

Vidalia, LA 71373

Phone: 318-336-7151 Fax: 318-336-9915

conppj.org

Notice Posted: 02/05/2021 3:00 p.m.  
(Date) (Time)

**NOTICE OF PUBLIC MEETING  
REGULAR MEETING AGENDA\*\***  
MONDAY, FEBRUARY 8, 2021 – 6:00 PM  
4001 CARTER STREET, ROOM 2  
VIDALIA, LA 71373

## OFFICERS:

Joseph Parker, Sr.  
*President*

Adam Probst  
*Vice-President*

Sandi T. Burley  
*Secretary /  
Treasurer*

## JURORS:

*District 1A*  
Maurice Bachus

*District 1B*  
Joseph Parker, Sr.

*District 2*  
Willie Bill Yearby

*District 3A*  
Adam Probst

*District 3B*  
Scottie Whittington

*District 4A*  
Genesis Allen

*District 4B*  
Gary Neal

*District 5A*  
Collin Edwards

*District 5B*  
Brad Adams

Call to Order, Invocation, Pledge and Roll Call of Members

- 1) Approve minutes of regular meeting held January 25, 2021
- 2) Consider for adoption: Resolution 21-004: LA Compliance Questionnaire for Audit
- 3) Consider the appointment of Joey Merrill to replace Kenneth Hedrick for the Concordia Communications District
- 4) Committee Reports / Action:
  - a) Finance – Ratify Purchase Order and Bank Statement
  - b) Public Works – review cost analysis of grapple truck service
- 5) Projects: LGAP / CWF; Brushy Bayou; DR 4462; HMGP 4462; LCDBG
- 6) Ordinances / Violations
- 7) Adopt the following Occupational / Beer Licenses:
  - a. DSNP – Alex Harrison – 105 Woodmount Road – Print decals/monogramming
  - b. D&P Diesel – Donnie Dodge – 5348 Hwy 84 Vidalia – Diesel Mechanic Shop
- 8) Secretary / Treasurer's Report
- 9) Superintendent's Work Orders
- 10) Review Work Orders
- 11) Correspondence / Public Comments (on agenda items)
- 12) Adjourn

**NO PUBLIC ATTENDANCE AT THIS TIME; PARTICIPATION WILL BE AVAILABLE THROUGH THE ZOOM LINK BELOW:**

Via Telephone:

312-626-6799, 3183367151#

Via App:

Meeting ID: 318 336 7151

Via Website:

<https://us02web.zoom.us/j/3183367151>

\*\*The Concordia Parish Police Jury affords the opportunity to any member of the public, present at its meetings, to address the Jury prior to final action on any matter under consideration before the full jury. In accordance with the American Disabilities Act, if you need special assistance contact Sandi T. Burley at 318-336-7151 describing the assistance required.

*Concordia Parish Police Jury is an Equal Opportunity Provider and Employee*

**PARISH POLICE JURY  
REGULAR MEETING  
JANUARY 25, 2021  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President: Joseph Parker, Sr.

Members: Maurice Bachus, Willie Yearby, Gary Neal, Scottie Whittington,  
Genesia Allen, Adam Probst, Collin Edwards, Brad Adams

Absent:

Secretary Treasurer: Sandi T. Burley

Invocation: Mr. Yearby

Pledge of Allegiance: Mr. Bachus

- 1) The Pledge, Invocation, and Roll Call were conducted. A quorum was present.
- 2) A motion was made by Mr. Yearby seconded by Mr. Neal to approve the January 11, 2021 regular meeting minutes and the January 11, 2021 finance meeting minutes as mailed. Motion carried unanimously.
- 3) Committee Reports / Action:
  - a) Appointment of Committee Members and Chairperson – Mr. Parker stated he was okay with leaving the Consolidated Committees in place. A motion was made by Ms. Allen seconded by Mr. Yearby and carried unanimously.
  - b) A backup IT policy is needed to be compliant with LLA policies and procedures for the upcoming audit. A motion was made by Mr. Adams seconded by Mr. Yearby to approve the policy as presented. Motion carried unanimously.
- 4) Review proposals from Trane for needed repairs – presented to the Jurors were two proposals for the planned work needed on the chillers. Ms. Burley explained that emergency work had been conducted last week on an air handler that primarily services the jail.
  - a) The first proposal was for a water temperature sensor needed on the chiller. The sensor will currently cause an alarm that shuts off one side of the chiller. Replacement cost - \$968.70
  - b) The second proposal was for a pulley assembly to the air handler on the west side of the courthouse. Repair cost - \$2,232.39

A motion was made by Mr. Edwards seconded by Mr. Yearby to approve the proposals for the repairs. Motion carried unanimously.

Also discussed were the calls received by some of the Jurors this morning about the courthouse being warm. Ms. Burley reported that upon arrival to the courthouse this morning, the air handlers and exterior doors were unlocked. This is typical during a power outage or fire alarm.

Upon investigation of the matter, the fire alarms had been activated over the weekend which causes the air handlers to turn off and the exterior doors to open to allow entry by emergency personnel. The problem was not able to be corrected over the weekend because the Parish office was not notified. A motion was made by Mr. Adams seconded by Ms. Allen to send a letter to CPSO requesting that the Custodial Supervisor or staff be notified when the fire alarms are activated so that the system can be reset in a timely manner. Motion carried unanimously.

5) A request to renew the appointment of Ms. Linda Gardner to the Atchafalaya Commission was received. A motion was made by Mr. Neal seconded by Mr. Yearby to renew her appointment. Motion carried unanimously.

6) A new request from the Concordia Fire District #2 was received concerning the vacancy on the board left by Ms. Judy Pugh. The Jurors had previously taken no action as the applications received had not been reviewed by the board. Since the previous meeting, the board had met and sent another letter again recommending Mr. Tim Houghton to the board. A motion was made by Mr. Yearby seconded by Mr. Neal to place Ms. Margie Hodges on the board to replace the female that had vacated the board. A vote was called and the motion carried unanimously.

7) The Projects of the Parish were next discussed. Ms. Burley provided updates and explanations of the LGAP and CWEF applications that were due next week.

Brushy Bayou: A meeting to further discuss the BCA will be held Wednesday.

DR-4462: All data has been submitted. Waiting on the stamp of approval from FEMA on the approved allocation.

An invoice for work performed by Rostan Solutions was presented for payment approval. A motion was made by Mr. Probst seconded by Mr. Yearby to approve the invoice. Motion carried unanimously.

HMGP-4462 – Drainage mitigation planning project is being prepared to submit as a formal application.

CWEF/LGAP – Updates and explanations of the requests for funding were provided. Resolution 21-002 for LGAP and Resolution 21-003 for CWEF were discussed and reviewed. A motion was made by Mr. Yearby seconded by Mr. Bachus to approve the resolutions as presented. Motion carried unanimously.

8) Ordinance Violations of the Parish were next discussed.

Whittington – A parcel of property belonging to Kale Cross on Stevens Road is in need of clean up after a trailer burned.

Neal – blighted property belonging to Lance Moore Sr. on Belle Grove is in need of clean up.

A motion was made by Ms. Allen seconded by Mr. Yearby to send the appropriate notices on the violations. Motion carried unanimously.

9) Under the Secretary / Treasurer's report, Ms. Burley updated the Jurors on open and potential grant projects.

10) There were no occupational licenses to approve.

11) There were no requests made by Mr. Peoples under the Superintendent's Materials and Work Requests.

12) Superintendent's work order requests were next discussed. A motion was made by Ms. Allen seconded by Mr. Edwards and carried unanimously to approve the following:

Yearby – Repairs needed on Freeman Road

Whittington – Repairs needed on Sage, Eagle, and Guido Road; discussed the use and operator needed for the Grade-all

Adams – 298 Hwy 908 – need gravel (trash and bus turn around); 808 Boggy Bayou Road – need larger rock due to road washout; culvert needed near 331 Poole Road; clean out culvert by Cemetery; need culvert on Oscar Finley Road; need culvert put in and drainage ditch addressed on Sunshine Road; check road for repairs near culvert on Kemps Landing Road

13) Correspondence / Public Comments – Distributed were: Minutes of the Lake St John Water board held 12/29/20

14) Mr. Adams made a motion to add to the agenda to discuss garbage issues with Waste Pro. The motion was seconded by Mr. Yearby and carried unanimously to add to the agenda.

Mr. Adams brought forward the numerous complaints received over the weekend for garbage not getting picked up or partial routes being picked up. He stated Hwy 907 is consistently being missed or partially picked up. He stated that Hwy 907 is scheduled for Friday pickup. The missed route was reported Saturday morning along with other roads and Hwy 907 remained unserved. The contract states that if services are not provided within twenty four hours of being reported, then the contractor may be fined. Mr. Adams made a motion to appropriately fine Waste Pro for the infraction. The motion was seconded by Mr. Whittington and carried unanimously.

Mr. Whittington brought forward questions regarding expenditures on limb pickup. Ms. Burley provided an estimated cost of just under \$70,000. Further discussion ensued on the parish provided limb pickup. A motion was made by Mr. Whittington seconded by Mr. Yearby to have a cost analysis conducted on performing limb pickup by the parish instead of an outside contractor. The cost analysis would include cost of equipment, all insurances, labor, fuel, etc. After further discussion a vote was called. There were 8 yays, with Ms. Allen voted nay. Ms. Allen stated that she voted nay because the parish has more unfinished business other than expending more money on additional services by staff.

15) There being no further discussion, a motion was made by Ms. Allen and seconded by Mr. Yearby to adjourn. Motion carried unanimously.

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Sandi T. Burley, Secretary / Treasurer

**RESOLUTION NO. 21-004**

**RESOLUTION APPROVING THE LOUISIANA COMPLIANCE QUESTIONNAIRE AS PART OF THE LEGISLATIVE AUDITOR'S REQUIREMENT FOR COMPLETION OF AUDITS; AND AUTHORIZING THE PARISH PRESIDENT AND SECRETARY / TREASURER TO SIGN, EXECUTE AND ADMINISTER ANY AND ALL RELEVANT DOCUMENTS.**

**WHEREAS,** the Concordia Parish Police Jury has hired the accounting firm of Pinell & Martinez, LLC to perform the 2020 financial audit of the Concordia Parish Police Jury; and

**WHEREAS,** the Legislative Auditor requires the Louisiana Compliance Questionnaire to be completed and signed as part of the audit submittal; and

**WHEREAS,** the Concordia Parish Police Jury, in conjunction with the consultation with Pinell & Martinez, LLC, has completed the Louisiana Compliance Questionnaire; and

**WHEREAS,** it is recommended that the Police Jury does hereby approve the Louisiana Compliance Questionnaire as part of the Legislative Auditor's requirement for completion of audits; and authorizes the Parish President and Secretary/Treasurer to sign, execute and administer any and all relevant documents.

**THEREFORE, BE IT RESOLVED,** that the Concordia Parish Police Jury convened in regular session on February 8, 2021 and hereby approves the Louisiana Compliance Questionnaire as part of the Legislative Auditor's requirement for completion of audits; and authorizes the Parish President and Secretary/Treasurer to sign, execute and administer any and all relevant documents.

**BE IT FURTHER RESOLVED,** that a certified copy of this resolution shall be forwarded to: the Auditing Firm of Pinell & Martinez, LLC 308 South Tyler Street, Ste 2, Covington, LA 70433;

A motion was made by \_\_\_ seconded by \_\_\_ to adopt this resolution. Having been submitted to a vote, the vote thereon was as follows:

**YEAS:            NAYS:            ABSENT:**

And the resolution was declared adopted this 8<sup>th</sup> day of February, 2021.

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**JOSEPH PARKER, SR., PRESIDENT  
CONCORDIA PARISH POLICE JURY**

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**SANDI T. BURLEY, SECRETARY/TREASURER  
CONCORDIA PARISH POLICE JURY**

**LOUISIANA COMPLIANCE QUESTIONNAIRE**  
**(For Audit Engagements of Governments)**

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed and signed questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the auditor at the beginning of the audit.** The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her audit. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Daryl G. Purpera, CPA, CFE  
Louisiana Legislative Auditor

Enclosure

**LOUISIANA COMPLIANCE QUESTIONNAIRE  
(For Audit Engagements of Government Agencies)**

02/08/2021

Pinell & Martinez, LLC  
308 S. Tyler Street, Suite 2  
Covington, Louisiana 70433

In connection with your audit of our financial statements as of **December 31, 2020** and for the year then ended for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of February 8, 2021(date completed/date of the representations).

**PART I. AGENCY PROFILE**

1. Name and address of the organization.

*CONCORDIA PARISH POLICE JURY, 4001 CARTER STREET, ROOM 1, VIDALIA, LA 71373*

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

*19,451 – Published January 17, 2020 by the Treasurer of the State in conjunction with the LSU Ag Center, Department of Agricultural Economics and Agribusinesses as of July 1, 2019; Adjusted from the 2010 Federal Census of 20,822*

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

1A	<i>Maurice Bachus</i>	<i>513 Seventh Street</i>	<i>Ferriday, LA 71334</i>	<i>318-719-0653</i>
1B	<i>Joseph Parker Sr.</i>	<i>PO Box 113</i>	<i>Clayton, LA 71326</i>	<i>318-719-9550</i>
2	<i>Willie Yearby</i>	<i>558 Concordia Park Dr</i>	<i>Vidalia, LA 71373</i>	<i>601-807-7748</i>
3A	<i>Adam Probst</i>	<i>1021 Alabama Street</i>	<i>Vidalia, LA 71373</i>	<i>601-807-4123</i>
3B	<i>Scottie Whittington</i>	<i>1 Dee Street</i>	<i>Vidalia, LA 71373</i>	<i>318-421-0150</i>
4A	<i>Genesisia Allen</i>	<i>119 Shady Lane</i>	<i>Ferriday, LA 71334</i>	<i>601-660-6389</i>
4B	<i>Gary Neal</i>	<i>PO Box 1078</i>	<i>Ferriday, LA 71334</i>	<i>601-807-0450</i>
5A	<i>Collin Edwards</i>	<i>365 Persimmon Mill Rd</i>	<i>Ferriday, LA 71334</i>	<i>318-507-9376</i>
5B	<i>Brad Adams</i>	<i>PO Box 12</i>	<i>Monterey, LA 71354</i>	<i>318-729-3068</i>
DA	<i>Brad Burget</i>	<i>4001 Carter Street</i>	<i>Vidalia, LA 71373</i>	<i>318-336-5526</i>

4. Period of time covered by this questionnaire.

JANUARY 1, 2020 THRU DECEMBER 31, 2020

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

*The Concordia Parish Police Jury was created under Legislative Act and established in 1887. General Ordinances of the Parish were officially published according to our records as of May 14, 2979 and have been updated, added, or revised since then.*

6. Briefly describe the public services provided.

*The Concordia Parish Police Jury is the governing body of Concordia Parish outside of the incorporated municipalities of Clayton, Ferriday, Ridgecrest and Vidalia. The Police Jury's primary responsibilities are the maintenance and operation of rads and off-system bridges, drainage, sewerage and water distribution systems, recreational facilities, certain public buildings, residential solid waste pickup, and financial support of the Parish's criminal justice system. The Police Jury adopts ordinances and resolution to promote the general welfare of the constituents of Concordia Parish.*

7. Expiration date of current elected/appointed officials' terms.

January 8, 2024

### LEGAL COMPLIANCE

#### **PART II. PUBLIC BID LAW**

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$250,000 have been publicly bid.

B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes [ X ] No [ ]

#### **PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES**

B) 9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [ X ] No [ ]

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [ X ] No [ ]

#### **PART IV. LAWS AFFECTING BUDGETING**

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:



A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).
2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval by the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).
3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).
4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).
5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.
6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).
7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).
8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).
9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds-from the requirement to amend revenues.)

Yes [  ] No [  ]

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes [  ] No [  ]

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes [  ] No [  ]

**PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS**

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes [  ] No [  ]

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [  ] No [  ]

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable. Yes [  ] No [  ]

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513. Yes [  ] No [  ]

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [  ] No [  ]

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes [  ] No [  ]

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes [  ] No [  ]

#### **PART VI. MEETINGS**

19. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes [  ] No [  ]

#### **PART VII. ASSET MANAGEMENT LAWS**

20. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes [  ] No [  ]

#### **PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS**

21. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes [  ] No [  ]

#### **PART IX. DEBT RESTRICTION LAWS**

22. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes [  ] No [  ]

23. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes [  ] No [  ]

24. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes [  ] No [  ]

#### **PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS**

25. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes [  ] No [  ]

26. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes [  ] No [  ]

27. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes [  ] No [  ]

**PART XI. ISSUERS OF MUNICIPAL SECURITIES**

28. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes [  ] No [  ]

**PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS**

Parish Governments

29. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.
- F. Selective maintenance program, R.S. 48:755.
- G. Annual certification of compliance to the auditor, R.S. 48:758.

Yes [  ] No [  ]

School Boards

30. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.

Yes [  ] No [  ]

31. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes [  ] No [  ]

32. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Yes [  ] No [  ]

Tax Collectors

33. We have complied with the general statutory requirements of R.S. 47.

Yes [  ] No [  ]

Sheriffs

34. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.  
Yes [ ] No [ ]
35. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners.  
Yes [ ] No [ ]

District Attorneys

36. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.  
Yes [ ] No [ ]

Assessors

37. We have complied with the regulatory requirements found in R.S. Title 47.  
Yes [ ] No [ ]
38. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.  
Yes [ ] No [ ]

Clerks of Court

39. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562.  
Yes [ ] No [ ]

Libraries

40. We have complied with the regulations of the Louisiana State Library.  
Yes [ ] No [ ]

Municipalities

41. Minutes are taken at all meetings of the governing authority (R.S. 42:20).  
Yes [ ] No [ ]
42. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528).  
Yes [ ] No [ ]
43. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28).  
Yes [ ] No [ ]

Airports

44. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.  
Yes [ ] No [ ]
45. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).  
Yes [ ] No [ ]
46. All project funds have been expended on the project and for no other purpose (R.S. 2:810).  
Yes [ ] No [ ]
47. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).  
Yes [ ] No [ ]

Ports

48. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.  
Yes [ ] No [ ]
49. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).

Yes [ ] No [ ]

50. All project funds have been expended on the project and for no other purpose (R.S. 34:3460).

Yes [ ] No [ ]

51. We have established a system of administration that provides for the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460).

Yes [ ] No [ ]

52. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461).

Yes [ ] No [ ]

Sewerage Districts

53. We have complied with the statutory requirements of R.S. 33:3881-4159.10.

Yes [ ] No [ ]

Waterworks Districts

54. We have complied with the statutory requirements of R.S. 33:3811-3837.

Yes [ ] No [ ]

Utility Districts

55. We have complied with the statutory requirements of R.S. 33:4161-4546.21.

Yes [ ] No [ ]

Drainage and Irrigation Districts

56. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate.

Yes [ ] No [ ]

Fire Protection Districts

57. We have complied with the statutory requirements of R.S. 40:1491-1509.

Yes [ ] No [ ]

Other Special Districts

58. We have complied with those specific statutory requirements of state law applicable to our district.

Yes [ ] No [ ]

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

\_\_\_\_\_  
Secretary/Treasurer \_\_\_\_\_ Date

\_\_\_\_\_  
President \_\_\_\_\_ Date

**CONCORDIA  
COMMUNICATIONS  
DISTRICT**

P.O. Box 873 X Vidalia, LA 71373

318-336-5671

January 28, 2021

Joe Parker, President  
Concordia Parish Police Jury  
4001 Carter St., Room 1  
Vidalia, LA 71373

Dear Mr. Parker:

The recent death of Concordia Parish Communications District Board of Directors Member Kenneth Hedrick was a great loss to the District and all of Concordia Parish. The Board of Directors has lost a valuable member whose dedicated service will always be appreciated.

At the scheduled meeting of the Board of Directors of the Concordia Communications District on January 28, 2021, the Board discussed the need to replace Mr. Hedrick. It was moved by Board Member Vernon Stevens and seconded by Board Member Georgia Washington that a letter be sent to the Concordia Parish Police Jury requesting that Vidalia Police Chief Joey Merrill be named as a Board Member to fill the remaining term of Kenneth Hedrick which expires on August 11, 2023.

The Board of Directors feels that Mr. Merrill's experience in law enforcement and emergency response give him the knowledge needed to understand the functions of the 911 system operations and make him an ideal candidate for this position on the Board of Directors. Therefore, by unanimous vote, the Board of Directors requests that the Police Jury appoint Joey Merrill to fill the remainder of the term.

I have enclosed a copy of the meeting minutes to verify the request for appointment. No other individuals have contacted the Board to show interest in serving on the Board.

Sincerely,



Vernon Stevens, Secretary/Treasurer

## KNUCKLE BOOM / GRAPPLE TRUCK COST ANALYSIS

Estimated Costs	Fixed Costs	Re-occurring Annual Costs	Assumptions:
Truck	180,000.00		Estimated cost based on research; per truck
Insurance		5,000.00	Using average costs; fleet insurance pricing
Liability		4,464.42	Using solid waste w/c code averages to 5.4% of gross wages
Salaries / Benefits		126,696.28	Full time Staff; 1 Operator @14.62/hr; 2 Laborers @ 12.78/hr
Disposal		70,000.00	Uses 2020 costs
Fuel		30,160.00	Estimates 200 miles per day / 5 days a week / .56 mileage rate
Maintenance		30,100.00	Estimates 2500 per month for repairs / maintenance
<b>Totals</b>	<b>180,000.00</b>	<b>266,420.70</b>	

Notes:

Must dispose to landfill unless under state of emergency with a DEQ certified burn site



- Tensas Parish
- Catahoula Parish
- East Carroll Parish
- LaSalle Parish
- Caldwell Parish
- Madison Parish

Department of Revenue & Taxation  
Sales and Use Tax Division  
P.O. Box 160  
Vidalia, LA 71373

1. Date of Application

1 | 28 | 2021  
Month Day Year

**APPLICATION FOR AND/OR REQUEST FOR**

(Check one or more squares)

FOR OFFICE USE ONLY

FOR OFFICE USE ONLY

[ ]

2. A.  Sales Tax Certificate  
 B.  Occupational License Tax \_\_\_\_\_  
 New Business  
 Renewal \_\_\_\_\_ Previous Year License No. \_\_\_\_\_

3. Class \_\_\_\_\_ (OLT)  
 4. SIC \_\_\_\_\_ (Sales)

C.R.N.

[ ]

5. Federal Employer ID Number  None  
 6. LA Sales Tax Number  None  
 7. Local Sales Tax Number  None

8. A. Taxpayer Name Alex Harrison B. Area Code-Phone Number 901-690-7912  
 C. Trade Name DSNP

- D. Mail Address 105 woodmont Rd E. City, State, Zip Code Ferriday La 71334

- F. Location-Street, City, State, Zip Code 105 woodmont Rd G. Parish Location Concordia

9. Type of Organization A.  Individual B.  Partnership C.  Corporation D.  Governmental E.  Non-Profit F.  Other (Specify)

10. If corporation or partnership Name, Title, Soc. Sec. No., Resident Address and Phone of Officers or Partners.	Name	Title	SSN	Phone-

11. If Sole Owner (individual) Name Alex Harrison SSN [ ]  
 Resident Address 105 woodmont Rd Phone 901-690-7912

12. Ending Month of Accounting (Fiscal Year) \_\_\_\_\_  
 13. Name and Address of Agent for Service of Process \_\_\_\_\_  
 14. Location of Accounting Records Are Maintained-Check One as Noted in Item 8 (If other, show other street, address, city & state)  
 D  F  address, city & state

15. If Corporation, State of Incorporation \_\_\_\_\_  
 16. Reason for Applying A.  Started New Business C.  Other (specify) \_\_\_\_\_  
 B.  Purchased Going Business—Name of previous Owner \_\_\_\_\_

17. Date Business Started/ Acquired at THIS LOCATION  
 Month Day Year  
 18. Have you registered with the Secretary of State for Louisiana as a foreign corporation?  
 Yes  No  
 19. Excluding This One How Many Other Business Locations Do You Have in This Parish or Municipality?

20. Nature of Business Description of Sales or Activity Print decals - T-shirts  
monograming

If applying for Occupational License complete Schedule A (reverse side). If transferring License complete only Line 32 on reverse side.  
 I affirm that the information given on this application and attached schedules is true and correct  
 Signature of Applicant Alex Harrison Title \_\_\_\_\_  
 Signature of Preparer \_\_\_\_\_  
 If different from above

Catahoula Parish  
Concordia Parish  
East Carroll Parish  
Tensas Parish  
LaSalle Parish  
Caldwell Parish

Department of Revenue & Taxation  
Sales and Use Tax Division  
P.O. Box 160  
Vidalia, LA 71373

1. Date of Application

1 | 29 | 2021  
Month | Day | Year

APPLICATION FOR AND/OR REQUEST FOR

(Check one or more squares)

FOR OFFICE USE ONLY

FOR OFFICE USE ONLY

[Empty box for office use]

2. A.  Sales Tax Certificate  
B.  Occupational License Tax \_\_\_\_\_  
 New Business  
 Renewal \_\_\_\_\_  
Previous Year License No. \_\_\_\_\_

3. Class \_\_\_\_\_  
(OLT)

4. SIC \_\_\_\_\_  
(Sales)

C.R.N.

[Empty box for C.R.N.]

5. Federal Employer ID Number  None 6. LA Sales Tax Number  None 7. Local Sales Tax Number  None

[Tax ID Number boxes]

8. A. Taxpayer Name Donnie Dodge B. Area Code-Phone Number 580-571-1548

C. Trade Name (Technician) D & P Diesel

D. Mail Address 13124 Hwy 129 E. City, State, Zip Code Acme LA 71316

F. Location - Street, City, State, Zip-Code 5348 Hwy 84 Vidalia LA 71373 G. Parish Location Concordia

9. Type of organization A.  Individual B.  Partnership C.  Corporation D.  Governmental E.  Non-Profit F.  Other (specify)

10. If Corporation or partnership Name, Title, Soc. Sec. No., Resident Address and Phone of Officers or Partners	Name <u>Donnie Dodge</u> Title <u>owner</u> SSN <u>425 06 5747</u>
	Resident Address _____ Phone _____
	Name _____ Title _____ SSN _____
	Resident Address _____ Phone _____
Name _____ Title _____ SSN _____	
Resident Address _____ Phone _____	

11. If Sole Owner (individual) Name Donnie Dodge SSN \_\_\_\_\_  
Resident Address 13124 Hwy 129 Acme LA 71316 Phone 580-571-1548

12. Ending Month of Accounting (Fiscal Year) Dec  
13. Name and Address of Agent for Service of Process \_\_\_\_\_  
14. Location of Accounting Records Are Maintained-Check One as Noted in Item 8 (If other, show other street, address, city, & state)  
 D  F  address, city, & state

15. If Corporation, State of Incorporation \_\_\_\_\_  
16. Reason for Applying A. Started New Business C. Other (specify) \_\_\_\_\_  
B. Purchased Going Business-Name of previous owner \_\_\_\_\_

17. Date Business Started/ Acquired at THIS LOCATION  
Month 2 Day 01 Year 2021  
18. Have you registered with the Secretary of State for Louisiana as a foreign corporation?  
 Yes  No  
19. Excluding This One How Many Other Business Locations Do You Have in This Parish or Municipality? 0

20. Nature of Business  
Description of Sales or Activity Diesel Mechanic Shop

I affirm that the information given on this application and attached schedules is true and correct  
Signature of Applicant [Signature] Title owner  
Signature of Preparer \_\_\_\_\_  
If different from above \_\_\_\_\_

Work Order	DATE	ROAD/AREA	Task	Description
11921.03	1/19/2021	MINORCA ROAD	DEBRIS REMOVAL -	GENERAL MOVEMENT OF TREES OUT OF THE ROAD
11921.03	1/19/2021	MOOSE LODGE ROAD	SIGNS	PUT STOP SIGN UP MOOSE LODGE AND ROUND TREE
11921.03	1/19/2021	Shop	SHOP WORK	SMASHED DUMPSTER IN FROGMORE
12021.01	1/20/2021	DOTY GARDENS	ROADS - REPAIR	2 YDS OF COLD MIX TO FIX ROAD
12021.01	1/20/2021	TOWNSEND LANE	ROADS - REPAIR	2 YDS OF COLD MIX TO FIX ROAD
12021.02	1/21/2021	BLACK BAYOU ROAD	ROADS - REPAIR	ROAD MAINTENANCE AND TRAVEL TIME FROM SHOP TO BLACK BAYOU
12021.02	1/21/2021	MONTEREY	ROADS - MISC	CHECKING ROADS IN THE MONTEREY AREA
12121.01	1/21/2021	WASHINGTON HEIGHTS	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	MOOSE LODGE ROAD	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	DAN HOWARD ROAD	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	KEMPS LANDING ROAD	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	POOLE ROAD - FERRIDAY	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	PEALE CROSS ROAD	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	BELLEGROVE CIRCLE	CULVERTS - CLEAN OUT	CLEANING OUT CULVERTS
12121.01	1/21/2021	Shop	SHOP WORK	TRAVEL TIME TO AND FROM SHOP
12121.02	1/21/2021	MONTEREY	BRIDGE	CHECKED BRIDGES THROUGH OUT PARISH
12121.03	1/21/2021	NEWMAN ROAD	HAULING MATERIAL	PUT WASH ROCK ON NEWMAN 15 YDS
12121.03	1/21/2021	MCMILLIN ROAD	HAULING MATERIAL	PUT WASH ROCK ON MCMILLIN 30 YDS
12121.03	1/21/2021	KEMPS LANDING ROAD	HAULING MATERIAL	PUT WASH ROCK ON KEMPS LANDING 15 YDS
12121.03	1/21/2021	MONTEREY	ROADS - MISC	CHECKING ROADS IN THE MONTEREY AREA
12521.01	1/25/2021	MONTEREY	ROADS - MISC	CHECKED ROADS IN THE MONTEREY AREA
12521.01	1/25/2021		ROADS - MISC	CHECKED ROADS IN THE FERRIDAY AREA

Work Order	DATE	ROAD/AREA	Task	Description
12521.01	1/25/2021	CONCORDIA PARK	ROADS - MISC	CHECKED ROADS IN THE CONCORDIA PARK AREA
12521.02	1/25/2021	Shop	SHOP WORK	CLEANED SHOP AND WORKED ON EQUIPMENT AT THE SHOP
12521.03	1/25/2021	AIRPORT ROAD	ROADS - REPAIR	FIXED HOLE ON AIRPORT ROAD
12521.03	1/25/2021		ROADS - MISC	CHECKED ROADS AND CULVERTS THROUGH OUT PARISH
12621.01	1/26/2021	Shop	SHOP WORK	LOADING COLD MIX ON TRUCKS AND HELPED WORKED ON EQUIPMENT AT THE SHOP
12621.02	1/26/2021	AIRPORT ROAD	ROADS - REPAIR	45 YARD OF LIMESTONE ON STEPHENS ROAD
12721.01	1/27/2021	STEPHENS ROAD	ROADS - REPAIR	15 YARD OF LIMESTONE ON EAGLE ROAD
12721.01	1/27/2021	EAGLE ROAD	ROADS - REPAIR	TRAVEL TIME TO AND FROM STEPHENS AND EAGLE ROAD
12721.01	1/27/2021	Shop	SHOP WORK	LOAD TRUCKS WITH 610 GRAVEL
12721.02	1/27/2021	Shop	SHOP WORK	LUNCH BREAK
12821.01	1/28/2021	EAGLE ROAD	ROADS - REPAIR	30 YD OF LIMESTONE ON EAGLE ROAD
12821.01	1/28/2021	FREEMAN ROAD	ROADS - REPAIR	5 YD OF LIMESTONE ON FREEMAN ROAD
12821.01	1/28/2021	NORTH GROVE CIRCLE	ROADS - REPAIR	10 YD OF LIMESTONE
12821.02	1/28/2021	FREEMAN ROAD	ROADS - REPAIR	45 YDS OF 610 ON FREEMAN ROAD
12821.02		FREEMAN ROAD	ROADS - REPAIR	45 YDS OF 610 ON FREEMAN ROAD
12821.02	1/28/2021	STEPHENS ROAD	ROADS - REPAIR	105 YDS OF 610 ON STEPHENS ROAD
12821.02		STEPHENS ROAD	ROADS - REPAIR	105 YDS OF 610 ON STEPHENS ROAD

**CORRESPONDANCE**

**FROM**

**BOARDS &**

**COMMITTEES**

JAN 22 2021

Regular meeting of Concordia Waterworks District No. 1, December 15, 2020.

Meeting called to order at 7:00 p.m., Jean Fairbanks presiding.

INVOCATION: Catherine Cartwright

ROLL CALL: All commissioners present

VISITORS: Charles Renfrow, Manager; Randall Butts; Janice Ford

Warren Enterkin made a motion to adopt as written the minutes of the November 17, 2020 board meeting. Don Linder seconded and motion carried.

Quotes for new generator at the Frogmore Booster Station:

Precision Mechanical Services (Kohler 40kW)	\$17,630.00	(Work estimate – not a quote)
Taylor Power Systems (Taylor 40kW)	\$15,373.00	(Setup charges not included)
Miss-Lou Electric Service (Blue Star 40kW)	\$18,500.00	(Delivery included)
Miss-Lou Electric Service (Winco 60kW)	\$21,500.00	(Delivery included)

Mike Sanders made a motion to purchase the Winco 60kW from Miss-Lou Electric Service for the price of \$21,500.00. Warren Enterkin seconded and motion carried.

Mike Sanders made a motion to pay Womack & Sons Construction the amount of \$49,178.46 for the Deer Park Waterline Project, Pay Estimate #3. Catherine Cartwright seconded and motion carried.

Warren Enterkin made a motion to approve the December 2020 monthly bills and purchase orders. Don Linder seconded and motion carried.


Catherine Cartwright made a motion to adopt the November 2020 monthly budget. Mike Sanders seconded and motion carried.


Mike Sanders made a motion to purchase an item from Cintas for each employee, not to exceed the amount of \$75.00. Don Linder seconded and motion carried.

Discussion on tampering of the water meters and the service taps. No action taken.

By order of the Board of Commissioners, the office will be closed December 24, 2020 for Christmas Eve day.

Mrs. Fairbanks, President, declared the meeting over at 7:21 p.m.

  
PRESIDENT

  
SECRETARY



1700 E.E. Wallace Blvd N (P.O. Box 111)  
Ferriday, Louisiana 71334  
(318) 757-6551

## PUBLIC NOTICE

### BOARD OF COMMISSIONERS' REGULAR MONTHLY MEETING AGENDA

Tuesday, January 26, 2021  
5:00 PM

TO BE HELD VIA TELECONFERENCE DUE TO COVID-19 PANDEMIC

Public Conference Line

Dial-in number (US): (701)-802-5065

Access Code: 7786016#

- I. Call to Order
- II. Prayer
- III. Roll Call

**THIS IS A PUBLIC HEARING – anyone wishing to address the Board or comment on any agenda item for today's meeting please come forward.**

- IV. Approval of Minutes of Previous Meetings (Regular Board of Commissioners Meetings November 10, 2020 & Special Called Meeting December 1, 2020)
- V. Financial Report – Spencer Holder, CFO
- VI. Administrative Report – Samuel Ellard, Administrator
  - Approval of the following contracts
    - 1. ENT Contract
    - 2. Urology Contract
    - 3. Pediatrician Contract
- VII. Management Report – Keisha Smith, COO
  - Approval of the following Policies and Procedures:
    - 1. Radiology Policy and Procedure
    - 2. Maintenance Policy and Procedure
    - 3. Compliance Policy and Procedure
    - 4. Riverland Ferriday Clinic Policy and Procedure
    - 5. Living Well Family Clinic Policy and Procedure
    - 6. Cura Hospitality Policy and Procedure
    - 7. COVID-19 Vaccine Policy
  - Approval of the following Medical Staff appointments:
    - 1. Dr. Amir Abdelmalik – Radiologist
    - 2. Dr. Morgan Haile – Radiologist
    - 3. Dr. Viram Hatti – Radiologist
    - 4. Dr. Gerard Brousard – ER Physician



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5. Courtney Brunson, FNP – Woundcare
  6. Kennedy Poole, PA – Clinic
  7. Deana Mabry, FNP - Clinic
  8. Amy Hancock, FNP – Wound Care
  9. Lisa Wilson, CRNA
- VIII. Appointments and Resignations
- IX. Strategic Planning (Reserve the right to enter Executive Session)
- X. New Business
- XIII. Adjourn

The Board of Commissioners  
Reserves the right to enter into  
Executive Session pursuant to LA. R.S. 42:6. 1(A)(2)



# CONCORDIA COMMUNICATIONS DISTRICT

P.O. Box 873 X Vidalia, LA 71373

318-336-5671

## MEETING MINUTES Concordia Parish Communications District Board of Directors Meeting January 28, 2021

The scheduled meeting of the Board of Directors of the Concordia Parish Communications District was called to order by Board President Randy Maxwell at 11:45 pm on Thursday, January 28, 2021. Members present were: Randy Maxwell, Vernon Stevens, Sheriff David Hedrick, Jack Crane, Bobby Sheppard, and Georgia Washington. Also present were 911 Director Mary Allen and Vidalia Police Chief Joey Merrill.

The Invocation was given by Randy Maxwell.

The minutes of the previous meeting were approved on the motion by Jack Crane and second by Mr. Sheppard. Mr. Stevens presented the financial report which showed a checking account balance of \$196,453.05; a total CD balance of \$555,676.60; and a total cash balance of \$752,129.65. The financial report was approved on the motion by Mr. Sheppard and second by Mr. Crane.

President Maxwell stated that due to the recent death of Board Member Kenneth Hedrick, the Board needed to send a recommendation to the Concordia Parish Police Jury to fill the vacant position which term expires on August 11, 2023. Mr. Stevens made the motion that the Board of Directors recommend Vidalia Police Chief Joey Merrill to fill the vacant board position; the second was by Georgia Washington; motion passed by unanimous vote of those present. Present Maxwell requested that Secretary Stevens send a letter to the Police Jury

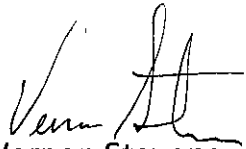
recommending Joey Merrill to fill the position and requesting that the Police Jury appoint Joey Merrill to the board position formerly held by Kenneth Hedrick.

A short discussion was conducted on the request by the Concordia Parish Sheriff's Office that the Communications District assist the CPSO in the purchase of ten in car computers at a cost of \$1750.00 each. The computers would relieve the 911 dispatchers of many routine duties during dispatch of emergency calls. President Maxwell suggested that the District purchase five computers. It was moved by Mr. Stevens and seconded by Mr. Sheppard that the District fund the purchase of five computers with the intent of lessening the 911 operators involvement in routine license checks; motion carried.

Mr. Crane requested an update on the Code Red system. Director Mary Allen stated that because the Communications District could not be totally absolved from liability involved if the District paid the fee for the Code Red System, that the Emergency Preparedness Office would seek grant funds to pay for the Code Red system.

The meeting was adjourned at 12:45 pm on the motion by Mr. Crane and second by Sheriff Hedrick.

Randy Maxwell  
President

  
Vernon Stevens  
Secretary/Treasurer

# **CONCORDIA COMMUNICATIONS DISTRICT**

P.O. Box 873 ✕ Vidalia, LA 71373

318-336-5671

## **AGENDA**

**Meeting of the Board of Directors  
Concordia Parish Communications District  
January 28, 202**

1. Call to Order—President Maxwell
2. Prayer
3. Approval of the Minutes of the previous meeting
4. Current Financial Report—Treasurer Stevens
5. Discussion of replacement for Board Member Kenneth Hedrick.
6. Discussion of purchase of 5 onboard computers for CPSO vehicles
7. New Business
8. Adjourn