

Concordia Parish Police Jury

4001 Carter Street, Rm 1
Vidalia, LA 71373

Phone: 318-336-7151 Fax: 318-336-9915
conppj.org

Notice Posted: 01/21/2022 3:00 p.m.
(Date) (Time)

Collin Edwards
President

Adam Probst
Vice-President

Sandi T. Burley
**Secretary /
Treasurer**

**NOTICE OF PUBLIC MEETING
REGULAR MEETING AGENDA**
JANUARY 24, 2022 --6:00 PM
4001 Carter Street, Room 2, Vidalia, LA 71373**

JURORS:

District 1A
Maurice Bachus

District 1B
Joseph Parker, Sr.

District 2
Willie Bill Yearby

District 3A
Adam Probst

District 3B
Scottie Whittington

District 4A
Genesis Allen

District 4B
Gary Neal

District 5A
Collin Edwards

District 5B
Brad Adams

- 1) Call to Order, Invocation, Pledge and Roll Call of Members
- 2) Approve January 10, 2022 Regular Meeting Minutes
- 3) Committee Updates and Reports:
 - a. Appoint Jurors to Consolidated Committees
 - b. Finance Meeting Needed – 2021 Quarter 4 Budget
- 4) Discuss Census and Re-districting (Resolution 22-003)
- 5) Consider for Adoption: Policy – Commuting Mileage Reimbursement
- 6) Review request from Concordia Parish School Board for Road Grading at MHS
- 7) Projects: Brushy Bayou, Winter Storm, DR 4462, ARPA, Broadband
 - a. Rostan Solutions – Agreement Renewal
- 8) Ordinance Violations
- 9) Secretary Treasurer's Report
 - a. PJAL Convention
- 10) Approve the following Occupational Licenses:
 - Wound Care Associates (dba MedCentris Specialty Group) – Wound Care Clinic – 6569 Hwy 84, Ferriday
 - Booty Holdings LLC – Allen Booty – 5331 Hwy 84W, Vidalia – offroad part sales (moved business)
 - Cupit's Upholstery, LLC – Anthony Cupit – 5782 Hwy 84, Vidalia – sewing and goods
- 11) Discuss Work Orders / Approve Superintendent's Material & Work Request
- 12) Review Work Orders
- 13) Correspondence / Public Comments (on agenda items)
- 14) Reserve the right to enter into Executive Session
- 15) Adjourn

***PARTICIPATION WILL ALSO BE AVAILABLE
THROUGH THE ZOOM LINK BELOW:***

Via Telephone:

312-626-6799,

Via App:

Meeting ID: 318 336

Via Website:

<https://us02web.zoom.us/j/318336715>

Per Open Meetings Law, "Public Comment Period" will be held under each agenda item once a motion is made

**The Concordia Parish Police Jury affords the opportunity to any member of the public, present at its meetings, to address the Jury prior to final action on any matter under consideration before the full jury. In accordance with the American Disabilities Act, if you need special assistance contact Sandi T. Burley at 318-336-7151 describing the assistance required.

Concordia Parish Police Jury is an Equal Opportunity Provider and Employee

**PARISH POLICE JURY
REGULAR MEETING
JANUARY 10, 2022
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr
Members:	Maurice Bachus, Willie Yearby, Genesis Allen, Collin Edwards Scottie Whittington, Adam Probst, Brad Adams
Absent:	
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Ms. Allen

- A) A motion was made by Mr. Yearby seconded by Ms. Allen and carried unanimously to open the public hearing for the 2022 Proposed Budget.
 - B) Mr. Parker asked for public comments from the audience and those attending via Zoom. Ms. Burley read correspondence received from the Registrar of Voter's and Judge's Office pertaining to their budgeted allocations.
 - C) There being no further public comments, a motion was made by Ms. Allen seconded by Mr. Edwards to close the public hearing.
- 1) The Pledge, Invocation, and Roll Call were conducted by Mr. Parker. A quorum was present.
 - 2) Mr. Parker asked for a motion to move the nominations and elections of the President and Vice President to the end of the agenda. A motion was made by Mr. Probst, seconded by Mr. Yearby and carried unanimously.
 - 3) A motion was made by Mr. Yearby seconded by Mr. Adams to re-appoint Ms. Burley as the Secretary / Treasurer for another two-year term per statute. Motion carried unanimously.
 - 4) Mr. Parker asked for the adoption of Resolution 22-001 to be moved to the agenda after elections took place. A motion was made by Mr. Neal seconded by Mr. Yearby to move the item to the end of the agenda. Motion carried unanimously.
 - 5) A motion was made by Mr. Probst seconded by Mr. Yearby to approve the minutes of the meeting held December 13, 2021. Motion carried unanimously.
 - 6) Mr. Parker asked for the agenda item to appointment of Jurors to Consolidated Committees be moved to the end of the agenda. A motion was made by Mr. Adams seconded by Mr. Yearby and carried unanimously.
 - a. Finance Meeting is needed to review the Quarter 4 financials prior to next meeting.
 - b. A motion was made by Mr. Probst seconded by Mr. Yearby to ratify the purchase orders, statutory payments and bank reconciliations. Motion carried unanimously.
 - 7) The Police Jurors received a letter from the Concordia Parish Library Board to renew the appointment of Ms. LaJean Corbett. A motion was made by Mr. Edwards seconded by Ms. Allen to approve the renewal. Motion carried unanimously.

- 8) A request from the Concordia Sewer District for assistance needed on Belle Grove was received and reviewed. A motion was made by Mr. Yearby seconded by Ms. Allen to approve the request. Motion carried unanimously.
- 9) Resolution 22-002 was presented to the Jurors for review and adoption. A motion was made by Mr. Yearby to adopt the budget as presented with no further changes. The motion was seconded by Mr. Neal and carried unanimously. (See Addendum for Resolution 22-002.)
- 10) Mr. Parker asked for Resolution 22-003, an agreement for Census and Re-districting, to be tabled until the next meeting. A motion was made by Ms. Allen seconded by Mr. Yearby and carried unanimously.
- 11) Resolution 22-004 was presented to the Jurors for review and adoption. A motion was made by Mr. Probst to approve the resolution supporting the North Louisiana Criminalistics 2022 Proposed Budget. The motion was seconded by Mr. Yearby and carried unanimously. (See Addendum for Resolution 22-004.)
- 12) Projects of the parish will be updated at the next meeting. Meetings are currently scheduled to provide more current information in the upcoming weeks.
- 13) Ordinance Violations for the Parish were next discussed. Mr. Probst had four properties on DA Biglane that needed to be cited. The addresses will be provided to Ms. Burley for notification. There being no further issues to bring forward, a motion was made by Mr. Probst seconded by Mr. Yearby and carried unanimously to approve issuing the ordinance violation citations.
- 14) Under the Secretary / Treasurer's report, Ms. Burley reminded the Jurors that the Parish Office and Maintenance Barn will be closed Monday, January 17th in observance of Martin Luther King Day.
- 15) Review and discussion of Occupational Licenses was next held. Mr. Parker asked the Jurors if they had any information on the services to be conducted by Wound Care Associates. A brief discussion was held; however, no Jurors had any actual knowledge regarding the business. After further review of the occupational licenses, a motion was made by Mr. Adams seconded by Mr. Yearby to approve Granny Gifts, and Quikdraw Properties, but to table Wound Care Associates until more information could be presented. Motion carried unanimously.
- 16) Under Superintendent's Work Orders, Mr. Guillory brought forward the following:
610 (yards) – 120 on Kemp's Landing; 60 on Forrest; 25 on Bob Rife; 15 on Doty Road; 30 on Freeman; 2 on Deadening Road; 2 on Gallup; 30 on Stephens; 1 on Passman; 60 on Boggy Bayou
Maintenance Gravel (yards) – 14 on Dr. Gibson; 15 on Centennial; 30 on Plouden Bayou
A motion was made by Mr. Yearby seconded by Mr. Neal to approve the materials used. Motion carried unanimously.

Mr. Guillory also brought forward the need to find a different resource for pitrun / clay gravel. Mr. Guillory had spoken to Curtis Nelson who agreed to provide and haul the needed pitrun at the same price currently approved. A motion was made by Mr. Adams seconded by Mr. Edwards to approve the purchase.

Mr. Guillory also discussed the need for two culverts; however, pricing is still being obtained. A 36x40x12g is needed for Bee Brake and a 15x30x14g is needed for Gallup Road. A motion was made by Mr. Adams seconded by Mr. Edwards to approve the purchase. Motion carried unanimously.

17) Work orders needed by the Jurors for their districts were next discussed. The following was brought forward:

Bachus – drainage issues in canal between 10th and 15th street

Probst – beaver dams in the Vidalia Canal behind the “fruit” streets

Neal – drainage issues on Levens Addition behind the lift station

Adams – needs approval to pursue a quote to fix the weir on Wildcow Bayou

A motion was made by Mr. Probst seconded by Mr. Edwards to approve the requests. Motion carried unanimously.

18) Mr. Parker asked for public comments from the audience and Zoom participants, there were none.

19) Mr. Yearby made a motion to go into Executive Session on contract and personnel matters. The motion was seconded by Mr. Neal and carried unanimously.

A motion was made by Mr. Adams seconded by Mr. Neal to return to regular session. Motion carried unanimously.

20) Mr. Parker declared all seats vacant for President and Vice-President and asked Ms. Burley to reside over the nominations. A motion was made by Mr. Yearby to nominate Mr. Edwards for President and close nominations. Motion was seconded by Mr. Whittington and carried unanimously.

A motion was made by Mr. Parker seconded by Mr. Yearby to nominate Mr. Probst for Vice-President. There being no other nominations, a motion was made by Mr. Parker seconded by Mr. Yearby to close nominations. Motion carried unanimously.

A motion was made by Mr. Yearby seconded by Mr. Bachus to formally proclaim, Mr. Edwards as President and Mr. Probst as Vice-President. Motion carried unanimously.

Mr. Parker thanked the Jurors for allowing him to serve as President over the last two years. He turned the gavel and the meeting over to Mr. Edwards to preside.

21) Resolution 22-001 authorizing appropriate signature cards for banks, grants, and other essential documents was reviewed. A motion was made by Mr. Parker seconded by Mr. Yearby to adopt the resolution as presented. Motion carried unanimously. (See Addendum for Resolution 22-001.)

- 22) Appointment of Jurors to the Consolidated Committees was next discussed. A motion was made by Mr. Parker seconded by Mr. Neal to table the appointments until a review was held by the President, Vice-President, and Secretary. Under comments, Ms. Burley asked if there were any Jurors requesting to change committees. Mr. Yearby stated he would like to serve in other areas. With no further comments, the motion passed unanimously.
- 23) A motion was made by Mr. Adams seconded by Mr. Parker to add to the agenda regarding the Brushy Bayou Project. Motion carried unanimously.
- a. A motion was made by Mr. Parker seconded by Mr. Bachus to send a formal letter to Jordan, Kaiser, and Sessions requesting their presence at the next meeting and a complete update on the Brushy Bayou Project, specifically the status of the DOTD designs and comments. Motion carried unanimously.
- 24) A motion was made by Mr. Neal seconded by Mr. Yearby to add to the agenda regarding a correspondence from the Judges' Office. Motion carried unanimously.
- a. A motion was made by Mr. Parker seconded by Mr. Yearby for a letter to be sent from the President on behalf of the Jurors to the Judges' office regarding payroll policies and procedures. Motion carried unanimously.
- 25) There being no further discussion, a motion was made by Mr. Whittington and seconded by Mr. Neal to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

Concordia Parish Police Jury

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CONSOLIDATED COMMITTEES

Finance, Economic Development, and IT

Adam Probst**, Maurice Bachus, Brad Adams

JURORS:

District 1A

Maurice Bachus

Courthouse, Hospital, Airport, Recreation and Waterways

Joseph Parker **, Gary Neal, Scottie Whittington

District 1B

Joseph Parker, Sr.

Personnel, Policy, Insurance, Taxes, and Licenses

Brad Adams**, Willie Yearby, Genesis Allen

District 2

Willie Bill Yearby

Public Works, Solid Waste, Water, Fire and Sewerage

Gary Neal**, Willie Bill Yearby, Scottie Whittington

District 3A

Adam Probst

District 3B

Scottie Whittington

Grants and Special Projects

Maurice Bachus**, Adam Probst, Gary Neal

District 4A

Genesis Allen

Boards and Committees

Genesis Allen**, Joseph Parker, Adam Probst

District 4B

Gary Neal

District 5A

Collin Edwards

***Committee Chairman*

PROPOSED COMMITTEE MEMBERS/CHAIRMAN

District 5B

Brad Adams

RESOLUTION 22-003

Resolution of the Concordia Parish Police Jury authorizing and directing the President to execute a contract with _____ to provide reapportionment and redistricting services to the Concordia Parish Police Jury.

WHEREFORE, Pursuant to the United States Constitution and federal law, there is conducted a decennial census of the population of the United States;

WHEREFORE, the most recent federal decennial census was conducted in 2020 and the results thereof will be released in 2021;

WHEREFORE, Louisiana law mandates that the Concordia Parish Police Jury consider the impact of the federal decennial census on its election districts to determine whether the relative populations of those election districts are in accordance with the principals of one person one vote set forth in the United States Constitution;

WHEREFORE, in order to accomplish this obligation, the Concordia Parish Police Jury requires the assistance of professionals in demographics, reapportionment and redistricting;

WHEREFORE, _____, through its principals and subcontractors has extensive experience in demographics, reapportionment and redistricting, including experience following the 2000 and 2010 census;

WHEREFORE, _____ has submitted a proposed contract for demographic services, a copy of which is attached hereto;

NOW, THEREFORE BE IT RESOLVED that the Concordia Parish Police Jury authorizes and directs its duly elected President to execute the contract for demographic Services with _____.

BE IT FURTHER RESOLVED that the Concordia Parish Police Jury authorizes and directs the administrative staff to take all actions necessary to carry out the contract for demographic services with _____;

BE IT FINALLY RESOLVED that the Concordia Parish Police Jury directs the Secretary/Treasurer to forward an executed copy of this Resolution and the attached contract for demographics services to _____.

This resolution was considered as a whole, and upon the motion of ____ being seconded by ____ and *carried unanimously* was adopted by the following vote on 24th day of January, 2022.

Yeas:

Nays:

Absent:

Abstained:

ATTEST:

COLLIN EDWARDS
PRESIDENT

SANDI T. BURLEY
SECRETARY/TREASURER

Strategic Demographics Redistricting Services

Strategic Demographics, LLC
P.O. Box 44385
Baton Rouge, LA 70804
Email: strategicdemographics@gmail.com
Phone: 225-806-2142

Introduction

This is a proposal to provide a comprehensive service to successfully redistrict your jurisdictional election districts. The purpose of this service is to draft single member districts that will comply with the "one person-one vote" requirements of the U.S. Constitution, Section 2 of the Voting Rights Act of 1965, all applicable state laws, any redistricting guidelines adopted by the jurisdiction and incorporate the requests of the individual members of that jurisdiction.

Strategic Demographics provides comprehensive redistricting services to all levels of local government. The principals of this firm have a history of successful redistricting projects around the state of Louisiana, as it has provided redistricting services to parish governing authorities, school boards and municipalities in both the 2000 and 2010 redistricting cycles. All of these services have resulted in a U.S. Justice Department approved plan for those jurisdictions.

The Supreme Court of the United States has recognized that redistricting is a difficult subject for any political jurisdiction and that the jurisdiction must have discretion in order to exercise the political judgment necessary to balance competing interests. Therefore, the redistricting process involves three distinct elements: the technical element, the political element and the legal element. Strategic Demographics provides the expertise to successfully incorporate these elements into a successful redistricting plan.

Among the most important aspects of a successful plan is the need to work closely with the jurisdiction's governing body, the individual members of that body, subcommittees of that body and/or assigned jurisdictional staff. As such, Strategic Demographics staff includes both attorneys and PhDs with extensive knowledge and experience with redistricting and all other redistricting related issues. These activities include data collection and analysis, public hearings and presentations, redistricting plan development and evaluation, the U.S. Department of Justice Section 5 submission process and other legal services, such as expert testimony in Federal Court.

The staff of Strategic Demographics has successfully worked with the following jurisdictions to successfully complete their required redistricting during the 2010 cycle:

Beauregard Parish Police Jury	Tangipahoa School Board
Beauregard Parish School Board	St. Tammany Parish School Board
Catahoula Parish Police Jury	Vernon Parish Police Jury
Catahoula Parish School Board	Vernon Parish School Board
East Baton Rouge School Board	Winn Parish Police Jury
Iberville Parish Council	Winn Parish School Board
Iberville Parish School Board	City of Hammond
Jefferson Parish School Board	Central Community School Board
LaSalle Parish Police Jury	City of Baker
LaSalle Parish School Board	City of Gretna
New Orleans City Council	City of Leesville
Natchitoches Parish School Board	City of Port Allen
Tangipahoa Parish Council	

Redistricting Methodology

Strategic Demographics redistricting methodology follows a comprehensive series of objectives and actions. These objectives and actions are itemized in our contract. This methodology covers all aspects of the redistricting process.

Experience

DR. WILLIAM M. BLAIR, PH.D.:

Dr. Blair received his Ph. D. in Political Science from Louisiana State University in 2003. He is currently the Director of Demographic Services for the Louisiana Legislature and has worked for the Legislature as an analyst and demographer specializing in redistricting since 1997. He is also the Legislative Liaison to the Census Bureau for the Louisiana Legislature. Dr. Blair has served as a redistricting consultant to local governing authorities and evaluated and created redistricting plans for those governing authorities. Further, he has worked extensively with parish governments as the primary liaison in their precinct submissions to the Louisiana Legislature and is primary contact for the state's geographic submissions to the U.S. Census Bureau. Dr. Blair is also the state contact person for the Census Bureau's Boundary Annexation Survey project. He has worked extensively with Census Bureau data and geography products and in database development for the Louisiana Legislature. He has been an active member of the NCSL Redistricting Task Force since 1997 and a presenter on redistricting issues at various Louisiana statewide and local conferences, including the Louisiana Registrar of Voters Association, the Louisiana Organization Parish Administrative Officials, various parish and municipal Chambers of Commerce, and various planning commission meetings and conferences.

MR. DANNIE P. "DAN" GARRETT, III, J.D.:

Mr. Dan Garrett is a graduate of Louisiana State University with a Bachelor of Science in 1989 and received his Juris Doctorate in 1992 from the Paul M. Hebert Law Center at Louisiana State University. He has extensive experience in local government law over the past 25 years, during which time he has served as In-house Attorney for the Louisiana Municipal Association, the Staff Attorney for the Louisiana House Committee on House and Governmental Affairs (during the 2000 legislative redistricting cycle) and General Counsel for the Police Jury Association of Louisiana. He currently operates as General Counsel to the Louisiana School Board Association and as a sole practitioner legal practice in Baton Rouge, Louisiana focusing on governmental law and governmental relations. He has served on multiple study committees, including the Act 442 Commission and the Title 33 Revision Committee of the Louisiana Law Institute. His scholarly work includes serving as a panelist for the American Bar Association and a guest lecturer at the Public Law Center, Tulane University. He has presented numerous hours of Continuing Legal Education to other governmental law attorneys through the Louisiana Parish Attorneys Association and the Louisiana City Attorneys Association. He has given multiple presentations and lectures to governmental groups

including the Louisiana Municipal Association, the Police Jury Association of Louisiana, the National Association of Counties, the National Association of State Legislatures, the Government Finance Officers Association, the Organization of Parish Administrative Officials. Mr. Garrett regularly provides testimony to legislative committees on a wide variety of governmental law issues, as well as works cooperatively with various agencies of Louisiana State government, including the Louisiana Legislative Auditor and the Louisiana Commissioner of Elections.

CONTRACT FOR DEOMGRAPHIC SERVICES

The parties hereto are Strategic Demographics, LLC, ("Contractor") and the **Concordia Parish School Board** ("Client").

The term "Concordia Parish School Board" as used herein shall mean the electoral Concordia Parish School Board of the Client.

The term "member" shall mean the elected member of the governing authority of the Client.

PURPOSE

The purposes of this contract are for Contractor to provide reapportionment and redistricting services to the Client for the development of the reapportionment/redistricting plan for the Client following the 2020 Federal Decennial Census.

SCOPE OF WORK

Contractor shall provide the following:

1. Obtain and input the appropriate census geography and PL 94-171 population data into the GIS redistricting system
2. Verify the correctness of the census geography and assignments of population data
3. Construct a plan using the present districts and present these findings to the governing authority of the Client, to be referenced as the Benchmark Report
4. Obtain and download a copy of the registered voter totals, by precinct
5. Select and input selected election returns as determined necessary by Contractor
6. Collect and input the incumbent member precincts of residence (location where each Concordia Parish School Board member is registered to vote)
7. Interview each incumbent member of the governing authority of the Client to obtain their input
8. Produce maps and reports, including statistical analysis of each plan, as provided for herein
9. Participate in public hearings called by the governing authority of the Client, as requested.
10. Make general redistricting presentation to the governing authority of the Client
11. Propose procedures and guidelines to be followed in the redistricting process
12. Evaluate specified outside plans and make reports to the governing authority of the Client as directed
13. Final plan selection
14. Draft resolution or ordinance of final plan for adoption by the governing authority of the Client

TERM

The term of this contract shall commence upon the release of the 2020 Federal Decennial Census data applicable to the Concordia Parish School Board and shall terminate after the consideration for adoption of an introduced reapportionment/redistricting plan by the Client, except as otherwise provided herein.

COMPENSATION

The Base Fee for to be paid by the Client to the Contractor shall be \$14,000.00, payable in two installments, as follows:

50% is payable within 30 days of written notice to the Client by Contractor that Contractor has produced and provided the Benchmark Report.

50% is payable within 30 days of the presentation of a final reapportionment or redistricting plan ordinance or resolution to the Client. For this purpose, if there are multiple proposed plans introduced, the introduction of the first shall commence the 30 days to payment.

In the event that the Benchmark Report indicates that the existing election districts are within the generally acceptable deviation parameters and Client directs Contractor not to produce and submit a new districting plan for the Concordia Parish School Board, the total compensation shall be \$4,000.00, payable within 30 days of vote in which Client decided to direct contractor not to produce and submit a new districting plan.

Nothing herein is understood to condition payment on the adoption of a plan by the Client.

The Base Fee shall include the items set forth in the Scope of Work, however, with regard to maps, electronic versions of any size MAP requested, two (2) 13x19 sized printed maps of each district and an E-sized printed map of the parish-wide plan shall be provided to each member at no additional cost; however, additional printed maps shall be subject to the following fee schedule:

- a. Small maps, letter or legal sized \$ 2.00
- b. 13x19 maps \$ 7.00
- c. E-sized maps \$75.00

Any charges in excess of the Base Fee shall be payable within 30 days of submission of an invoice by Contractor to Client.

IDENTICAL PLAN DISCOUNT

In the event the School Board and the School Board both engage the Contractor and adopt identical plans, the Client shall be entitled to a discount of \$3000.

PRECLEARANCE UNDER THE VOTING RIGHTS ACT

Following the United States Supreme Court decision in *Shelby County vs. Holder*, there is not currently an obligation to obtain preclearance of the redistricting plan under the Voting Rights Act. As such, preparation, submission and follow-up to preclearance is not included in the Scope of Work provided for herein. In the event that there is a subsequent change in state or federal law or jurisprudence that creates an obligation to obtain preclearance under the Voting Rights Act, Contractor will prepare and submit the adopted redistricting plan for preclearance and will provide such follow-up communications with the Client and the authority performing the preclearance evaluation. This additional work shall entitle the Contract to additional compensation in the amount of \$5,000.00, payable within 30 days of receipt of the preclearance determination from the appropriate authority.

LEGAL SERVICES DISCLAIMER

The parties hereby agree that this Contract is NOT A CONTRACT for legal services. In the event that the redistricting plan adopted is the subject of a litigation effort, Contractor will cooperate with the Client's legal counsel. However, any effort to engage Contractor as an expert in such litigation will be subject to a separate contract between the parties.



Strategic Demographics, LLC,
acting herein through its
Managing Member, William Blair
PO Box 44385
Baton Rouge, Louisiana 70804

Concordia Parish School Board
4358 Hwy 84 West
Vidalia, LA 71373

Dated: December 9, 2021

Dated: _____



Geographic Planning & Demographic Services

Reapportionments | Census | Economic Analysis | Geocoding

Date: January 16, 2022

To: Mr. Collin Edwards, President
Concordia Parish Police Jury
4001 Carter Street Room 1
Vidalia, LA 71373

via Email Transmission

Re: 2020 Reapportionment Proposal

President Edwards,

Last week Juror Joseph Parker was on a conference call with Derrick Carson when they contacted me inquiring about redistricting services for the School Board and Police Jury election districts. As per Mr. Parker's request I am transmitting to you and the Jury my proposal to provide professional services to conduct the redistricting project.

The first step that will need to be done is for me to calculate the new 2020 census population counts for each of the Jury's current election districts. If any one or more are outside of the +/-5% deviation from the district population average, then the election district boundaries will need to be adjusted to rebalance the population counts.

I do these calculations at no charge. If the Jury does not need to redistrict then I'll draft the appropriate ordinance for the Jury to adopt stating the redistricting is not required.

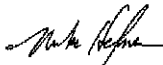
In the event the districts are out of balance, then the proposal being submitted would be a turn-key scope of work for the project. Since I am very familiar with this work, it is easier for me to draft the various documents and work with staff on coordinating the redistricting workshops and public notices.

Along with the proposal for services, I have also submitted a list of current and past redistricting projects and related work. This way you and the Jury can see how extensive my experience is in this and related projects.

I have also attached an information sheet regarding my redistricting workshops. This open process utilizes a team approach to the development of plan that meets the needs of the Parish. It is different than my contemporaries that develop a plan or two in their office and then present for discussion and adoption. I find the process I use to result in a much better plan and a much more informed client and their constituency.

If you have any questions or need additional information, please let me know. I would appreciate the opportunity to work with the Police Jury on their reapportionment plan. If you wish to meet in the near future to discuss this, I will be happy to do so at a time that is convenient for all. I can also provide several other references and/or a quote for your consideration if so desired.

I look forward to an opportunity to work together on the Jury new election plan!



Mike Hefner
Chief Demographer
Geographic Planning and Demographic Services, LLC

Cc: Juror Joseph Parker, Ward 1B
Ms. Sandi T. Burley, Secretary Treasurer



Geographic Planning & Demographic Services

Reapportionments | Census | Economic Analysis | Geocoding

PROPOSAL FOR 2020 REAPPORTIONMENT PROFESSIONAL SERVICES to the CONCORDIA PARISH POLICE JURY

GPDS is pleased to provide professional services for the reapportionment of the Concordia Police Jury in accordance with the 2020 Census. It is my understanding that both the Police Jury and the School Board wish to develop their redistricting plans that follow the same boundaries as each other. Doing so makes very efficient use of the precincts and helps to minimize both the costs of future elections and voters really like having the same districts for their juror and school board member.

A similar proposal will be made to the Concordia Parish School Board for their consideration. An additional discount is being offered to each if both entities utilize GPDS to help develop their respective reapportionment plan.

SCOPE OF WORK:

- Determination of current district populations using Census 2020 data. Draft an ordinance containing the new 2020 population counts for each district and a statement whether reapportionment is necessary. * (R.S.33:1411)
- If reapportionment is necessary, then proceed with plan development. This includes any meetings with the Police Jury members, minority representatives, and interested citizens to review the process.
- Development of the new district boundary plans with population data using public workshops and presentations with quality maps and/or electronic projections.
- Participation in public workshops and hearings, and formal hearings before the Police Jury to discuss the plan(s) and alternatives.
- Once a plan is approved, to develop the ordinance and Pre-Clearance application for the Justice Department (if applicable) and the Louisiana Secretary of State.
- If applicable, provide the Justice Department with any information they may need in their review of the submittal.
- Submit the new plan to the Registrar of Voters and the Secretary of State in electronic GIS format as required under R.S.18:1945.
- Assist with plan implementation as requested by the Registrar of Voters and the Secretary of State.

TIMELINE:

1. The project would commence upon the approval of the proposal.
2. Shortly after the approval of the proposal, an ordinance stating whether reapportionment is necessary shall be presented to the Police Jury for their adoption. (R.S. 33:1411).
3. If reapportionment is necessary, then the planning process will be outlined, and the project commenced.
4. The Jury must adopt a plan no later than June 7, 2023 to meet statutory timelines. If Section 5 of the Voting Rights Act of 1965 is reinstated by Congress, (42 U.S. C. 1971 et seq.), then the adoption date moves up to January 2023.

These dates are necessary to ensure the proper amount of time for required reviews and implementation prior to the qualifying period for the October 14, 2023 Primary election.

If the Jury and School Board want the same district boundaries, the development of the Jury plan would follow the timeline for the School Board since their elections are in November 2022. Adoption would be no later than June 7, 2022.

It would be my recommendation that we hold our public redistricting workshops as a group with both the respective jurors and board members seated next to one another when discussing a prospective plan. Additional information on how the redistricting workshops are conducted will be provided.

COST:

The cost is as follows:

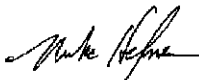
Standard Parish Government Reapportionment Scope of Work Cost	\$ 35,000.00
Less 20% New Client Discount:	<u>\$ (6,500.00)</u>
Net cost	<u>\$ 28,500.00</u>

If the Police Jury and the School Board agree to GPDS developing the plans of both entities concurrently, an additional \$3,000 will be applied to each entity.* The net cost of developing School Board and Police Jury plans concurrently would be reduced to \$25,500.00 per entity.

This proposal is all inclusive including travel, meetings, hard and electronic copy maps, and public hearings. If accepted, payments would be 1/3 upon Jury approval of the proposal, 1/3 upon the adoption of a final plan by the Jury, and the last 1/3 upon Justice Department approval (if required) or State approval of the plan.

** Note: If it is determined that the Jury does not need to reapportion, then there will be no cost unless the Jury so chooses to undertake reapportionment for other reasons.*

If the Jury members have any questions, I am available to answer them. I appreciate the opportunity to serve the Police Jury for their reapportionment!



Mike Hefner, Chief Demographer



Geographic Planning & Demographic Services

Reapportionments | Census | Economic Analysis | Geocoding

REDISTRICTING WORKSHOPS

What is it and What to Expect?

I appreciate the opportunity to work with all of you and the public to facilitate the formulation of your new election plan. By using a workshop format, I have found the development of a new election plan to be of higher quality, more trustworthy, and more efficient than just working in the traditional printed plan presentations.

A workshop is similar to a retreat. It is very informal and set up in such a way that there is a free flow of information and ideas. The meeting is opened like a normal meeting and then turned over to me where I facilitate the discussions and plan modeling. No votes are taken at a workshop, just discussions.

Since the movement of one district boundary can affect the neighboring district boundaries, it is important that everyone see the effects and discuss whether any particular change is desired or not. Also, because the meetings are advertised and open to the public as with any other meeting, any interested citizens can participate too.

The format suggested is as follows:

- 1) Initial workshop: a) Go over the current districts with the 2020 census numbers, b) review the ground rules we will follow as a group, c) discuss the Federal and State criteria we will need to follow as we formulate a plan, d) explain and demonstrate how the GIS software works and what numbers to watch as various district configurations are explored, and e) discuss any issues that we may have to work around. If I have a suggested starting plan ready for the initial meeting, we will go over that district-by-district and discuss/model various options. The whole modeling process will be interactive using the GIS software.
- 2) For any subsequent workshops, we will discuss any plans and/or requested modifications from the previous workshop. If during the plan development it is necessary to work through an issue that only affects a couple of districts, I may ask permission to work with those members to work through some solutions. After that, I would report to the full group what transpired and what is being recommended.
- 3) Once we develop a plan that the majority of the group can live with, I'll formalize the plan and schedule it for a formal public hearing and then start the normal adoption process.

Redistricting is numbers and geography driven so sometimes there may be two or more options to explore. Sometimes, the limitations are such that there is only one configuration that will meet the Federal and State requirements. In those cases, it will be demonstrated why only that configuration will work.

The main focus is facilitating a free flow of ideas and equal opportunity for members to hear the discussions and see the various modeling. Using that approach, everyone can see what configurations can work and which ones cannot and why. This instills trust and confidence in the plan as well as a strong working knowledge of the final plan with the members and participating public.

I believe you will find it to be a very interesting endeavor and I look forward to working with each of you!

Mike Hefner, Chief Demographer

List of Current Redistricting Projects Conducted by GPDS, LLC
(not inclusive)
Contacts are Current and May Have Not Been There During Previous Projects

Acadia Parish Police Jury Chance Henry, Police Jury President Bryan Borill, Secretary/Treasurer, secretarytreasurer@appj.org P.O. Box A Crowley, LA 70527-6001 (337) 788-8800	2000, 2010, 2021
Acadia Parish School Board Scott Richard, (Superintendent), smrichard@acadia.k12.la.us P.O. Drawer 309 Crowley, LA 70527-0309 (337) 783-3664 (Superintendent's Office)	2000, 2011, 2021
Allen Parish Police Jury Jacob Dillehay, Parish Administrator/Engineer P.O. Box G Oberlin, LA 70655 (337) 639-4328	2020
Avoyelles Parish Police Jury Jamey Wiley, Secretary/Treasurer 312 N. Main St., 2 nd Floor Parish Courthouse Marksville, LA 71351 (318) 253-9208	2020
Bossier Parish School Board Mitch Downey, Superintendent, mitch.downey@bossierschools.org P.O. Box 2000 Benton, LA 71006	2011, 2021
East Baton Rouge Metropolitan Council Ashley Beck, Council Administrator-Treasurer, abeck@brla.gov 222 Saint Louis Street Baton Rouge, LA 70802 (225) 389-3123	2021
East Baton Rouge Parish School Board David Tatman, Board President, DTatman@ebrschools.org 1050 South Foster Drive Baton Rouge, La. 70806 (225) 922-5445	2021

Evangeline Parish Police Jury 1990, 2000, 2011, 2021
Donald Bergeron, Secretary/Treasurer, dberg@cppi.net
Courthouse Square
Ville Platte, LA 70586
(318) 363-5651

Evangeline Parish School Board 1992, 2011, 2021
Wayne Dardeau, Board President, waynedardeau@hotmail.com
1123 Te Mamou Rd.
Ville Platte, LA 70586
(337) 363-1969

Iberia Parish Council 2000, 2010, 2021
Brenda Bergeron, Council Clerk, bbergeron@iberiagov.net
300 Iberia St.
New Iberia, LA 70560
(337) 365-8246

Iberia Parish School Board 2000, 2011, 2021
Carey Laviolette, Superintendent, calaviolette@iberiaschools.org
P.O. Box 200
New Iberia, LA 70560
(337) 365-2341

Lafayette Parish School Board 2000/2010 (TA*), 2020
Matt Dugas, Business Services, mwdugas@lpssonline.com
P.O. Drawer 2158
Lafayette, LA 70502
(337) 521-7302 (Business Office)

*To keep the cost down, provided Technical Assistance because of my membership on the Board.

Pointe Coupee Parish School Board 2011, 2021
Tammy Oubre, Executive Secretary, tammy.oubre@pcpsb.net
P.O. Drawer 579
New Roads, LA 70760
(225) 638-8674

Pointe Coupee Parish Council 2018, 2021
Gerrie Martin, Council Clerk, gmartin@pcparish.org
P.O. Box 290
New Roads, LA 70760
(225) 638-9556

St. Landry Parish Government 2000, 2011, 2021
Harold Taylor, District 5, harold.taylor@lhcgroupp.com
P.O. Box 551
Opelousas, LA 70571-0551
(337) 948-1391

<p>St. Landry Parish School Board Patrick Jenkins, Superintendent, pjenkins@slpsb.org P.O. Box 310 Opelousas, LA 70571-0310 (337) 948-3657 (Superintendent's Office)</p>	2000, 2011, 2021
<p>St. Martin Parish Council Chester Cedars, Parish President, ccedars@stmartinparish.net P.O. Box 9 St. Martinville, LA 70582 (337) 394-2200</p>	2000, 2011, 2021
<p>St. Martin Parish School Board Alan Blanchard, Superintendent, al_blanchard@saintmartinschools.org 600 Corporate Blvd. Breux Bridge, LA 70517 (337) 332-2105</p>	2000, 2011, 2021
<p>St. Mary Parish Council Henry "Bo" LaGrange, CAO, hlagrange@stmaryparishla.gov 5th Floor Courthouse Franklin, LA 70538 (337) 828-4100</p>	2001, 2011
<p>W. Feliciana Parish Council Kenneth Havard, Parish President, khavard@wfparish.org Emily Cobb, Executive Assistant, ecobb@wfparish.org P.O. Box 1921 St. Francisville, LA 70775 (225) 635-3864</p>	2014, 2021
<p>City of Bunkie Bruce Coulon, Mayor, mayor@bunkiecity.org P.O. Box 630 Bunkie, LA 71322 (318) 346-7663</p>	2000, 2012, 2021
<p>City of Crowley Tom Monceaux, Mayor, mayormonceaux@crowley-la.com 425 N Parkerson Ave, Crowley, LA 70526 (337) 783-0824</p>	1992, 2001, 2012, 2021
<p>City of Scott Mayor Jan-Scott Richard, jrichard@cityofscott.org P.O. Box 517 Scott, LA 70583 (337) 233-1130 (City Hall)</p>	1993, 2001, 2011, 2021

<p>City of Eunice Ginny Moody, City Clerk, cityclerkeunicela@gmail.com P.O. Box 1106 Eunice, La. 70535 (337) 457-3186</p>	<p>1992, 2000, 2011, 2021</p>
<p>City of Broussard Mayor Ray Bourque Tina Emert, Council Clerk, temert@broussardla.com 310 E. Main St. Broussard, LA 70518 (337) 837-6681</p>	<p>2000, 2011, 2021</p>
<p>City of Marksville Mayor John Lemoine, mayor@cityofmarksville.com 427 N. Washington St. Marksville, LA 71351 (318) 253-9500</p>	<p>2014, 2021</p>
<p>City of Breaux Bridge Ricky Calais, Mayor, rcalais@breauxbridgela.net 101 Berard St. Breaux Bridge, LA 70517 (337) 332-2171</p>	<p>2011, 2021</p>
<p>City of Rayne Charles Robichaux, Mayor, mayor@rayne.org P.O. Box 69 Rayne, LA 70578 (337) 334-3121</p>	<p>2000, 2011, 2021</p>
<p>Town of Church Point Ryan Meche, Mayor Rowdy Latiolais, City Clerk, clerk@churchpoint-la.com 102 Church St. Church Point, LA 70525 (337) 684-5692</p>	<p>2000, 2011, 2021</p>
<p>Town of Cottonport Kenneth Friels, Councilmember P.O. Box 479 Cottonport, LA 71327 (318) 876-3485</p>	<p>2012, 2021</p>
<p>Town of Mamou Ricky Fontenot, Mayor Guy Pucheu, Municipal Clerk, mamoutown@centurytel.net P.O. Box 490 Mamou, LA 70554 (337) 468-3272</p>	<p>2000, 2012, 2021</p>

<p>City of Slidell Thomas Reeves, Council Administrator, treeves@cityofslidell.org P. O. Box 828 Slidell, LA 70459 (985) 646-4332</p>	<p>2010, 2020</p>
<p>Town of Sunset Charles James, Mayor, mayor@townofsunset.com 211 Marie St. Sunset, LA 70584 (337) 662-5296 (Town Hall)</p>	<p>2000, 2011, 2021</p>
<p>City of Ville Platte Mayor Jennifer Vidrine P.O. Box 390 Ville Platte, LA 70586-0390 (337) 363-2939</p>	<p>2006, 2010, 2020</p>
<p>Town of Washington Dwight Landreneau, Mayor, dlandreneau@townofwashingtonla.net P.O. Box 218 Washington, LA 70589 (337) 826-3626</p>	<p>2000, 2011, 2021</p>

Additional Reapportionment Contracts are Available Upon Request

SUMMARY OF REAPPORTIONMENT AND SIMILAR PROJECTS:

Acadia Parish Police Jury (reapportionment 2000, 2010, 2020, precinct mergers, 2021 prospective precincts)

Acadia Parish School Board (reapportionment 2000, 2010, 2020)

Acadia Parish Police Jury (parish wide GIS project)

Ascension Parish School Board (attendance zone boundary planning, reapportionment 2020)

Ascension Parish Council (reapportionment 2020)

Avoyelles Parish Police Jury (reapportionment 2020)

Bossier Parish School Board (new school zones, student pop projections, school site planning)

Bossier Parish School Board (grade realignments/school zone modification project)

Bossier Parish School Board (school desegregation expert witness services)

Bossier Parish School Board (reapportionment 2010, 2020)

Bossier Parish Police Jury (reapportionment 2020)

Cameron Parish School Board (Reapportionment 2010, 2020).

Central Community School System (5/10 Year student projection report, reapportionment 2020).

DeSoto Parish Police Jury (Precinct mergers and consolidations, 2021 prospective precincts, reapportionment 2020)

DeSoto Parish School Board (desegregation plan review, student projections, plan modification, USDoJ plan review, expert witness services, reapportionment 2020).

East Baton Rouge Parish School Board (Five-year student projection reports 2017, 2018).

East Baton Rouge Parish School Board (reapportionment 2020)

East Baton Rouge Parish Metro Council (reapportionment 2020)

Evangeline Parish Police Jury (reapportionment 2000, 2010, 2020, Census update, precinct mergers)

Evangeline Parish School Board (reapportionment 1990, 2000, 2010, 2020)
Evangeline Parish School Board (School Consolidations, student projections, student assignment plans, and expert witness services)
E. Feliciana Parish Police Jury (Precinct realignments, 2021 Prospective Precincts, redistricting 2020)
E. Feliciana Parish School Board (change in board composition, 12-year student population projections)
Jeff Davis Parish School Board (reapportionment 2010, 2020)
Jeff Davis Parish Police Jury (reapportionment 2020)
Lafayette Parish School Board/Consolidated Council (TA) (reapportionment 2000, 2010)
Lafayette Parish School Board (30-year study of Parish demographic shifts by race, comprehensive student assignment plan, five-year student projection report)
Lafayette Consolidate Government (City of Lafayette & Lafayette Parish council reapportionments for charter revision, expert witness testimony)
Livingston Parish Police Jury (precinct realignments)
Iberia Parish HRC Council (reapportionment 1990, 2000, 2010, 2020, precinct mergers, 2021 prospective precincts)
Iberia Parish School Board (reapportionment 2000, 2010, 2020)
Iberia Parish School Board (student assignment plan 2018, 2019).
Iberia Parish HRC Council (Membership reduction plans)
Iberville Parish Police Jury (precinct realignments)
Jackson Parish School Board (student assignment plans, basic student projection report, expert witness services)
Madison Parish (Precinct realignments)
Monroe City School Board (Student projections and Zone Alignments 2010-2012, 2020, 2021-2022)
Ouachita Parish School Board (Unitary Status *Green* factor review and expert witness services)
Plaquemine Parish Police Jury (precinct realignments)
Pointe Coupee Parish Police Jury (election districts for new Home Rule Charter implementation, precinct mergers, 2021 prospective precincts, reapportionment 2020)
Pointe Coupee Parish School Board (reapportionment 2000, 2010, 2020)
Pointe Coupee Parish School Board (transportation routing/school consolidation/zone boundary changes, bus audits)
Richland Parish School Board (student assignment plans)
St. James Parish School Board (student projection report, attendance zone boundaries, reapportionment 2010, 2020)
St. John the Baptist School Board (5/10-year student census projections)
St. Landry Parish Police Jury (reapportionment 2000, 2010 for new Home Rule Charter, reapportionment 2020)
St. Landry Parish Council (precinct realignments, Census LUCA updates, precinct mergers, 2021 prospective precincts)
St. Landry Parish School Board (reapportionment 2000, 2010, 2020)
St. Landry Parish School Board (student assignment plans, bus transportation plan, student population projection report, expert witness services)
St. Martin Parish HRC Council (reapportionment 2000, 2010, 2020)
St. Martin Parish School Board (reapportionment 2000, 2010, 2020)
St. Martin Parish School Board (2016 student assignment plans, expert witness services)
St. Martin Parish HRC Government (parish wide GIS project, Census LUCA updates)
St. Martin Parish Government (precinct realignments and mergers, 2021 prospective precincts)
St. Mary Parish HRC Council (reapportionment 2000, 2010, 2020 *pending*)
St. Mary Parish HRC Council (precinct realignments)
St. Mary Parish School Board (2010, 2020 reapportionment, student assignment plans, expert witness services)

State of Louisiana-Secretary of State (alternative reapportionment plans, demographic and reapportionment expert witness services)

State of Louisiana-Louisiana Department of Justice (32nd JDC, 40JDC expert witness services.)

Tangipahoa Parish School Board (5/10 Year Student Projection Report).

Central Community School System (5-Year Student Projection Report 2018, reapportionment 2020)

Central City (reapportionment 2020)

City of Scott (reapportionment 1990, 2000, 2010, 2020, Census LUCA update)

City of Eunice (reapportionment 1990, 2000, 2010, 2020)

City of Breaux Bridge (reapportionment 2010, 2020)

City of Broussard (reapportionment 2000, 2010, 2020)

City of Broussard (50-year population study)

City of Crowley (reapportionment 1990, 2000, 2010, 2020)

City of Jeanerette (reapportionment 2000, 2010, 2020)

City of Marksville (reapportionment 2010, 2020)

City of New Iberia (reapportionment 2010, 2020)

City of Rayne (reapportionment 2000, 2010, 2020)

City of Opelousas (reapportionment 2010, 2020 *pending*)

City of Church Point (reapportionment 2000, 2010, 2020)

City of Ville Platte (reapportionment 2010, 2020)

City of Zachary (reapportionment 2010, 2020 *pending*)

Zachary Community School System (reapportionment 2020)

Town of Sunset (reapportionment 2000, 2010, 2020)

Town of Mamou (reapportionment 2000, 2010, 2020)

Town of Washington (reapportionment 2000, 2010, 2020)

Town of Bunkie (reapportionment 2000, 2010, 2020)

Town of Cottonport (reapportionment 2000, 2010, 2020)

Town of Kinder (reapportionment 2000, 2010, 2020)

Town of Tallulah (reapportionment 2000)

Town of Springhill (reapportionment 2010)

Tucson Independent School District No. 1, Tucson AZ (Desegregation Initiatives and Review)

City of Youngsville (census update 2004, 2014, reclassification as a City in 2004, 30-Year Demographic Projection)

Union Parish School Board (student assignment plan for Union Parish Deseg case, expert witness services)

U.S. Department of Justice (student assignment plan for Avoyelles Parish Schools, expert witness services)

U.S. Department of Justice (student assignment plan review for Morehouse Parish, expert witness services)

Vermilion Parish School Board (school rezoning, parish-wide street and address updates, student population projection report, 2020)

Vermilion Parish School Board (reapportionment 2000, 2010, 2020)

Webster Parish School Board (school attendance plan, expert witness services)

W. Feliciana Parish HRC Council (Precinct mergers, 2021 prospective precincts, reapportionment 2020)

W. Feliciana Parish Police Jury (redistricting plan for Home Rule Charter compliance)

W. Feliciana Parish School Board (Twelve-year student projection report 2018, Report Update 2019, reapportionment 2020).

W. Baton Rouge Parish School Board (5-year student projection, redistricting 2010, 2020)

Winona-Montgomery Consolidated School District (School desegregation-Transportation bus route analysis)

1990 Census Reapportionments:

City of Crowley

City of Scott

City of Eunice

Evangeline Parish School Board

Iberia Parish Council (TA)

Several Private Consultants (*primarily city engineers doing redistricting plans*)

Vermilion Parish Police Jury (TA)

Lafayette Parish School Board (TA)

Town of Ville Platte (TA)

City of Breaux Bridge (TA)

Town of St. Martinville (TA)

ADDITIONAL RELATED WORK

Acadia Parish Police Jury (parish wide GIS project)

Acadiana Regional Development District (Regional Mapping Project for 8-Parish Acadiana Area)

Bossier Parish School Board (new school zones, student population projections)

Bossier Parish School Board (grade realignments/school zone modification project)

Evangeline Parish School Board (School Consolidations and student assignment plans)

E. Feliciana Parish Police Jury (Precinct realignments)

E. Feliciana Parish School Board (change in board composition, student population projections)

Lafayette Parish School Board (30-year study of Parish demographic shifts by race)

Livingston Parish Police Jury (precinct realignments)

Iberia Parish Council (precinct realignment)

Iberville Parish Police Jury (precinct realignments)

Madison Parish (Precinct realignments)

Plaquemine Parish Police Jury (precinct realignments)

Pointe Coupee Parish School Board (transportation routing/school consolidation/zone boundary changes, bus audits)

St. John the Baptist School Board (5/10-year student census projections)

St. Landry Parish Council (precinct realignments, Census LUCA updates)

St. Landry Parish School Board (student assignment plans)

St. Martin Parish Government (parish wide GIS project, Census LUCA updates)

St. Martin Parish Government (precinct realignments)

St. Mary Parish Council (precinct realignments)

St. Mary Parish School Board (Student Assignments/Transportation expert witness work)

State of Louisiana-Secretary of State/AG office (alt. reapportionment plans, demographic expert witness)

City of Scott (Census LUCA update)

City of Broussard (50-year population study)

Town of Youngsville (census update, reclassification as a City)

Ouachita Parish School Board (Desegregation Compliance Study)

St. John the Baptist Parish School Board (5- and 10-year student population projection report)

Union Parish School Board (Student Reassignment Plan)

U.S. Department of Justice (student assignment plan for Avoyelles Parish Schools, Morehouse Parish Schools)

Vermilion Parish (school rezoning, parish-wide street and address updates)

W. Baton Rouge Parish School Board (5-year student population projection)

Geographic Planning & Demographic Services. 337-739-4499 (cell/text)

What is considered commuting miles for taxes?

What are commuting miles? Commuting miles **represent the distance that an individual travels from their home to their workplace and back**. Employers may compensate their employees for driving long commutes to work, though the Internal Revenue Service (IRS) doesn't offer deductions for commuting miles. (If paid, mileage reimbursement is subject to W2 withholdings as reportable wages.)

How many miles is considered commuting?

Commuting miles are **the miles you drive to and from work on a normal business day**. The IRS will not give you a deduction because you decided to live 40 miles from your place of employment. Those 80 miles round trip, every day do not count as business miles.

Does commuting count as business miles?

Business mileage is defined as **travel an individual is obliged to make in order to complete the duties of their employment**. This does not include ordinary commuting from home to a permanent workplace or private travel.

Is commuting considered personal use?

The cost of commuting from the employee's home to his or her regular place of work, such as an office, and vice versa is considered **a personal expense**.

Can I deduct mileage to and from work as an independent contractor?

Yes, you can deduct the mileage. As an independent contractor (received a 1099-MISC) you are considered self employed by the IRS. ... You can deduct the miles driven for business. The other option is claiming all your actual expenses such as gas, tires, interest, etc.

CONCORDIA PARISH SHOOOL BOARD
P.O. Box 950
Vidalia, Louisiana 71373

Toyua Watson
Superintendent

Phone: (318) 336-4226
FAX: (318) 336-5875

DATE: January 11, 2022

TO: Honorable Joe Parker, President
Concordia Parish Police Jury
c/o Sandi Burley

FROM: Glenn Henderson
Transportation/Maintenance Supervisor, CPSB

RE: Request/Hold harmless agreement

Mr. Parker, this memo is to serve as a request for assistance with the grading of the student pickup road behind Monterey School. Your assistance with this will be greatly appreciated.

Sincerely,

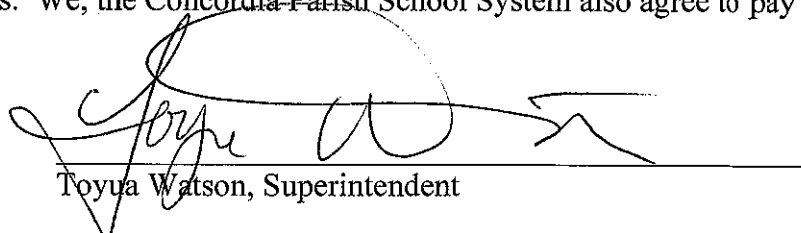


Glenn Henderson
Maintenance/Transportation Supervisor

Agreement

We, the Concordia Parish School System, do hereby hold the police jury harmless for any injury or damages. We, the Concordia Parish School System also agree to pay for all labor and material.

Approved: _____


Toyua Watson, Superintendent

Date: 1-10-2021

CONTRACT EXTENSION

This Agreement is made effective as of November 26, 2021, by and between the Concordia Parish Police Jury, hereinafter referred to as the "PARISH," a political subdivision of the State of Louisiana, represented herein by its duly authorized Police Jury President, Collin Edwards, and Rostan Solutions, LLC, hereinafter referred to as "CONTRACTOR," and represented herein by its duly authorized Executive Director, Kyle Jones.

RECITALS

WHEREAS, following a competitive procurement, the Parties entered into a contract, effective November 27, 2019, whereby the PARISH has sought services from the CONTRACTOR to help with Grant and Program Management Services; and

WHEREAS, pursuant to the original contract, Parties agreed to an initial 24-month term commencing on November 27, 2019, with the option to extend under two, one-year extensions; and

WHEREAS, the PARISH is in continued need of CONTRACTOR's services under this contract; and

NOW, THEREFORE, in consideration of the premises and mutual dependent covenants herein contained, the parties hereto agree as follows:

- (1) Parties have agreed to execute this contract extension to extend such term an additional 12-months beginning on the effective date described above.
- (2) All other terms under this contract shall remain in force throughout the contract extension period.

IN WITNESS THEREOF, the Parties have caused these terms to be executed by their respective officers thereunto duly authorized as of the day and year first above written.

Concordia Parish Police Jury

Rostan Solutions, LLC

 Signature
 Collin Edwards

 Print
 1/19/2022

 Date

 Signature

 Print

 Date

OCCUPATIONAL LICENSE TAX APPLICATION

(The tax is due January 1 for existing businesses, and is delinquent after the last day of February.)

1. Date of Return 01 / 04 / 2022 (MONTH, DAY, YEAR)
2. New Business Renewal--PROVIDE PRIOR YEAR'S LICENSE NUMBER: _____
3. FEDERAL EMPLOYER ID NUMBER:
4. LA SALES TAX NUMBER: _____
5. LOCAL SALES TAX NUMBER: _____
- 6A. TAXPAYER NAME Wound Care Associates, LLC B. TELEPHONE NUMBER 985-892-7070
- C. TRADE NAME dba MedCentris Specialty Group
- D. MAILING ADDRESS, CITY, STATE, ZIP CODE P.O Box 1089, Hammond, LA 70404
- E. PHYSICAL LOCATION, STREET ADDRESS, CITY, STATE, ZIP CODE 6569 HWY 84, Ferriday, LA 71334
7. Location of Accounting Records: d e
8. Type of Business: Individual Partnership Corporation
 Governmental Non-profit Other (specify) _____
9. Provide information on owner(s) below. If corporation or partnership, provide information for officers or partners. For corporation, provide state of incorporation:

NAME Shaun Carpenter	TITLE CEO	SOCIAL SECURITY NUMBER
RESIDENT ADDRESS 259 Morningside Drive, Mandeville, LA 70448		TELEPHONE NUMBER 985-892-7070
NAME Todd Shaffett	TITLE President	SOCIAL SECURITY NUMBER
RESIDENT ADDRESS 20383 Hwy 40, Bush, LA 70431		TELEPHONE NUMBER 985-892-7070
NAME	TITLE	SOCIAL SECURITY NUMBER
RESIDENT ADDRESS		TELEPHONE NUMBER

10. Name and address of agent for service of process

11. Nature of Business--description of sales or activity.
Outpatient- Wound Medicine Clinic

I affirm that the information given on this application and the attached schedules is true and correct.

12. SIGNATURE OF APPLICANT Sandra Fedele TITLE Facilities Management Specialist

SIGNATURE OF PREPARER IF DIFFERENT FROM ABOVE _____

- Concordia Parish
- Tensas Parish
- Catahoula Parish
- East Carroll Parish
- LaSalle Parish
- Caldwell Parish
- Madison Parish

Department of Revenue & Taxation
Sales and Use Tax Division
P.O. Box 160
Vidalia, LA 71373

1. Date of Application
01 | 12 | 22
Month Day Year

APPLICATION FOR AND/OR REQUEST FOR

(Check one or more squares)

FOR OFFICE USE ONLY

[]

2. A. Sales Tax Certificate
B. Occupational License Tax
 New Business
 Renewal

Previous Year License No.

C.R.N.

[]

FOR OFFICE USE ONLY

3. Class _____ (OLT)
4. SIC _____ (Sales)

5. Federal Employer ID Number None 6. LA Sales Tax Number None 7. Local Sales Tax Number None

8. A. Taxpayer Name Allen Booty B. Area Code-Phone Number 985-687-1419

C. Trade Name Bootyholdings LLC

D. Mail Address 507 Forest Road E. City, State, Zip Code Vidalia La 71373

F. Location-Street, City, State, Zip Code 5331 Hwy 84 West Vidalia La 71373 G. Parish Location Concordia

9. Type of Organization A. Individual B. Partnership C. Corporation D. Governmental E. Non-Profit F. Other (Specify)

10. If corporation or partnership Name, Title, Soc. Sec. No., Resident Address and Phone of Officers or Partners.	Name	Title	SSN	Phone

11. If Sole Owner (Individual) Name Allen Booty SSN [redacted]
Resident Address 507 Forest Road Vidalia, La 71373 Phone 985-687-1419

12. Ending Month of Accounting (Fiscal Year) _____ 13. Name and Address of Agent for Service of Process _____ 14. Location of Accounting Records Are Maintained-Check One as Noted in Item 8 (If other, show other street, D F address, city & state)

5. If Corporation, State of Incorporation _____ 16. Reason for Applying A. Started New Business B. Purchased Going Business C. Other (specify) Moved Business

7. Date Business Started/ Acquired at THIS LOCATION Month 8 Day 01 Year 2016 18. Have you registered with the Secretary of State for Louisiana as a foreign corporation? Yes No 19. Excluding This One How Many Other Business Locations Do You Have in This Parish or Municipality? 0

0. Nature of Business Offroad part sales Description of Sales or Activity _____

applying for Occupational License complete Schedule A (reverse side). If transferring License complete only Line 32 on reverse side.
I affirm that the information given on this application and attached schedules is true and correct.
Signature of Applicant _____ Title Owner
Signature of Preparer _____ If different from above

- ✓ - Concordia Parish
- Tensas Parish
- Catahoula Parish
- East Carroll Parish
- LaSalle Parish
- Caldwell Parish
- Madison Parish

Department of Revenue & Taxation
Sales and Use Tax Division
P.O. Box 160
Vidalia, LA 71373

1. Date of Application

01 | 12 | 2022
Month Day Year

APPLICATION FOR AND/OR REQUEST FOR

(Check one or more squares)

FOR OFFICE USE ONLY

FOR OFFICE USE ONLY

[]

2. A. Sales Tax Certificate
 B. Occupational License Tax
 New Business
 Renewal _____
 Previous Year License No. _____

3. Class _____
(OLT)
4. SIC _____
(Sales)

C.R.N.

[]

5. Federal Employer ID Number None
 6. LA Sales Tax Number None
 7. Local Sales Tax Number None

8. A. Taxpayer Name Copitts Upholstery LLC
 B. Area Code-Phone Number 318-719-1359
 C. Trade Name _____

D. Mail Address 5782 Hwy 84
 E. City, State, Zip Code Vidalia, LA 71373

F. Location-Street, City, State, Zip Code 5782 Hwy 84 Vidalia LA 71373
 G. Parish Location Concordia

9. Type of Organization A. Individual B. Partnership C. Corporation D. Governmental E. Non-Profit F. Other (Specify)

10. If corporation or partnership Name, Title, Soc. Sec. No., Resident Address and Phone of Officers or Partners.	Name	Title	SSN	Phone

11. If Sole Owner (individual) Name Anthony Scott Copitt
 Resident Address 1571 ee Ave vidalia, LA 71373
 SSN [REDACTED]
 Phone- 318-719-1359

12. Ending Month of Accounting (Fiscal Year) _____
 13. Name and Address of Agent for Service of Process _____
 14. Location of Accounting Records Are Maintained-Check One as Noted in Item 9 (If other, show other street, D F address, city & state)

15. If Corporation, State of Incorporation _____
 16. Reason for Applying A. Started New Business C. Other (specify) _____
 B. Purchased Going Business—Name of previous Owner _____

17. Date Business Started/ Acquired at THIS LOCATION
 Month | Day | Year 2022
 18. Have you registered with the Secretary of State for Louisiana as a foreign corporation?
 Yes No
 19. Excluding This One How Many Other Business Locations Do You Have in This Parish or Municipality? 0

20. Nature of Business _____
 Description of Sales or Activity Needle work, sewing, and piece goods stores

If applying for Occupational License complete Schedule A (reverse side). If transferring License complete only Line 32 on reverse side.

I affirm that the information given on this application and attached schedules is true and correct
 Signature of Applicant _____ Title Owner
 Signature of Preparer _____
 If different from above _____

Work Order	DATE	ROAD/AREA	Task	Description
1422.01	1/4/2022	DEADENING ROAD	ROADS - REPAIR	PUT OUT 2 YDS OF 610 FOR RD REPAIR
1422.02	1/4/2022	GALLUP ROAD	ROADS - REPAIR	PUT OUT 2 YDS OF 610 FOR RD REPAIR
1422.03	1/4/2022	PARISH	ROADS - MISC	CHECKING RDS & SIGNS
1422.04	1/4/2022	PARISH	DEBRIS REMOVAL - GENER MHs	REMOVED BEAVER DAMS BEHIND
1422.05	1/4/2022	STEPHENS ROAD	ROADS - REPAIR	PUT OUT 30 YDS 610 FOR RD REPAIR
1422.06	1/4/2022	FREEMAN ROAD	ROADS - REPAIR	PUT OUT 30 YDS 610 FOR RD REPAIR
1422.07	1/4/2022	PARISH	SHOP WORK	MAINT ON GRADER
1522.01	1/5/2022	FERGUSON ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.02	1/5/2022	MAGOUN ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.03	1/5/2022	PLOUDEN BAYOU ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.04	1/5/2022	DR. GIBSON ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.05	1/5/2022	SUNRISE ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.06	1/5/2022	ISLAND ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.07	1/5/2022	BOIDARK ROAD	ROADS - GRADING	GRADED FOR MAINT
1522.08	1/5/2022	PARISH	DEBRIS REMOVAL - GENER MHs	REMOVED BEAVER DAMS BEHIND
1522.09	1/5/2022	PARISH	HAULING EQUIPMENT	HAULED D62 TO SHOP IN MONROE FOR REPAIR
1522.10	1/5/2022	BOGGY BAYOU ROAD	ROADS - REPAIR	HAULED & \$SPREAD 60 YDS OF 610

Work Order	DATE	ROAD/AREA	Task	Description
1522.11	1/5/2022	PASSMAN ROAD	ROADS - REPAIR	HAULED & \$SPREAD 1 YD 610 CLEANED OUT BIG DITCH IN WILDSVILLE & HAULED EQUIP TO SHOP
1622.01	1/6/2022	PARISH	DITCHES - CLEAN OUT	
1622.02	1/6/2022	PARISH	ROADS - MISC	PUT RECLAIM AROUND MAILBOXES IN VIDALIA AREA
1622.03	1/6/2022	ENTERKIN ROAD	ROADS - REPAIR	PUT OUT RECLAIM FOR RD REPAIR
1622.04	1/6/2022	CONCORDIA PARK	ROADS - REPAIR	PUT OUT 3 YDS RECLAIM FOR RD REPAIR
11022.01	1/10/2022	KEMPS LANDING ROAD	ROADS - REPAIR	HAULED & \$SPREAD 60 YDS OF 610 CLEANED OUT BIG DITCH IN WILDSVILLE
11022.02	1/10/2022	PARISH	DITCHES - CLEAN OUT	
11022.03	1/10/2022	UPPER LEVEE ROAD	ROADS - REPAIR	PUT OUT 1YD RECLAIM FOR RD REPAIR
11022.04	1/10/2022	INDIAN VILLAGE ROAD	ROADS - REPAIR	PUT OUT 1YD RECLAIM FOR RD REPAIR
11022.05	1/10/2022	GREEN ACRES STREET	DEBRIS REMOVAL - GENER CATER DITCH	REMOVED BEAVER DAM AT RAY
11122.01	1/11/2022	PARISH	HAULING EQUIPMENT	PICK UP EQUIP FROM SHOP IN MONROE & SHOP WORK

Work Order	DATE	ROAD/AREA	Task	Description
11122.02	1/11/2022	FOREST ROAD	ROADS - REPAIR	HAULED & SPREAD 28 YDS 610 FOR RD REPAIR
11122.03	1/11/2022	PETE DAVIS ROAD	DITCHES - CLEAN OUT	REMOVING TREES FOR DRAINAGE
11122.04	1/11/2022	KEMPS LANDING ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.05	1/11/2022	PUCKETT ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.06	1/11/2022	BUTCH ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.07	1/11/2022	REEVES ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.08	1/11/2022	PEALE CROSS ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.09	1/11/2022	DOTY ROAD	ROADS - REPAIR	PUT OUT RECLAIM ON MAILBOXES
11122.10	1/11/2022	WASHINGTON HEIGHTS	ROADS - REPAIR	PUT OUT RECLAIM ON MAILBOXES
11122.11	1/11/2022	PARISH	SHOP WORK	ASST IN MAINT ON EQUIP
11122.12	1/11/2022	FERRY ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.13	1/11/2022	SWAYZE LEVEE ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.14	1/11/2022	DUCK ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.15	1/11/2022	GRIGSBY ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.16	1/11/2022	TRADING POST ROAD	ROADS - GRADING	GRADED FOR MAINT
11122.17	1/11/2022	LOTTRULL ROAD	ROADS - GRADING	GRADED FOR MAINT

The Board of Directors of Concordia Parish Recreation District Number Three met in regular meeting on Thursday, December 9, 2021 @ 5:30 at the Recreation Center.

Present at the meeting: James Thomas; Jackie Johnston; Frank Duson, Jr.; Glen Perilloux; Willie Fred Marsalis; Greg Young; Kale Davis; Graham Roberts, Recreation Director

Members not present:

It was moved by, Greg Young, seconded by Glen Perilloux and carried by all to approve the November 2021 minutes.

It was moved by, Greg Young, seconded by Jackie Johnston and carried by all to approve the November 2021 financial report.

It was moved by, Glen Perilloux seconded by Jackie Johnston and carried by all to approve the December 2021 invoices

OLD BUSINESS:

- A. Police Jury approved the reappointment for board members Glen Perilloux, Frank Duson, Jr. & Kale Davis
- B. 2022 Field Sponsorship letters have been mailed out

NEW BUSINESS:

- A. The board discussed league signups for 2022. All signups/registrations will go thru website and will have boys and girls league attend January 2022 meeting to discuss.
- B. The board discussed the football league but still waiting on report from Mike Bowlin
- C. Discussed improvements for 2022 and will get figures & price quote for pavilion to present at town hall meeting. Goals for 2022 will be a walking trail and lights for soccer fields.

With no more business to discuss, Greg Young made motion to adjourn, second by Glen Perilloux and all approved at 6:30pm

Kally H Murray
Secretary

James Thomas
Chairman

CONCORDIA PARISH FIRE PROTECTION DISTRICT #2
SPECIAL CALLED MEETING
December 14, 2021
11:00 A.M.

The Concordia Parish Fire Protection District #2 Board met this day in regular session convened. There were present the following officers and members to wit:

Members: Virgil Barnes, Doyle Bryan Harvey Cowan, Dempsey Hillen
Fire Chief: Vick Brown
Assist. Chief: Robert Walker
Secretary/Treasurer: Jan Smith
Absent: Margie McClure

The meeting was called to order by Mr. Barnes following the roll call.

First item of business was to open the bids on salvaged equipment. Motion was made by Mr. Bryan and duly seconded by Mr. Cowan to accept the highest bid on each item which was Mr. Durham. Motion unanimously passed.

Motion was made by Mr. Cowan and duly seconded by Mr. Bryan to go into executive session. Motion unanimously passed. Time was 11:10a.m.

Motion was made by Mr. Cowan and duly seconded by Mr. Bryan to return from executive session. Motion unanimously passed. Time 11:20a.m.

There was no public comment.

There being no further business, motion was made by Mr. Cowan and duly seconded by Mr. Bryan to adjourn. Motion unanimously passed and the meeting was adjourned.



Jan Smith
Secretary/Treasurer

**Concordia Parish Fire District # 2
Regular Meeting
January 11, 2022
5:00 p.m.**

Agenda

Invocation

Pledge of Allegiance

Roll Call

Appoint New Officers

Approve Minutes of Regular Meeting December 7, 2021

Approve Minutes of Special Called Meeting December 14, 2021

Pay Bills As Per List

Approve Hiring Silas Simmons, LLP for Annual Audit 2022

Board Member Recommendation

Chief's Report

Approve Final Revised and 4th Quarter Financial Report 2021

Volunteer's Report

Correspondence

Public Comment

Adjourn

Harvey Cowan __ *Doyle Bryan* __ *Dempsey Hillen* __ *Virgil Barnes* __ *Margie Hodge* __

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Chief Vick Brown at 318-336-4658 describing the assistance that is necessary.

CONCORDIA PARISH FIRE PROTECTION DISTRICT #2
REGULAR MEETING
December 7, 2021
5:00 P.M.

The Concordia Parish Fire Protection District #2 Board met this day in regular session convened. There were present the following officers and members to wit:

Members:	Harvey Cowan, Dempsey Hillen, Margie McClure
Fire Chief:	Vick Brown
Assist. Chief:	Robert Walker
Secretary/Treasurer:	Jan Smith
Absent:	Virgil Barnes, Doyle Bryan

The meeting was called to order by Mr. Cowan following the roll call.

Motion was made by Mr. Hillen and duly seconded by Ms. McClure to approve the minutes of the regular meeting held November 9, 2021. Motion unanimously passed.

Motion was made by Mr. Hillen and duly seconded by Ms. McClure to pay the bills as per list presented. Motion unanimously passed.

Chief Brown reported that the department had responded to 2 grass fires, 2 MVAs, and 4 structure fires.

Mrs. Smith presented the November budget report. After a brief discussion, motion was made by Ms. Hodge, duly seconded by Mr. Hillen, to accept the financial report. Motion unanimously passed.

Motion was made by Mr. Hillen, duly seconded by Ms. Hodge to approve the 2022 Proposed Budget.

Mrs. Smith informed the board that a letter had been received from LWCC informing of a date for a conference call regarding an old claim.

There was no public comment.

There being no further business, motion was made by Ms. Hodge and duly seconded by Mr. Hillen to adjourn. Motion unanimously passed and the meeting was adjourned.



Jan Smith
Secretary/Treasurer



Employee Withholding Exemption Certificate (L-4)

Louisiana Department of Revenue

Purpose: Complete form L-4 so that your employer can withhold the correct amount of state income tax from your salary.

Instructions: Employees who are subject to state withholding should complete the personal allowances worksheet indicating the number of withholding personal exemptions in Block A and the number of dependency credits in Block B.

- Employees must file a new withholding exemption certificate within 10 days if the number of their exemptions decreases, except if the change is the result of the death of a spouse or a dependent.
- Employees may file a new certificate any time the number of their exemptions increases.
- Line 8 should be used to increase or decrease the tax withheld for each pay period. Decreases should be indicated as a negative amount.

Penalties will be imposed for willfully supplying false information or willful failure to supply information that would reduce the withholding exemption.

This form must be filed with your employer. If an employee fails to complete this withholding exemption certificate, the employer must withhold Louisiana income tax from the employee's wages without exemption.

Note to Employer: Keep this certificate with your records. If you believe that an employee has improperly claimed too many exemptions or dependency credits, please forward a copy of the employee's signed L-4 form with an explanation as to why you believe that the employee improperly completed this form and any other supporting documentation. The information should be sent to the Louisiana Department of Revenue, Criminal Investigations Division, PO Box 2389, Baton Rouge, LA 70821-2389.

Block A

- Enter "0" to claim neither yourself nor your spouse, and check "*No exemptions or dependents claimed*" under number 3 below. You may enter "0" if you are married, and have a working spouse or more than one job to avoid having too little tax withheld.
- Enter "1" to claim yourself, and check "*Single*" under number 3 below. If you did not claim this exemption in connection with other employment, or if your spouse has not claimed your exemption, enter "1" to claim one personal exemption if you will file as head of household, and check "*Single*" under number 3 below.
- Enter "2" to claim yourself and your spouse, and check "*Married*" under number 3 below.

A.

Block B

- Enter the number of dependents, not including yourself or your spouse, whom you will claim on your tax return. If no dependents are claimed, enter "0."

B.

Cut here and give the bottom portion of certificate to your employer. Keep the top portion for your records.

Form **L-4**
Louisiana
Department of
Revenue

Employee's Withholding Allowance Certificate

1. Type or print first name and middle initial		Last name	
2. Social Security Number		3. Select one <input type="checkbox"/> No exemptions or dependents claimed <input type="checkbox"/> Single <input type="checkbox"/> Married	
4. Home address (number and street or rural route)			
5. City		State	ZIP
6. Total number of exemptions claimed in Block A			6.
7. Total number of dependents claimed in Block B			7.
8. Increase or decrease in the amount to be withheld each pay period. Decreases should be indicated as a negative amount.			8.

I declare under the penalties imposed for filing false reports that the number of exemptions and dependency credits claimed on this certificate do not exceed the number to which I am entitled.

Employee's signature	Date
----------------------	------

The following is to be completed by employer.

9. Employer's name and address Concordia Parish Police Jury	10. Employer's state withholding account number
--	---

Employee's Withholding Certificate

2022

▶ **Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.**
 ▶ **Give Form W-4 to your employer.**
 ▶ **Your withholding is subject to review by the IRS.**

Step 1: Enter Personal Information	(a) First name and middle initial	Last name	(b) Social security number
	Address		▶ Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to www.ssa.gov .
	City or town, state, and ZIP code		
	(c) <input type="checkbox"/> Single or Married filing separately <input type="checkbox"/> Married filing jointly or Qualifying widow(er) <input type="checkbox"/> Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)		

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, when to use the estimator at www.irs.gov/W4App, and privacy.

Step 2: Multiple Jobs or Spouse Works

Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

Do **only one** of the following.

(a) Use the estimator at www.irs.gov/W4App for most accurate withholding for this step (and Steps 3-4); or

(b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or

(c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld . . . ▶

TIP: To be accurate, submit a 2022 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator.

Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3-4(b) on the Form W-4 for the highest paying job.)

Step 3: Claim Dependents	If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly):		
	Multiply the number of qualifying children under age 17 by \$2,000 ▶ \$	_____	
	Multiply the number of other dependents by \$500 ▶ \$	_____	
Add the amounts above and enter the total here			3 \$
Step 4 (optional): Other Adjustments	(a) Other income (not from jobs). If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income		4(a) \$
	(b) Deductions. If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here		4(b) \$
	(c) Extra withholding. Enter any additional tax you want withheld each pay period		4(c) \$

Step 5: Sign Here	Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.		
	▶ Employee's signature (This form is not valid unless you sign it.)		▶ Date

Employers Only	Employer's name and address	First date of employment	Employer identification number (EIN)
	CONCORDIA PARISH POLICE JURY 4001 CARTER STREET, ROOM 1 VIDALIA, LA 71373		