

**PARISH POLICE JURY
REGULAR MEETING
JANUARY 25, 2021
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President: Joseph Parker, Sr.

Members: Maurice Bachus, Willie Yearby, Gary Neal, Scottie Whittington,
Genesia Allen, Adam Probst, Collin Edwards, Brad Adams

Absent:

Secretary Treasurer: Sandi T. Burley

Invocation: Mr. Yearby

Pledge of Allegiance: Mr. Bachus

- 1) The Pledge, Invocation, and Roll Call were conducted. A quorum was present.
- 2) A motion was made by Mr. Yearby seconded by Mr. Neal to approve the January 11, 2021 regular meeting minutes and the January 11, 2021 finance meeting minutes as mailed. Motion carried unanimously.
- 3) Committee Reports / Action:
 - a) Appointment of Committee Members and Chairperson – Mr. Parker stated he was okay with leaving the Consolidated Committees in place. A motion was made by Ms. Allen seconded by Mr. Yearby and carried unanimously.
 - b) A backup IT policy is needed to be compliant with LLA policies and procedures for the upcoming audit. A motion was made by Mr. Adams seconded by Mr. Yearby to approve the policy as presented. Motion carried unanimously.
- 4) Review proposals from Trane for needed repairs – presented to the Jurors were two proposals for the planned work needed on the chillers. Ms. Burley explained that emergency work had been conducted last week on an air handler that primarily services the jail.
 - a) The first proposal was for a water temperature sensor needed on the chiller. The sensor will currently cause an alarm that shuts off one side of the chiller. Replacement cost - \$968.70
 - b) The second proposal was for a pulley assembly to the air handler on the west side of the courthouse. Repair cost - \$2,232.39

A motion was made by Mr. Edwards seconded by Mr. Yearby to approve the proposals for the repairs. Motion carried unanimously.

Also discussed were the calls received by some of the Jurors this morning about the courthouse being warm. Ms. Burley reported that upon arrival to the courthouse this morning, the air handlers and exterior doors were unlocked. This is typical during a power outage or fire alarm.

Upon investigation of the matter, the fire alarms had been activated over the weekend which causes the air handlers to turn off and the exterior doors to open to allow entry by emergency personnel. The problem was not able to be corrected over the weekend because the Parish office was not notified. A motion was made by Mr. Adams seconded by Ms. Allen to send a letter to CPSO requesting that the Custodial Supervisor or staff be notified when the fire alarms are activated so that the system can be reset in a timely manner. Motion carried unanimously.

5) A request to renew the appointment of Ms. Linda Gardner to the Atchafalaya Commission was received. A motion was made by Mr. Neal seconded by Mr. Yearby to renew her appointment. Motion carried unanimously.

6) A new request from the Concordia Fire District #2 was received concerning the vacancy on the board left by Ms. Judy Pugh. The Jurors had previously taken no action as the applications received had not been reviewed by the board. Since the previous meeting, the board had met and sent another letter again recommending Mr. Tim Houghton to the board. A motion was made by Mr. Yearby seconded by Mr. Neal to place Ms. Margie Hodges on the board to replace the female that had vacated the board. A vote was called and the motion carried unanimously.

7) The Projects of the Parish were next discussed. Ms. Burley provided updates and explanations of the LGAP and CWEF applications that were due next week.

Brushy Bayou: A meeting to further discuss the BCA will be held Wednesday.

DR-4462: All data has been submitted. Waiting on the stamp of approval from FEMA on the approved allocation.

An invoice for work performed by Rostan Solutions was presented for payment approval. A motion was made by Mr. Probst seconded by Mr. Yearby to approve the invoice. Motion carried unanimously.

HMGP-4462 – Drainage mitigation planning project is being prepared to submit as a formal application.

CWEF/LGAP – Updates and explanations of the requests for funding were provided. Resolution 21-002 for LGAP and Resolution 21-003 for CWEF were discussed and reviewed. A motion was made by Mr. Yearby seconded by Mr. Bachus to approve the resolutions as presented.

Motion carried unanimously.

8) Ordinance Violations of the Parish were next discussed.

Whittington – A parcel of property belonging to Kale Cross on Stevens Road is in need of clean up after a trailer burned.

Neal – blighted property belonging to Lance Moore Sr. on Belle Grove is in need of clean up.

A motion was made by Ms. Allen seconded by Mr. Yearby to send the appropriate notices on the violations. Motion carried unanimously.

9) Under the Secretary / Treasurer's report, Ms. Burley updated the Jurors on open and potential grant projects.

10) There were no occupational licenses to approve.

11) There were no requests made by Mr. Peoples under the Superintendent's Materials and Work Requests.

12) Superintendent's work order requests were next discussed. A motion was made by Ms. Allen seconded by Mr. Edwards and carried unanimously to approve the following:

Yearby – Repairs needed on Freeman Road

Whittington – Repairs needed on Sage, Eagle, and Guido Road; discussed the use and operator needed for the Grade-all

Adams – 298 Hwy 908 – need gravel (trash and bus turn around); 808 Boggy Bayou Road – need larger rock due to road washout; culvert needed near 331 Poole Road; clean out culvert by Cemetery; need culvert on Oscar Finley Road; need culvert put in and drainage ditch addressed on Sunshine Road; check road for repairs near culvert on Kemps Landing Road

13) Correspondence / Public Comments – Distributed were: Minutes of the Lake St John Water board held 12/29/20

14) Mr. Adams made a motion to add to the agenda to discuss garbage issues with Waste Pro. The motion was seconded by Mr. Yearby and carried unanimously to add to the agenda.

Mr. Adams brought forward the numerous complaints received over the weekend for garbage not getting picked up or partial routes being picked up. He stated Hwy 907 is consistently being missed or partially picked up. He stated that Hwy 907 is scheduled for Friday pickup. The missed route was reported Saturday morning along with other roads and Hwy 907 remained unserved. The contract states that if services are not provided within twenty four hours of being reported, then the contractor may be fined. Mr. Adams made a motion to appropriately fine Waste Pro for the infraction. The motion was seconded by Mr. Whittington and carried unanimously.

Mr. Whittington brought forward questions regarding expenditures on limb pickup. Ms. Burley provided an estimated cost of just under \$70,000. Further discussion ensued on the parish provided limb pickup. A motion was made by Mr. Whittington seconded by Mr. Yearby to have a cost analysis conducted on performing limb pickup by the parish instead of an outside contractor. The cost analysis would include cost of equipment, all insurances, labor, fuel, etc. After further discussion a vote was called. There were 8 yays, with Ms. Allen voted nay. Ms. Allen stated that she voted nay because the parish has more unfinished business other than expending more money on additional services by staff.

15) There being no further discussion, a motion was made by Ms. Allen and seconded by Mr. Yearby to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer