

Concordia Parish Police Jury

4001 Carter Street, Rm 1

Vidalia, LA 71373

Phone: 318-336-7151 Fax: 318-336-9915

conppj.org

Notice Posted: 01/22/2021 3:00 p.m.
(Date) (Time)

NOTICE OF PUBLIC MEETING REGULAR MEETING AGENDA** MONDAY, JANUARY 25, 2021 – 6:00 PM 4001 CARTER STREET, ROOM 2 VIDALIA, LA 71373

Call to Order, Invocation, Pledge and Roll Call of Members

- 1) Approve minutes of regular meeting held January 11, 2021
- 2) Approve minutes of the Finance Committee held January 11, 2021
- 3) Committee Reports / Action:
 - a) Appointment of Committee Members and Chairperson
 - b) Approve IT Disaster Recovery Policy for LLA Compliance
- 4) Review proposals from Trane for work repairs
 - a) Water temperature sensor on chiller - \$968.70
 - b) Pulley assembly on air handler - \$2,232.39
- 5) Review recommendation from Atchafalaya commission to renew the appointment of Ms. Linda Gardner for another term
- 6) Review board recommendation from Concordia Fire District for vacant seat
- 7) Projects: LGAP / CWF; Brushy Bayou; DR 4462; HMGP 4462; LCDBG
 - a) Review Invoice 5514 from Rostan Solutions for Nov thru Dec - \$4,440
 - b) Consider for Adoption Resolution 21-002 – LGAP Grant
 - c) Consider for Adoption Resolution 21-003 – CWF Grant
- 8) Ordinances / Violations
- 9) Adopt the following Occupational / Beer Licenses:
- 10) Secretary / Treasurer's Report
- 11) Superintendent's Work Orders
- 12) Review Work Orders
- 13) Correspondence / Public Comments (on agenda items)
- 14) Adjourn

NO PUBLIC ATTENDENCE AT THIS TIME; PARTICIPATION WILL BE AVAILABLE THROUGH THE ZOOM LINK BELOW:

Via Telephone:

312-626-6799, 3183367151#

Via App:

Meeting ID: 318 336 7151

Via Website:

<https://us02web.zoom.us/j/3183367151>

OFFICERS:

Joseph Parker, Sr.
President

Adam Probst
Vice-President

Sandi T. Burley
Secretary / Treasurer

JURORS:

District 1A
Maurice Bachus

District 1B
Joseph Parker, Sr.

District 2
Willie Bill Yearby

District 3A
Adam Probst

District 3B
Scottie Whittington

District 4A
Genesis Allen

District 4B
Gary Neal

District 5A
Collin Edwards

District 5B
Brad Adams

**The Concordia Parish Police Jury affords the opportunity to any member of the public, present at its meetings, to address the Jury prior to final action on any matter under consideration before the full jury. In accordance with the American Disabilities Act, if you need special assistance contact Sandi T. Burley at 318-336-7151 describing the assistance required.

Concordia Parish Police Jury is an Equal Opportunity Provider and Employee

**PARISH POLICE JURY
REGULAR MEETING
JANUARY 11, 2021
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr.
Members:	Maurice Bachus, Willie Yearby, Gary Neal, Scottie Whittington, Adam Probst, Collin Edwards, Brad Adams
Absent:	Genesia Allen
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Mr. Probst

- A) A motion was made by Mr. Adams seconded by Mr. Bachus to open the public hearing for the 2021 Proposed Budget and the ordinance revision of the building codes. Motion carried unanimously.
- B) Under the public comment period, Ms. Burley spoke to the Jurors that no comments have been received during the viewing period of the budget. In addition, no public comments were received regarding the revision of the building codes. No further comments were made during the public comment period.
- C) A motion was made by Mr. Yearby seconded by Mr. Adams to close the public hearing. Motion carried unanimously.

1) The Pledge, Invocation, and Roll Call were conducted. A quorum was present.

2) Mr. Parker announced that the seats for President and Vice-President were now open. A nomination was made by Mr. Bachus seconded by Mr. Edwards to nominate Mr. Parker for President. No further nominations were made. Motion carried unanimously with Mr. Parker being named President for a second year.

Mr. Parker asked for nominations for Vice-President. A nomination was made by Mr. Yearby seconded by Mr. Neal to nominate Mr. Probst for Vice-President. No further nominations were made. A vote was held, motion carried unanimously.

3) Resolution 21-01 was presented for adoption. The resolution authorizes the President, Vice-President, and Secretary / Treasurer to sign the appropriate bank cards, grants, and other documents. A motion was made by Mr. Yearby seconded by Mr. Neal to approve the resolution. Motion carried unanimously.

4) Appointment of Jurors to Consolidated Committees. Mr. Parker asked the Jurors to allow the opportunity to review the boards with Ms. Burley for 2021 before moving forward. A

motion was made by Mr. Neal seconded by Mr. Yearby to allow the President to review the board assignments before ratifying the committees. Motion carried unanimously.

5) A motion was made by Mr. Probst seconded by Mr. Yearby to approve the December 14, 2020 special meeting minutes and the December 21, 2020 regular meeting minutes as mailed. Motion carried unanimously.

6) A motion was made by Mr. Probst seconded by Mr. Yearby to ratify the purchase orders, bank statements, and statutory payments as presented. Motion carried unanimously.

7) Ordinance 2021-01 was presented for consideration. The ordinance adopts the proposed operating budget for 2021. A motion was made by Mr. Yearby seconded by Mr. Neal to adopt the ordinance allocating the funds for 2021. Motion carried unanimously.

8) Ordinance 2021-02 was presented for consideration. The ordinance adopts revisions to the building codes for the parish. A motion was made by Mr. Adams seconded by Mr. Probst and carried unanimously.

9) A request for road repairs to D Faircloth Road (behind Vidalia High School) and Kindergarten Road. A hold harmless and agreement to reimburse the parish for material costs were included in the request. A motion was made by Mr. Neal seconded by Mr. Yearby to approve the request. Motion carried unanimously.

10) A letter was received from the Concordia Fire District #2 to appoint Mr. Tim Houghton to fill the vacancy left by Mrs. Judy Pugh. Mr. Parker explained that discussions had been held with Ms. Jan Armstrong, Secretary for the board that the fire district had not reviewed all applications submitted to make a recommendation. The applications received by the parish office were forwarded to the board for review at their next meeting to be held on January 12, 2021. After discussion, a motion was made by Mr. Neal seconded by Mr. Bachus to reject the letter of recommendation in which to allow the board to review at their next meeting and submit a revised letter. Motion carried unanimously.

11) Projects of the Parish were next discussed.

Brushy Bayou – Conference calls are being held with FEMA and GOHSEP regarding the revised BCA for the project. DOTD comments have been submitted by Jordan, Kaiser, and Sessions (JKS). USACE has received all necessary information to continue the 404 and 408 permitting. DR-4462 – All data has been submitted for FEMA review and approval. Awaiting on RFI or approval from FEMA on project status.

HMGP-4462 – Drainage mitigation planning project is being prepared to submit as a formal application.

CWEF/LGAP – Asked the Jurors to consider any projects of the parish for LGAP funding. Water boards have been notified for CWEF application requests. Deadline for submission is February 1st.

12) Ordinance Violations of the Parish were next discussed.

-Mr. Adams brought forward of three residents on Gore Road that had crushed culverts causing drainage issues to the road and neighboring residents.

A motion was made by Mr. Yearby seconded by Mr. Bachus to approve sending the

appropriate notices. Motion carried unanimously.

13) Under the Secretary / Treasurer's report, Ms. Burley updated the Jurors on open and potential grant projects. Also updated the Jurors on the revised date for the PJAL convention.

14) A motion was made by Mr. Bachus seconded by Mr. Probst and carried unanimously to approve the following occupational licenses:

84 Nutrition LLC – Tiffany Burley – 4998 Hwy 84 W, Vidalia – Shakes, drinks

15) Under the Superintendent's materials requests, Ms. Burley brought forward six culverts that needed to be replaced. These were on Airport Road, Passman Road, Boggy Bayou Road, and Robert Webber Drive. Two quotes were received. The lowest quote obtained was from Southern Culvert Company in the amount of \$6,671.03. A motion was made by Mr. Adams seconded by Mr. Edwards and carried unanimously to approve the purchase of the new culverts.

16) Superintendent's work order requests were next discussed. A motion was made by Mr. Bachus seconded by Mr. Yearby and carried unanimously to approve the following:

Bachus – Buildup of ditching at Greathouse Road where there is a wash out; clean up lily pads; Harbor Road is flooding – need damage assessment for solution to the issue.

Yearby – road work needed on Freeman; culvert under the road between 565 and 575 Concordia Park is clogged

Whittington – Need to look at hot mix solutions; discussed whether this could be applied for under LGAP; discussed operators and use of the grade-all.

Adams – the end of Patsy Brown Road is being used as a school bus and garbage truck turn around; the pitrun is not holding; needs white rock to maintain the use of the road

Parker – wash outs on Wiccama Road

17) Correspondence / Public Comments – Distributed were: Minutes of the Concordia Waterworks Meeting held 11/17/20; Recreation District 1 – 2021 meeting dates; CFD2 letter

Mr. Bachus brought forward concerns of work orders not getting done and his constituents are complaining. Mr. Adams stated that he had a culvert to be put in since March that still was not installed. Mr. Whittington asked if we had enough or proper training of staff to run all the equipment.

Mr. Neal stated that COVID has had an effect on what work has been able to get done. Mr. Edwards discussed historical drainage projects and staffing that were once created and funded by the state, but has been left to the parish to maintain without additional revenues to cover the expenses of the maintenance.

Mr. Parker discussed his understanding of the situation. He also discussed that projects of the parish were a priority before other requests. Mr. Yearby expressed that the staff has been offered over time opportunities by working on Fridays and weekends, but little to none have volunteered to work.

18) There being no further discussion, a motion was made by Mr. Neal and seconded by Mr. Adams to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

Finance Committee Meeting

Date: January 11, 2021 5 pm

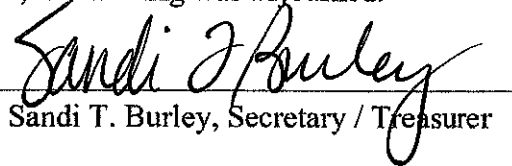
Present: Adam Probst, Brad Adams, Maurice Bachus

Agenda: Review December Purchase Orders and Bank Statements; Review Coroners Request for Reimbursement

Mr. Probst called the meeting to order. Ms. Burley distributed the Purchase Orders and Bank Statements for review and approval.

A review of the Coroner's reimbursement request was held. Using the guidelines provided by the DA's office to the Parish and the Coroner, each line-item request was reviewed. Those items that did not fit into the guidelines were rejected. The additional expenses will place the line item no the budget in an overage that will be reviewed during the fourth quarter budget review.

With no further matters to discuss, the meeting was adjourned.


Sandi T. Burley, Secretary / Treasurer

DISASTER RECOVERY: OFFSITE BACKUP (IT) / BUSINESS CONTINUITY

Off-site backup System:

An off-site backup system is currently in place with Computer Consultants for a monthly fee. Should the server fail or should access be needed to the office files off-site, Computer Consultants provides an access portal.

This access portal creates an authenticated login and security is allowed using a password sent to your personal mobile device.

Frequency of Data Backup:

Periodic Testing / Verification of Backup Restoration

Computer Consultants performs a data backup every Monday, Wednesday, and Friday as 12 am CST.

The software is called Acronis. It is replicated in two different data centers to ensure safety and accessibility.

Antivirus Software

Currently Trend Micro Security Agent is being used to monitor and prevent malware and viruses. The software runs in the background of all computers and does not affect the functionality of daily operations. Trend Micro Security Agent prevailed against malware and viruses during the November 2019 malware attack that effected state and local governments, schools, hospitals, etc.

Those computers contracted with Computer Consultants with this software installed, were protected. The software protected against the malware and ultimately no loss in office functions occurred.

Timely Application of all Available System and Software Patches / Updates

Software updates are set to automatically install. With the Trend Micro Security Agent running in the background, the attempts for any malware to download during these updates are minimized.

Identification of Personnel, Processes, and Tools needed to recover operations after a critical event

The Secretary / Treasurer is the authorized point of contact with Computer Consultants for off site log in and assistance. Each office staff will have a unique login and authentications process set up by Computer Consultants to log in to the backup server. Once logged in, the staff member can access documents.

In the event of a complete server failure, Computer Consultants can import the documents from the backup server onto a new server to maintain an in-house operating server.

CREATED/ADOPTED/REVISED: 01/25/2021



TRANE



Trane U.S. Inc.
9225 Premier Court
Shreveport, LA 71106
Phone: (318) 683-4100
Fax: (318) 683-4125
Service Contact: (318) 505-8424

January 12, 2021

Sandi Burley
Concordia Parish Police Jury
4001 Carter Street
Room 1
Vidalia, LA 71373

Site Address:
Concordia Parish Courthouse
4001 Carter Street
Vidalia, LA 71373

ATTENTION: Sandi Burley

PROJECT NAME: CPPJ Replace Entering/ Leaving Water temperature Sensors

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

EQUIPMENT LIST

Concordia Parish Courthouse

The following "Covered Equipment" will be serviced at Concordia Parish Courthouse:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Air-Cooled Series R(TM)	1	Trane	RTAC1554UH	U04F06095	TBD

SCOPE OF SERVICE

This Proposal is to replace the entering and leaving water temperature sensors on the chiller listed above as per the service flows listed below.

SERVICE FLOWS

- Initial Site Safety inspection
- Lock Out Tag Out for safety
- Remove and replace sensors
- Remove Lock Out Tag out and restore power
- Program sensors
- Prestart Chiller Check
- Start Chiller
- Log Operations
- Report findings to customer

PRICING AND ACCEPTANCE

TOTAL PRICE:.....968.70 USD

CLARIFICATIONS

1. Applicable taxes are not included and will be added to the invoice if required by law.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours.
4. This proposal is valid for 30 days from January 12, 2021.

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Grant Andries
Account Manager
Cell: 318-505-8424

COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state (US), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE

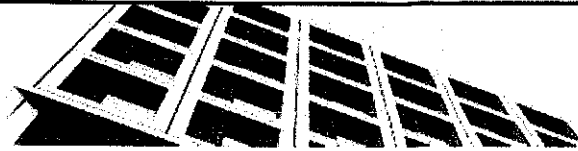
Authorized Representative

Printed Name

Title

Purchase Order

Acceptance Date
Trane's License Number: 33486



Trane U.S. Inc.
9225 Premier Court
Shreveport, LA 71106
Phone: (318) 683-4100
Fax: (318) 683-4125
Service Contact: (318) 505-8424

January 12, 2021

Sandi Burley
Concordia Parish Police Jury
4001 Carter Street
Vidalia, LA 71373

Site Address:
Concordia Parish Courthouse
4001 Carter Street
Vidalia, LA 71373

ATTENTION: Sandi Burley

PROJECT NAME: CPPJ Replace AHU Pulley Assembly

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane's Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

EQUIPMENT LIST

Concordia Parish Courthouse

The following "Covered Equipment" will be serviced at Concordia Parish Courthouse:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Air Handling Unit	1	McQuay	CAH040GMAC	FB0U11120118	TBD

SCOPE OF SERVICE

This Proposal is to Replace the Blower Pulley Assembly on the air handler listed above as per the service flows listed below.

SERVICE FLOWS

- Initial Site safety inspection
- Lock Out Tag Out unit for safety
- Remove and replace blower and motor pulleys
- Verify Alignment and install new belts
- Remove lock out tag out and restore power
- Start unit and verify operations
- Notify Customer of findings

PRICING AND ACCEPTANCE

TOTAL PRICE:.....2,232.39 USD

CLARIFICATIONS

1. Applicable taxes are not included and will be added to the invoice if required by law.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours.
4. This proposal is valid for 30 days from January 12, 2021.

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Grant Andries
Account Manager
Cell: 318-505-8424

COVID-19 NATIONAL EMERGENCY CLAUSE

The parties agree that they are entering into this Agreement while the nation is in the midst of a national emergency due to the Covid-19 pandemic ("Covid-19 Pandemic"). With the continued existence of Covid-19 Pandemic and the evolving guidelines and executive orders, it is difficult to determine the impact of the Covid-19 Pandemic on Trane's performance under this Agreement. Consequently, the parties agree as follows:

1. Each party shall use commercially reasonable efforts to perform its obligations under the Agreement and to meet the schedule and completion dates, subject to provisions below;
2. Each party will abide by any federal, state (US), provincial (Canada) or local orders, directives, or advisories regarding the Covid-19 Pandemic with respect to its performance of its obligations under this Agreement and each shall have the sole discretion in determining the appropriate and responsible actions such party shall undertake to so abide or to safeguard its employees, subcontractors, agents and suppliers;
3. Each party shall use commercially reasonable efforts to keep the other party informed of pertinent updates or developments regarding its obligations as the Covid-19 Pandemic situation evolves; and
4. If Trane's performance is delayed or suspended as a result of the Covid-19 Pandemic, Trane shall be entitled to an equitable adjustment to the project schedule and/or the contract price.

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE

Authorized Representative

Printed Name

Title

Purchase Order

Acceptance Date
Trane's License Number: 33486

From: Justin Lemoine
Sent: Thursday, January 14, 2021 5:00 PM
To: 'jparker@conppj.org'; 'sburley@conppj.org'
Cc: Caroline Byrne; Linda Gardner (lindajgardner@gmail.com)
Subject: Atchafalaya Trace Commissioner re-appointment

Good evening Mr. Parker,

The commissioner seat for Concordia Parish on the Atchafalaya Trace Commission expires February 28, 2021. Ms Linda Gardner, who currently represents Concordia Parish has expressed her interest in remaining on the commission for an additional 3-year term, and we would love to have her remain involved. She is a tremendous representative of the parish and the Delta Music Museum.

I've attached an appointment request letter, as well as a form to be filled out for her appointment. Should you have any questions, don't hesitate to reach out.

Thank you!

Justin

Justin K. Lemoine, PLA, ASLA

Executive Director

Atchafalaya National Heritage Area

Office of the Lt. Governor

225.342.8200 Main | 225.342.8037 Direct

Mail: PO BOX 44243 | Baton Rouge, LA 70804

Visit: 1051 N. Third Street | Room 319 | Baton Rouge, LA 70802

jlemoine@crt.la.gov | www.atchafalaya.org





BILLY NUNGESSER
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR

POST OFFICE BOX 44243
BATON ROUGE, LA 70804

January 14, 2021

President Joseph Parker, Sr.
Concordia Parish Police Jury
4001 Carter St., Room 1
Vidalia, LA 71373

Dear President Parker:

The Atchafalaya Trace Commission is the managing entity of the Atchafalaya National Heritage Area, a program created to preserve and promote the history, culture and outdoor resources of a 14-parish area in Louisiana.

The term of Linda Gardner on the Atchafalaya Trace Commission Expires February 28, 2021. Ms. Gardner has been an active participant in the ATC over the years and she wishes to remain on the commission for an additional term. Enclosed is a Commissioner Appointment form for re-appointing Ms. Gardner for the term March 1, 2021 – Feb 28, 2024.

Please complete the form and return to me by mail to P. O. Box 44243, Baton Rouge, LA 70804-4243 or email at jlemoine@crt.la.gov. Should you have any questions, please don't hesitate to contact me by email or telephone at 225-324-8037.

Thank you for your continued support of Atchafalaya National Heritage Area.

Kind regards,

A handwritten signature in black ink, appearing to read "Justin K. Lemoine".

Justin K. Lemoine, PLA, ASLA
Executive Director
Atchafalaya Trace Commission/Atchafalaya National Heritage Area

Enclosures - 1



BILLY NUNGESSER
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR

POST OFFICE BOX 44243
BATON ROUGE, LA 70804

ATCHAFALAYA TRACE COMMISSION
Managing Entity for the
ATCHAFALAYA NATIONAL HERITAGE AREA

The Concordia Parish appointment to the Atchafalaya Trace

Commission for the term March 1, 2021 – February 28, 2024 is:

NAME _____

MAILING ADDRESS _____

TELEPHONE _____

EMAIL _____

Submitted this _____ day of _____, 2021:

Signature:

Parish Governing Authority

Transmit to Justin K. Lemoine, Director, Atchafalaya National Heritage Area
Courier: 1051 North Third Street, Room 319, Baton Rouge, LA 70802.
Mail: P. O. Box 44243, Baton Rouge, LA 70804-4243
Email: jlemoine@crt.la.gov

Concordia Fire Protection District #2

413 Airport Road
P. O. Box 1150
Vidalia, LA 71373
318 336-4658

January 15, 2021

JAN 19 2021

Concordia Parish Police Jury
4001 Carter Street, Rm 1
Vidalia, LA 71373

RE: CFPF#2 Meeting held January 12, 2021

To Police Jury Members:

The fire board members discussed the four applications received for the board member vacancy due to Mrs. Pugh's resignation. After careful consideration, the fire board would like to recommend Mr. Tim Houghton for that position.

Sincerely,



Jan Smith (on behalf of the Fire Board)
Secretary/Treasurer

Judy Pugh
Chairperson

Harvey Cowan
Vice-Chairman

Virgil Barnes
Board Member

Doyle Bryan
Board Member

Dempsey Hillen
Board Member

Vick Brown
Fire Chief

Jan Smith
Secretary/Treasurer



Invoice

#INV -5514

Date: 1/14/2021

Due Date: 2/13/2021

Bill To

Concordia Parish Police Jury LA
4001 Carter Street
Room 1
Vidalia LA 71373
United States

Project: Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA

Contract: MSA - Disaster Consulting Services

Task Order: TO-312-01: DR-4462 PA Recovery Consulting Services

Period: November 1, 2020 through December 31, 2020

Item	Amount
Professional Services	\$4,440.00
Total	\$4,440.00

Please reference invoice number #INV -5514 on payment and remit to:

Rostan Solutions, LLC
3433 Lithia Pinecrest Rd
Suite 287
Valrico FL 33596
United States

Invoice Time Summary

Labor Position	Personnel	Rate	Hours	Amount
Senior FEMA Specialist	Cliff Thompson	\$180.00	1	\$180.00
Project Manager	Erik Mayo	\$165.00	14	\$2,310.00
Project Consultant / Planner / Engineer	Carlos Arredondo	\$150.00	11	\$1,650.00
Project Consultant / Planner / Engineer	Vincent Dukaric	\$150.00	2	\$300.00
Total			28	\$4,440.00

Invoice Time Detail

Personnel	Client/Project	Date	Hours	Activity
Carlos Arredondo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/12/2020	4.00	Assisting with technical project issues and coordination with other agencies
Carlos Arredondo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/13/2020	3.00	Assisting with technical project issues and coordination with other agencies
Carlos Arredondo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	12/3/2020	2.00	Assisting with technical project issues and coordination with other agencies
Carlos Arredondo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	12/11/2020	2.00	Assisting with technical project issues and coordination with other agencies
Cliff Thompson	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/12/2020	1.00	Researching, reviewing, developing and supporting the detailed site-specific damage description and dimensions
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/2/2020	1.00	Assisting with technical project issues and coordination with other agencies
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/2/2020	1.00	Assisting with technical project issues and coordination with other agencies
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/5/2020	1.00	Assisting with technical project issues and coordination with other agencies
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/5/2020	.50	Assisting with technical project issues and coordination with other agencies
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/12/2020	1.50	Project specific meetings/calls with sub-recipient, State or Federal Agencies
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/13/2020	2.25	Project specific meetings/calls with sub-recipient, State or Federal Agencies
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/18/2020	.50	Developing, reviewing, supporting and packaging SOW and Costs
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/19/2020	.25	Developing, reviewing, supporting and packaging SOW and Costs
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/30/2020	1.00	Developing, reviewing, supporting and packaging SOW and Costs
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	12/2/2020	2.50	Developing, reviewing, supporting and packaging SOW and Costs
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	12/11/2020	1.00	Developing, reviewing, supporting and packaging SOW and Costs
Erik Mayo	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	12/14/2020	1.50	Developing, reviewing, supporting and packaging SOW and Costs

Personnel	Client/Project	Date	Hours	Activity
Vincent Dukaric	JOB -5087 Concordia Parish Police Jury LA : Concordia DR-4462 (Flooding) PA	11/13/2020	2.00	Reviewing and addressing issues related to procurement and cost reasonableness

RESOLUTION 21-002

Upon a motion by _____ duly seconded by _____, the following resolution was offered to-wit:

RESOLUTION 21-002

WHEREAS, the Concordia Parish Police Jury is in need of funding to purchase equipment for use by the Parish work force for the purpose of maintaining ditches and roadways;

WHEREAS, the Concordia Parish Police Jury does not have sufficient funds for a capital outlay purchase of this equipment;

WHEREAS, the current equipment used to perform public works of the Parish;

WHEREAS, the Concordia Parish Police Jury will also use this equipment to aid in assisting the municipalities and school district of the Parish;

NOW, THEREFORE, BE IT RESOLVED, that the Concordia Parish Police Jury in regular session convened and does hereby request the funding through the LGAP 2020-2021 grant to fund the purchase of this much needed equipment;

BE IT FURTHER RESOLVED, that the President of the Concordia Parish Police Jury, Joseph Parker, Sr. or any successor thereto, is hereby authorized to sign any and all documents needed to procure this grant and the Secretary/Treasurer Sandi Burley or any successor thereto, is hereby authorized to oversee the reporting and administration of the grant.

THE VOTE BEING:

YEAS: NAYS: ABSENT: ABSTAIN:

MOTION CARRIED AND THIS RESOLUTION WAS DECLARED ADOPTED ON THIS 25th DAY OF JANUARY, 2021

/s/
Joseph Parker, Sr., President

/s/
Sandi T. Burley, Secretary/Treasurer

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on January 25, 2021, at which meeting a quorum was present and voting.
Concordia Parish Police Jury, Vidalia, Louisiana, this 26th day of January, 2021.

Sandi T. Burley, Secretary/Treasurer

LOUISIANA BUSH HOG

LOOKING FORWARD & LOOKING UP!

P. O. Box 2351
 West Monroe, La. 71294
 PHONE:318-396-7795|Fax: 318-396-7799

SALES ORDER

ORDER NO: 3938
 January 21, 2021

PAGE 1 of 1

To: **GOLDMAN EQUIPMENT, LLC**
WEST MONROE, LA.

Ship To:
EMAILED TO TED WHITE 01/20/2021

CONTRACT PRICES DATED
***LOUISIANA CONTRACT #4400017639 - LINE # 4**

DEALER NO.	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
61625		SOLD RETAIL	BUSH HOG	SELMA, AL.	30 DAYS

QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	LIST PRICE AMOUNT
1	3810RR3	3810HD FLEX WING 540 RPM WITH DECK RINGS* (*STD)		\$20049.00
1	50054505	PERMA-LEVEL HITCH		\$384.00
1	50069764	540 RPM CONSTANT VELOCITY DRIVELINE		\$1269.00
1	50074158	DUAL AXLE ARMS FOR CENTER SECTION (4 TIRES)		\$1349.00
1	50075164	SINGLE AXLE ARM FOR RIGHT HAND WING		\$551.00
6	50077775	FOAM-FILLED TIRE 25 X 7 - 18	\$383.00	\$2298.00
1	50070419	DOUBLE-ROW CHAINS FRONT & REAR		\$835.00
				\$26735.00
			LESS 35%	(\$9357.25)
		STATE OF LOUISIANA AGENCY PURCHASE PRICE		\$17377.75
		AGENCY PAYS NO FREIGHT, SET UP, DELIVERY,		
		TAXES OR SURCHARGES PER CONTRACT		
		CONTRACT NO: 4400017639, LINE NUMBER 4		
		T-NUMBER: 92394		

SIGNED BY TED WHITE & FAXED TO BUSH HOG

AUTHORIZED BY: _____

Please fax to: 1 (800) 304-2857

Or EMAIL/SCAN: Johnny.smith@bushhog.com

If you have any questions concerning this order, call: Rex Mann (318) 366-1128
THANK YOU FOR YOUR BUSINESS!

RESOLUTION 21-003

Upon a motion by _____ duly seconded by _____, the following resolution was offered to-wit:

RESOLUTION 21-003

WHEREAS, the Concordia Waterworks District is in need of funds to build exterior overflows for two towers and a concrete overflow pit;

WHEREAS, the Lake St. John Waterworks is in need of funds to purchase updated meters and software for use by their work force for the purpose of replacing aged meters, updating means of monitoring leaks and usage, and provide customers with the ability to view water usage;

WHEREAS, both water districts do not have sufficient funds for the purchase of this equipment in which to provide better control measures to their systems;

WHEREAS, the Concordia Waterworks District improvements will affect all 2,211 households serviced by the water plant

WHEREAS, the Lake St. John Waterworks will use the upgraded equipment to aid in the relief of repair costs and expedited monitoring of any issues to water lines;

NOW, THEREFORE, BE IT RESOLVED that the Concordia Parish Police Jury did in regular session convened does hereby request funding through a CWF 2020-2021 grant to fund the purchase of this much needed equipment;

BE IT FURTHER RESOLVED, that the President of the Concordia Parish Police Jury, Joseph Parker, Sr. or any successor thereto, is hereby authorized to sign any and all documents needed to procure this grant and for Sandi Burley, Secretary/Treasurer or any successor thereto is hereby authorized to sign and submit all documents needed for the administration and reporting requirements of the grant.

THE VOTE BEING:

YEAS NAYS ABSENT ABSTAIN

MOTION CARRIED AND THIS RESOLUTION WAS DECLARED ADOPTED ON THIS 25th DAY OF JANUARY, 2021.

/s/
Joseph Parker, Sr., President

/s/
Sandi T. Burley, Secretary/Treasurer

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on January 25, 2021, at which meeting a quorum was present and voting.
Concordia Parish Police Jury, Vidalia, Louisiana, this 26th day of January 2021.

Sandi T. Burley, Secretary/Treasurer

Work Orde	DATE	ROAD/AREA	Task	Description
10521.01	1/5/2021	EAST ROAD	ROADS - MISC	FLAGGING TRAFFIC TO FIX ROAD
10521.01	1/5/2021	BELLGROVE CIRCLE	ROADS - MISC	FLAGGING TRAFFIC TO FIX ROAD
10521.01	1/5/2021	RON ROAD	ROADS - MISC	FLAGGING TRAFFIC TO FIX ROAD
				TRAVELING TIME TO AND FROM
10521.01	1/5/2021	VIDALIA AREA	ROADS - MISC	EAST RD RON RD AND SHOP
10521.02	1/5/2021	ISLAND ROAD	ROADS - GRADING	GRADING ROAD
10521.02	1/5/2021	SUNSHINE ROAD	ROADS - GRADING	GRADING ROAD
10521.02	1/5/2021	PLOUDEN BAYOU ROAD	ROADS - GRADING	GRADING ROAD
				WORKED ONHO3 AND PUT
10521.02	1/5/2021	MONTEREY	SHOP WORK	BARRICADES OUT
10521.02	1/5/2021	Shop	SHOP WORK	TRAVEL TIME TO AND FROM SHOP
				HAULED 44.69 TONS OF 610 FROM
10521.03	1/5/2021	T.J. RANCH	HAULING MATERIAL	TWO J RANCH TO THE SHOP
10521.04	1/5/2021	BODARK ROAD	SIGNS	SIGN WORK
10521.04	1/5/2021	C. FINLEY ROAD	SIGNS	SIGN WORK
10521.04	1/5/2021	SUNRISE ROAD	SIGNS	SIGN WORK
10521.04	1/5/2021	COMO ROAD	SIGNS	SIGN WORK
10521.04	1/5/2021	GALLUP ROAD	SIGNS	SIGN WORK
				TRAVEL TIME TO AND FROM
10521.04	1/5/2020	Shop		BODARK C FINELY COMO SUNRISE
				GALLUP AND TO THE SHOP
10621.01	1/6/2021	LEE STREET	HAULING MATERIAL	COLD MIX
10621.01	1/6/2021	ROBERT WEBBER STREET	HAULING MATERIAL	COLD MIX
10621.01	1/6/2021	CRESTVIEW DRIVE	HAULING MATERIAL	COLD MIX
10621.01	1/6/2021	LEVEE HEIGHTS ROAD	HAULING MATERIAL	COLD MIX
10621.01	1/6/2021	DOTY ROAD	HAULING MATERIAL	COLD MIX
10621.01	1/6/2021	FRANKLIN NO 1	HAULING MATERIAL	COLD MIX
10621.01	1/6/2021	BOGGY BAYOU ROAD	HAULING MATERIAL	COLD MIX
				TRAVELING TIME TO AND FROM
10621.01	1/6/2021	Shop	SHOP WORK	PUTTING COLD MIX OUT
				TRAVEL TO NATCHEZ AND
10621.02	1/6/2021	MONTEREY	ROADS - GRADING	PERFORM MAINTANCE ON GRADERS
				CHECKED ROAD AND SIGNS AND
10621.02	1/6/2021	MONTEREY	SIGNS	TRAVEL BACK TO SHOP
10621.03	1/6/2021	CENTENNIAL ROAD	HAULING MATERIAL	15 YDS OF 610
10621.03	1/6/2021	EAGLE ROAD	HAULING MATERIAL	15 YDS OF 610

Work Order	DATE	ROAD/AREA	Task	Description
10621.03	1/6/2021	CENTENNIAL ROAD	HAULING MATERIAL	8 YDS OF WASG GRAVEL
10621.03	1/6/2021	Shop	SHOP WORK	TRAVEL TIME TO AND FROM SHOP PUT OUT BARRICADES ON WASHOUT LOCATIONS AND INSPECT ROAD
10721.01	1/7/2021	FLAHERTY ROAD	HAULING MATERIAL	INSPECT ROAD PUT OUT BARRICADES ON WASHOUT LOCATIONS AND INSPECT ROAD
10721.01	1/7/2021	WILDCOW ROAD	HAULING MATERIAL	INSPECT ROAD BRIDGE INSPECTION THROUGH OUT PARISH
10721.02	1/7/2021		BRIDGE	OUT PARISH
11121.01	1/11/2021	ROBERT WEBBER STREET	CULVERTS - MISC	CHECKING CULVERTS
11121.01	1/11/2021	AIRPORT ROAD	CULVERTS - MISC	CHECKING CULVERTS
11121.01	1/11/2021	BOGGY BAYOU ROAD	CULVERTS - MISC	CHECKING CULVERTS
11121.01	1/11/2021	PASSMAN ROAD	CULVERTS - MISC	CHECKING CULVERTS CHECKED CULVERTS THROUGH OUT PARISH AND ALSO CHECKED ROADS
11121.01	1/11/2021		CULVERTS - MISC	ROADS
11121.01	1/11/2021	Shop	SHOP WORK	TRAVEL TIME TO AND FROM CHECKING ROADS AND CULVERTS
11121.02	1/11/2021	ELIZABETH ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	TRAXLER ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	WEECOMA ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	MCCALL ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	CONCORDIA PARK	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	FREEMAN STREET	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	MOOSE LODGE ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	B.J. ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	STEPHENS ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	YOUNG ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	LOWER LEVEE ROAD	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	TOWNSEND LANE	CULVERTS - MISC	CHECKING SIGNS AND CULVERTS
11121.02	1/11/2021	Shop	SHOP WORK	TRAVELING TIME TO AND FROM CHECKING ROADS AND CULVERTS WASHOUT IN ROAD REPAIR 1
11221.01	1/12/2021	WEECOMA ROAD	ROADS - REPAIR	YARD OF 610 TO REPAIR ROAD

Work Orde	DATE	ROAD/AREA	Task	Description
11221.02	1/12/2021	T.J. RANCH	HAULING MATERIAL	HAULED 105 YDS OF 610 FROM TWO J RANCH TO THE SHOP
11321.01	1/13/2021	PASSMAN ROAD	ROADS - REPAIR	PUT OUT LIMESTONE 610 ON PASSMAN RD AND MAKE REPAIR TO ROAD
11321.01	1/13/2021	PATSY BROWN ROAD	ROADS - MISC	PUT LIMESTONE IN SCHOOL BUS TURN AROUND
11321.01	1/13/2021	_Shop	SHOP WORK	TRAVEL TIME TO ANF FROM SSHOP OUT 45 YDS OF 610 ON PASSMAN ROAD
11321.02	1/13/2021	PASSMAN ROAD	HAULING MATERIAL	ROAD
11321.03	1/13/2021	T.J. RANCH	HAULING MATERIAL	HAULED 90 YDS OF 610 FROM TWO J RANCH TO THE SHOP
11421.01	1/14/2021	T.J. RANCH	HAULING MATERIAL	HAULED 120 YDS OF 610 ROCKS FROM TWO J RANCH TO THE SHOP
11421.02	1/14/2021	POOLE ROAD - FERRIDAY	DITCHES - CLEAN OUT	CLEANING OUT DITCHES
11421.02	1/14/2021	AIRPORT ROAD	DITCHES - CLEAN OUT	CLEANING OUT DITCHES
11421.02	1/14/2021	STEPHENS ROAD	DITCHES - CLEAN OUT	CLEANING OUT DITCHES
11421.02	1/14/2021	FINLEY ROAD	DITCHES - CLEAN OUT	CLEANING OUT DITCHES
11421.02	1/14/2021	MONTEREY	DITCHES - CLEAN OUT	CLEANING OUT DITCHES
11421.02	1/14/2021	_Shop	SHOP WORK	TRAVEL TIME TO AND FROM
11421.03	1/14/2021	BODARK ROAD	ROADS - GRADING	GRADE ROAD
11421.03	1/14/2021	ISLAND ROAD	ROADS - GRADING	GRADE ROAD
11421.03	1/14/2021	DR. GIBSON ROAD	ROADS - GRADING	GRADE ROAD
11421.03	1/14/2021	L.S. WADE ROAD	ROADS - GRADING	GRADE ROAD
11421.03	1/14/2021	MONTEREY	DEBRIS REMOVAL - GENEV REMOVED BEAVER DAMN	
11421.03	1/14/2021	_Shop	SHOP WORK	TRAVEL TIME TO AND FROM
11921.01	1/19/2021	BODARK ROAD	ROADS - REPAIR	MAKE REPAIR TO BODARK
11921.01	1/19/2021	ISLAND ROAD	ROADS - GRADING	GRADE ROAD
11921.01	1/19/2021	SUNSHINE ROAD	ROADS - GRADING	GRADE ROAD
11921.01	1/19/2021	FERGUSON ROAD	ROADS - GRADING	GRADE ROAD
11921.01	1/19/2021	PLOUDEN BAYOU ROAD	ROADS - GRADING	GRADE ROAD
11921.01	1/19/2021	Shop	SHOP WORK	TRAVEL TIME TO AND FROM
11921.02	1/19/2021	POOLE ROAD - MONTEREY	ROADS - REPAIR	MONTEREY TO THE SHOP
11921.02	1/19/2021	ELLARD ROAD	ROADS - REPAIR	2 YDS OF COLD MIX TO FIX ROAD
11921.02	1/19/2021	ELLARD ROAD	ROADS - REPAIR	2 YDS OF COLD MIX TO FIX ROAD

Work Order	DATE	ROAD/AREA	Task	Description
11921.02	1/19/2021	Shop	SHOP WORK	TRAVEL TIME TO AND FROM SHOP TO MONTEREY POOLE RD ELLARD AND BOGGY BAYOU
11921.03	1/19/2021	DEACON WAILES ROAD	ROADS - MISC	CHECKED WATER LINE TO SEE WHERE IT WAS LEAKING
11921.03	1/19/2021	MINORCA ROAD	DEBRIS REMOVAL -	GENEF MOVED TREES OUT OF THE ROAD
11921.03	1/19/2021	MOOSE LODGE ROAD	SIGNS	PUT STOP SIGN UP MOOSELODGE AND ROUNDTREE
11921.03	1/19/2021	Shop	SHOP WORK	SMASHED DUMPSTER IN FROGMORE

CORRESPONDANCE

FROM

BOARDS &

COMMITTEES

Lake St. John Waterworks
1185 Hwy 569
Ferriday, La 71334
318-757-3853
lsjwaterworks@yahoo.com

Meeting Minutes 4th Quarter December, 29 2020

The Board of Directors of Lake St. John Waterworks met Tuesday December 29, 2020 at 5:00 p.m. at the LSJ Community Center.

Present were as follows:

William Coleman, President
Tim Sessions, Vice President
Frances Freeman, S.T.
Cameron Harris
Jamie McCartney

Also present were Kathy Cook, office manager.

The meeting was called to order by President William Coleman.

An update of our meter project, we have a total of 340 meters installed. With our receiving the CWEF grant we were able install 210 meters. The check from the grant was returned into our savings account to reimburse the money used to initially install and purchase the new meters.

The quarterly water testing results from the DHH were discussed. Our numbers for the first 2 quarters were greatly improved. However, our HAA5's on the 3rd qrt. were still high. As discussed in our last meeting the loan from the DWRL to install a carbon filter system is moving forward. We are working with Henry's office. Paperwork a slow process. New business-we have submitted the paper work and quotes with the Police Jury to apply for the 2021 CWEF grant with hopes of completing the meter project. Will keep everyone updated.

With no more business to discuss motion to adjourn was called by President, William Coleman and seconded by Jamie McCartney. All agreed.