

Concordia Parish Police Jury

4001 Carter Street, Rm 1

Vidalia, LA 71373

Phone: 318-336-7151 Fax: 318-336-9915

conppj.org

Notice Posted: 01/08/2021 3:00 p.m.
(Date) (Time)

NOTICE OF PUBLIC MEETING REGULAR MEETING AGENDA**

JANUARY 11, 2021 --6:00 PM

4001 Carter Street, Room 2, Vidalia, LA 71373

A) Open Public Hearing

- B) - Comment Period on 2021 Proposed Budget Ordinance
- Comment Period on Ordinance Revision of Building Codes

C) Close Comment Period

JURORS:

District 1A

Maurice Bachus

District 1B

Joseph Parker, Sr.

District 2

Willie Bill Yearby

District 3A

Adam Probst

District 3B

Scottie Whittington

District 4A

Genesis Allen

District 4B

Gary Neal

District 5A

Collin Edwards

District 5B

Brad Adams

- 1) Call to Order, Invocation, Pledge and Roll Call of Members
- 2) Nominations and Elections for a) President b) Vice-President
- 3) Adopt Resolution 21-01 authorizing appropriate signature cards for banks, grants, documents
- 4) Appoint Jurors to Consolidated Committees
 - o (Finance Meeting Needed – Qtr 4 Budget)
- 5) Approve the minutes of Special Meeting held December 14, 2020 and Regular Meeting held December 21, 2020
- 6) Ratify Purchase Orders, Statutory Payments, and Bank Reconciliations
- 7) Consider for Adoption Ordinance 2021-01: 2021 Operating Budget
- 8) Consider for Adoption Ordinance 2020-02 Revisions to Building Codes, Ch 7: 42
- 9) Consider request from Concordia Parish School Board for Road Repair Work
- 10) Review request from Concordia Fire District #2 for Board Appointment
- 11) Projects: Brushy Bayou; Vidalia Canal; DR 4462; HMGP 4622; CWEF/LGAP
- 12) Ordinance Violations
- 13) Secretary Treasurer's Report
- 14) Approve the following Occupational Licenses:
 - 84 Nutrition LLC – Tiffany Burley – 4998 Hwy 84W, Vidalia – Shakes/Drinks
- 15) Discuss Work Orders /Approve Superintendent's Material & Work Request
- 16) Review Work Orders
- 17) Correspondence / Public Comments (on agenda items)
- 18) Adjourn

**NO PUBLIC ATTENDANCE AT THIS TIME; PARTICIPATION WILL BE AVAILABLE
THROUGH THE ZOOM LINK BELOW:**

Via Telephone:

312-626-6799, 3183367151#

Via App:

Meeting ID: 318 336 7151

Via Website:

<https://us02web.zoom.us/j/3183367151>

Per Open Meetings Law, "Public Comment Period" will be held under each agenda item once a motion is made and prior to final vote.

RESOLUTION 21-001

RESOLUTION AUTHORIZING THE PRESIDENT, VICE-PRESIDENT, AND SECRETARY / TREASURER TO SIGN BANK CARDS / FINANCIAL DOCUMENTS

WHEREAS, the Police Jury has proclaimed a President being ____, Vice-President being ____, and Secretary/Treasurer being Sandi T. Burley, effective by the Louisiana Constitution as of January 11, 2020;

WHEREAS, the Police Jury must establish and give authority to these positions to appropriately sign and execute all financial documents on a local, state, and federal level to maintain stability of parish operations

BE IT RESOLVED, by the Concordia Parish Police Jury, in regular session, convened to authorize the President, Vice-President, and Secretary/Treasurer to sign bank cards and all necessary financial documents on a local, state, and federal level to continue the operations of the parish;

BE IT FURTHER RESOLVED, the President, Vice-President, and Secretary/Treasurer shall obtain and be appropriately bonded in the amounts as required by law;

BE IT RESOLVED AND ADOPTED, on a motion made by ____ and seconded by ____ on this 11th of January 2021, in regular session, and the votes were recorded as follows:

Yeas:	_____	Nays:	_____	Absent:	_____	Abstain:	_____
Passed:	_____	Failed:	_____				

Joseph Parker, Sr.. President

Sandi T. Burley, Secretary / Treasurer

**PARISH POLICE JURY
SPECIAL MEETING
DECEMBER 14, 2020
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr.
Members:	Maurice Bachus, Willie Yearby, Gary Neal, Scottie Whittington, Adam Probst, Collin Edwards, Brad Adams
Absent:	Genesia Allen
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Mr. Edwards

The Pledge, Invocation, and Roll Call were conducted. A quorum was present.

- 1) A motion was made by Mr. Yearby seconded by Mr. Yearby to approve the November 23, 2020 minutes as mailed. Motion carried unanimously.
- 2) Under Committee Action and Reports, the following was discussed:
 - A) Finance – A Finance Meeting was held prior to the meeting to review the 2021 proposed budget, purchase orders, and bank statements. A motion was made by Mr. Probst seconded by Mr. Yearby to approve the 2021 Proposed Budget for advertising in which to hold a public hearing for January 11, 2021. Motion carried unanimously. A motion was made by Mr. Probst to ratify the purchase orders and bank statements. Mr. Bachus offered a second to the motion. Motion carried unanimously.
 - B) Boards Committee – The Parish received a letter from Recreation District #3 requesting the reappointment of Greg Young and Jackie Johnston. A motion was made by Mr. Whittington seconded by Mr. Yearby to approve the reappointments. Motion carried unanimously.
 - C) Committee (General) – Mr. Neal asked if we had received any response or correspondence from Fire District #2 on the requested information and documents. Ms. Burley explained there was confusion about whether the request was for original policies or policies after necessary revisions. The request was clarified and awaiting response.
- 3) A motion was made by Mr. Edwards seconded by Mr. Neal to approve the 2021 holiday and meeting schedule. Motion carried unanimously.
- 4) Resolution 20-011 was offered to the Jurors for review. The Resolution was in support of the Rural Broadband Initiative. A motion was made by Mr. Yearby seconded by Mr. Neal to approve the resolution. Motion carried unanimously.

- 5) Ordinance 2021-02 was presented to the Jurors for review and discussion. The ordinance would modify the building codes of the parish to a more current version. A motion was made by Mr. Neal seconded by Mr. Yearby to approve to advertise for a public hearing to revise the building codes by ordinance. Motion carried unanimously.
- 6) The North Louisiana Criminalistics Laboratory Commission 2021 Budget was present to the jurors for ratification. A motion was made by Mr. Probst seconded by Mr. Yearby to ratify the budget as presented. Motion carried unanimously.

7) Projects of the Parish were next discussed.

Brushy Bayou – Conference calls are being held with FEMA and GOHSEP regarding the revised BCA for the project. Multiple attempts for updates and status of the DOTD comments outstanding have been requested from Jordan, Kaiser and Sessions. USACE has received all necessary information to continue the 404 and 408 permitting. Further discussion ensued about missed deadlines and lack of status communication from JKS. A motion was made by Mr. Whittington seconded by Mr. Neal to send a letter to Hayden Kaiser regarding the outstanding issues and deadlines and enforcement of the liquidated damages clause in the contract. Mr. Parker asked that the letter be hand delivered to their office. Motion carried unanimously.

DR-4462 – All data has been submitted for FEMA review and approval. Awaiting on RFI or approval from FEMA on project status.

8) Ordinance Violations of the Parish were next discussed. Ms. Calina Baldwin was present and addressed the jurors. She stated concerns that the ditches need cleaning and drainage needs fixing. Mr. Guillory addressed Ms. Baldwin stating the ditches had been cleaned out and that the drainage is an issue due to the various height and size of culverts on the street. Residents would have to purchase the appropriate culverts so that the parish could realign the drainage correctly. Mr. Guillory stated if someone had a culvert that needed to be replaced, the parish will install at no cost. Mr. Parker reminded listeners of the culvert permitting process implemented by the parish that needed to be followed.

Mr. Whittington discussed a problem with log trucks on Rountree and Young Road. Stating that the roads and shoulders are being damaged due to oversize trucks. Of most concern was the area near the culvert on the road. Mr. Whittington made a motion have barriers placed on the road side near the culvert until further notices could be sent to the truck owners. The motion was seconded by Mr. Yearby and carried unanimously.

9) A motion was made by Mr. Yearby seconded by Mr. Neal and carried unanimously to approve the following occupational licenses and / or liquor permits:

Kenneth's Painting and Carpentry – Kenneth Milligan, 293 Smart Lane, Ferriday
Dollar General Store #21589 – Alcohol Permit – 5342 Hwy 84, Vidalia

10) Under the Secretary / Treasurer's Report, Ms. Burley shared a calendar of events for the first quarter of 2021 along with upcoming deadlines. She also reminded the Jurors of upcoming holidays and office closures. Jurors were also reminded to complete their sexual harassment training.

11) Under the Superintendent's materials requests, Mr. Tony Guillory brought forward:

Pitrun – 30-Rokafee; 50-Bodark; 15-Eagle; 20-Minorca
610 – 7-Bodark; 22-Ames; 15-Luna; 32-Bob Rife; 7-Robert Webber; 54-Temple; 8-Ron; 24-East; 60-Poole Road, Ferriday.

A motion was made by Mr. Yearby seconded by Mr. Neal to approve the materials. Motion carried unanimously.

12) Superintendent's work order requests were next discussed. A motion was made by Mr. Bachus seconded by Mr. Yearby and carried unanimously to approve the following:

Bachus – Build up of ditching at Greathouse Road where there is a wash out; clean up lily pads; clean canal between 10th and 15th Street

Yearby – road work needed on Freeman

Neal – need culvert on Robert Webber Road; discussed missed garbage for two weeks on Poole Road by Metro.

Adams – drainage issues on Sunshine Road; culvert needs installed on Flaherty Road

Parker – 287 Bayou Drive – potholes and shoulder repair

13) Correspondence / Public Comments – Distributed were: Minutes of the Concordia Waterworks Meeting held October 20th ; Riverland Hospital 12/1 agenda; Airport 2021 budget and 2020 meeting minutes; Communications District 12/10 agenda, 6/30 meeting minutes, 12/20 financials, 2020 & 2021 budget

Mr. Adams also brought forward of reports of deer guts being dumped along Boggy Bayou by hunters and campers. Area will be monitored for violators.

14) There being no further discussion, a motion was made by Mr. Yearby and seconded by Mr. Bachus to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

**PARISH POLICE JURY
REGULAR MEETING
DECEMBER 21, 2020
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Joseph Parker, Sr.
Members:	Willie Yearby, Genesis Allen Gary Neal, Scottie Whittington, Adam Probst, Brad Adams
Absent:	Maurice Bachus, Collin Edwards
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Yearby
Pledge of Allegiance:	Mr. Probst

PUBLIC HEARING

- A) A motion was made by Mr. Neal seconded by Mr. Probst to enter into a public hearing. Motion carried unanimously.
- B) Comments were requested on Ordinances 2020-05 and 2020-06. There were none.
- C) A motion was made by Mr. Yearby seconded by Mr. Neal to close the public hearing. Motion carried unanimously.

A roll call of members present was taken. A quorum was present.

- 1) A motion was made by Mr. Probst seconded by Mr. Adams to approve the December 14, 2020 Financial Committee minutes as mailed. Motion carried unanimously.
- 2) A motion was made by Mr. Adams seconded by Mr. Yearby to approve the adoption of Ordinances 202-05 and 2020-06. Motion carried unanimously.
- 3) Under Committee Action and Reports, the following was discussed:
 - A) Boards Committee – The Parish received a letter from the Library Board requesting the reappointment of Ms. Kathleen Stevens. A motion was made by Mr. Probst seconded by Mr. Whittington to approve the reappointments. Motion carried unanimously.
- 4) Projects of the Parish were next discussed.

A brief update was given on Brushy Bayou, Washington Heights, and the Courthouse Renovation. A revised task order with Rostan Solutions was needed to continue work requested by FEMA on the Brushy Bayou Project. A motion was made by Mr. Yearby seconded by Mr. Neal to approve the amended task order. Motion carried unanimously.

5) Correspondence / Public Comments – Ms. Burley updated the Jurors on plumbing repairs needed at the New Courthouse. An actual amount had not been provided, but Ms. Burley explained that the budget would allow for the repairs without surpassing the annual allocation. A motion was made by Mr. Probst seconded by Mr. Yearby to approve the allocation needed for plumbing repairs. Motion carried unanimously.

Mr. Neal asked about the status on the letter to Jordan, Kaiser, and Sessions. Ms. Burley stated that this would be hand delivered on Tuesday, December 22, 2020.

6) There being no further discussion, a motion was made by Mr. Neal and seconded by Mr. Yearby to adjourn. Motion carried unanimously.

Sandi T. Burley, Secretary / Treasurer

STATUTORY PAYMENTS
CONCORDIA PARISH POLICE JURY
DECEMBER 2020

GENERAL FUND

ADVANCE OFFICE SYSTEM	COPIER LEASE (ROV)	12/01/20	\$189.96	CK#25573
CONCORDIA SENTINEL	ADVERTISING	12/01/20	240.00	CK#25574
CONCORDIA SHERIFF	PRISONER CARE HOUSING BILLING	12/01/20	8,965.35	CK#25575
EAST BATON ROUGE CORONER	1- CORONER EMERGENCY CERTIFICATE	12/01/20	100.00	CK#25576
INTERFACE SECURITY SYSTEM	COURTHOUSE MONITORING (OLD&NEW)	12/01/20	65.52	CK#25577
SPARKLIGHT	FIBER INTERNET (\$520 REIMBURSED)	12/01/20	650.00	CK#25579
CLERK OF COURT	JURY COMMISSION & ATTENDENCE	12/03/20	1,040.00	CK#25585
CONCORDIA ELECTRIC	UTILITIES- DRPK 11.00, WDV L 11.00, LYHT 11.48 LYHT E 11.00, PRML 11.00	12/03/20	55.48	CK#255586
ENTERGY	UTILITIES- VIDALIA ST LIGHTS	12/03/20	92.38	CK#25587
MOREHOUSE PARISH CORONER	1- CORONER EMERGENCY CERTIFICATE	12/03/02	100.00	CK#25588
AUTO-CHLOR	LAUNDRY EQUIPMENT LEASE (JAIL)	12/07/20	360.00	CK#25589
NATCHEZ TELEPHONE & SEC SYS	MAINTENANCE AGREEMENT (ROV)	12/07/20	126.00	CK#25590
TOWN OF VIDALIA	UTILITIES- OLD CRTHSE	12/07/20	307.43	CK#25591
ENTERGY	UTILITIES- PANOLA WOODS	12/07/20	29.19	CK#25592
RAPIDES PARISH CORONER	3- CORONER EMERGENCY CERTIFICATES	12/07/20	300.00	CK#25593
ADVANCE OFFICE SYSTEMS	COPIER MAINTENANCE AGREEMENT (ROV)	12/10/20	2.59	CK#25596
LASALLE PARISH CORONER	1- CORONER EMERGENCY CERTIFICATE	12/10/20	100.00	CK#25599
OUACHITA PARISH CORONER	1- CORONER EMERGENCY CERTIFICATE	12/10/20	100.00	CK#25600
PITNEY BOWES	POSTAGE METER LEASE (ROV)	12/10/20	219.24	CK#25601
BUG BUSTERS	PEST CONTROL SERVICES (NW&OLD CRTHS)	12/11/20	900.00	CK#25602
AVOYELLES PARISH CORONER	1- CORONER EMERGENCY CERTIFICATE	12/11/20	100.00	CK#25606
COMPUTER CONSULTANTS	DEC MANAGED SERVICES & CLOUD BACKUP	12/11/20	620.00	CK#25607
ADVANCE OFFICE SYSTEMS	COPIER LEASE (PJ)	12/16/20	162.01	CK#25621
ENTERGY	UTILITIES- DOTY&BLK BAYOU	12/16/20	87.58	CK#25622
TOWN OF VIDALIA	UTILITIES- NEW CRTHSE 12694.29, SHED 443.58	12/18/20	13,137.87	CK#25625
ADVANCE OFFICE SYSTEMS	COPIER PROPERTY TAX (PJ & ROV)	12/21/20	135.18	CK#25626
AVOYELLES PARISH CORONER	1- CORONER EMERGENCY CERTIFICATE	12/21/20	100.00	CK#25627
INTERFACE SECURITY SYSTEM	COURTHOUSE MONITORING (OLD&NEW)	12/21/20	65.52	CK#25628
ST. JAMES PARISH CORONER OFFIC	1- CORONER EMERGENCY CERTIFICATE	12/21/20	100.00	CK#25629
ST. TAMMANY PARISH CORONER OFF	1- CORONER EMERGENCY CERTIFICATE	12/21/20	\$100.00	CK#25630
CONCORDIA FUNERAL HOME INC	2- BODY TRANSPORT FEES	12/21/20	\$500.00	CK#25632

TOTAL GENERAL FUND	\$29,051.30
---------------------------	--------------------

HIGHWAY FUND

SOUTHLAND TRUCK LEASING	DUMP TRUCK LEASE	12/07/20	\$1,750.00	CK#7514
-------------------------	------------------	----------	------------	---------

TOTAL HIGHWAY FUND	\$1,750.00
---------------------------	-------------------

DRAINAGE FUND

CONCORDIA ELECTRIC	UTILITIES- BARN 463.23, COMP BLD 76.36	12/03/20	\$539.59	CK#11211
CONCORDIA WATERWORKS	UTILITIES- BARN	12/07/20	45.55	CK#11212
SOUTHLAND TRUCK LEASING	DUMP TRUCK LEASE	12/07/20	1,750.00	CK#11213
TOWN OF JONESVILLE	UTILITIES- BARN	12/07/20	37.00	CK#11214
VERIZON	GPS BILLING	12/07/20	469.51	CK#11216

TOTAL DRAINAGE FUND	\$2,841.65
----------------------------	-------------------

SOLID WASTE DISPOSAL FUND

CONCORDIA ELECTRIC	UTILITIES- COMP BLD MONT 8.40 FROG COMP 16.63 MONT COMP 15.38	12/03/20		
--------------------	---	----------	--	--

TOTAL SOLID WASTE DISPOSAL	\$0.00
-----------------------------------	---------------

LAW ENFORCEMENT WITNESS FEES

TOTAL LAW ENFORCEMENT WITNESS FEES

\$0.00

TOTAL STATUTORY PAYMENTS

\$33,642.95

CONCORDIA PARISH POLICE JURY

Open Purchase Orders Detail

December 2020

Date	Num	Name	Memo	Rcv'd	Amount
015479 · OFFICE EXPENSE/GF					
015470 · Office Supply-FinanAdmin/GF					
12/01/2020	G-11834	CENLA ARTESIAN WATER	4- 5GAL BOTTLES OF WATER 12/1/20...	0	29.00
12/01/2020	G-11834	CENLA ARTESIAN WATER	4- 5GAL BOTTLES OF WATER 12/29/2...	0	29.00
12/02/2020	G-18844	SMITH PRINTING	VARIOUS OFFICE SUPPLIES (PJ)	0	623.00
12/15/2020	G-18849	COMMUNITY COFFEE CO.	COFFEE & COFFEE SUPPLIES	0	129.95
Total 015470 · Office Supply-FinanAdmin/GF				0	810.95
Total 015479 · OFFICE EXPENSE/GF				0	810.95
015514 · BLDG/GRNDS MAINT./GF					
015520 · Maint. of Bldg/GF					
12/01/2020	G-11835	BIG M SUPPLY CO.	JANITORIAL SUPPLIES 12/2/20	0	109.15
12/01/2020	G-11835	BIG M SUPPLY CO.	JANITORIAL SUPPLIES 12/18/20	0	80.46
12/01/2020	G-11837	LONG'S PREFERRED PR...	PAPER TOWELS & DISINFECTANT S...	0	403.00
12/01/2020	G-11839	PARKER WHOLESALE	JANITORIAL SUPPLIES	0	282.53
12/02/2020	G-18843	CINTAS CORPORATION	JANITORIAL SUPPLIES 12/2/20	0	90.04
12/02/2020	G-18843	CINTAS CORPORATION	DUST MOPS 12/9/20	0	74.33
12/02/2020	G-18843	CINTAS CORPORATION	GLASS CLEANER 12/23/20	0	20.04
12/02/2020	G-18843	CINTAS CORPORATION	ARRESTEES 12/30/20	0	77.50
12/02/2020	G-18843	CINTAS CORPORATION	MATS 12/16/20	0	108.94
12/09/2020	G-18845	HOME HARDWARE/BLU...	PARTS & SUPPLIES FOR MAINTENA...	0	202.44
12/11/2020	G-18848	BAKER DISTRIBUTING C...	AIR FILTERS	0	346.56
12/16/2020	G-18850	THORPE SHEET METAL ...	LABOR & PARTS WORK DONE ON B...	0	3,100.68
Total 015520 · Maint. of Bldg/GF				0	4,895.67
Total 015514 · BLDG/GRNDS MAINT./GF				0	4,895.67
015566 · Maint. of Bldg&Grnds-Jail/GF					
12/01/2020	G-11836	BIG M SUPPLY CO.	BLEACH	0	37.00
12/01/2020	G-11838	LONG'S PREFERRED PR...	PAPER TOWELS	0	162.50
12/01/2020	G-11840	PARKER WHOLESALE	JANITORIAL SUPPLIES	0	308.25
12/02/2020	G-18843	CINTAS CORPORATION	JANITORIAL SUPPLIES 12/2/20	0	64.33
12/02/2020	G-18843	CINTAS CORPORATION	WET MOPS & CLEANER 12/9/20	0	48.72
12/02/2020	G-18843	CINTAS CORPORATION	JANITORIAL SUPPLIES 12/23/40	0	64.33
12/02/2020	G-18843	CINTAS CORPORATION	WET MOPS & CLEANER 12/30/20	0	48.72
12/02/2020	G-18843	CINTAS CORPORATION	WET MOPS & CLEANER 12/16/20	0	48.72
Total 015566 · Maint. of Bldg&Grnds-Jail/GF				0	782.57
025730 · Maint. & Repair/HWY					
12/01/2020	H-9298	DELTA PARTS	VARIOUS PARTS MAINTENANCE & R...	0	98.14
12/01/2020	H-9299	ATER WAREHOUSE	MUD FLAPS HO19	0	10.63
Total 025730 · Maint. & Repair/HWY				0	108.77
025740 · MATERIALS / HWY					
025744 · Limestone/HWY					
12/07/2020	H-9300	TWOJ RANCH	399.51 TONS LIMESTONE	0	10,187.51
Total 025744 · Limestone/HWY				0	10,187.51
025748 · Signs/HWY					
12/15/2020	H-9301	EVANGELINE SPECIALT...	91 BLANK SIGNS VARIOUS SIZES	0	1,236.00
12/28/2020	H-9302	EVANGELINE SPECIALT...	30 M 36X06 BLANK SIGNS	0	590.05
Total 025748 · Signs/HWY				0	1,826.05
Total 025740 · MATERIALS / HWY				0	12,013.56
035714 · Office Supply/DR					
12/29/2020	D-10541	SMITH PRINTING	OFFICE SUPPLIES	0	32.04
Total 035714 · Office Supply/DR				0	32.04

CONCORDIA PARISH POLICE JURY

Open Purchase Orders Detail

December 2020

Date	Num	Name	Memo	Rcv'd	Amount
035730 · Maint. & Repair/DR					
12/01/2020	D-10533	DELTA PARTS	VARIOUS PARTS MAINTENANCE & R...	0	856.63
12/01/2020	D-10533	DELTA PARTS	BRAKE PARTS & CORE DEPOSIT D5...	0	137.49
12/01/2020	D-10533	DELTA PARTS	BLADE 12/3	0	17.18
12/01/2020	D-10533	DELTA PARTS	DEF D62 12/8	0	19.98
12/01/2020	D-10533	DELTA PARTS	OIL & OIL FILTER RED TRUCK 12/9	0	68.05
12/15/2020	D-10539	GOLDMAN/JOHN DEERE	PARTS D59	0	65.93
12/17/2020	D-10540	STRIBLING	PINS D26	0	112.82
Total 035730 · Maint. & Repair/DR				0	1,278.08
035732 · Shop Supply/DR					
12/01/2020	D-10533	DELTA PARTS	RAT TRAP 12/1	0	13.90
12/01/2020	D-10533	DELTA PARTS	RAT POISON 12/8	0	6.95
12/01/2020	D-10533	DELTA PARTS	WASHER FLUID 12/9	0	2.88
12/02/2020	D-10534	CINTAS CORPORATION	MATS & SCRAPPERS 12/2/20	0	9.00
12/02/2020	D-10534	CINTAS CORPORATION	MATS & SCRAPPERS 12/9/20	0	9.00
12/02/2020	D-10534	CINTAS CORPORATION	MATS & SCRAPPERS 12/16/20	0	9.00
12/02/2020	D-10534	CINTAS CORPORATION	MATS & SCRAPPERS 12/23/20	0	9.00
12/02/2020	D-10534	CINTAS CORPORATION	MATS & SCRAPPERS 12/30/20	0	9.00
12/03/2020	D-10535	BIG M SUPPLY CO.	WIPERS, SCRIM POP-UP	0	114.08
12/03/2020	D-10536	D&T WHOLESALE INC.	FLOOR SWEEP BAGS & FOAM CUPS	0	103.92
12/08/2020	D-10537	HOME HARDWARE/BLU...	PROPANE	0	38.63
12/08/2020	D-10538	D&T WHOLESALE INC.	SHOP SUPPLES	0	86.94
Total 035732 · Shop Supply/DR				0	412.30
055710 · Garbage Pickup/SWD					
12/14/2020	SWD-159	WASTE PRO - MISS LOU	OPEN TOP MONTEREY	1	0.00
12/21/2020	SWD-160	WASTE PRO - MISS LOU	COMPACTOR MONTEREY	1	0.00
12/21/2020	SWD-161	WASTE PRO - MISS LOU	OPEN TOP MONTEREY	1	0.00
Total 055710 · Garbage Pickup/SWD				3	0.00
TOTAL				3	20,333.94

ORDINANCE 20-001

ORDINANCE ADOPTING THE 2021 OPERATING BUDGET FOR THE CONCORDIA PARISH POLICE JURY

BE IT ORDAINED BY THE POLICE JURY OF CONCORDIA PARISH, LOUISIANA, convened in regular session this 11th day of January, 2021, that:

WHEREAS, The following estimates exhibiting items of Revenue by source for the fiscal year beginning January 1, 2021 and ending December 31, 2021, be and the same are hereby adopted and made the Budget of Revenue for the Concordia Parish Police Jury for said year 2021:

REVENUES	GENERAL FUND PROPOSED 2021 BUDGET	SPECIAL REVENUE PROPOSED 2021 BUDGET	TOTAL PROPOSED 2021 BUDGET
AD VALOREM GENERAL PROPERTY TAX	\$300,000	\$0	\$300,000
AD VALOREM PUBLIC BUILDINGS TAX	\$397,055	\$0	\$397,055
AD VALOREM PUBLIC HEALTH TAX	\$0	\$233,000	\$233,000
AD VALOREM DRAINAGE TAX	\$0	\$926,400	\$926,400
BEER TAX & FRANCHISE TAXES	\$5,550	\$0	\$5,550
SALES TAX REVENUE	\$0	\$2,450,000	\$2,450,000
LICENSES & PERMITS	\$250,000	\$0	\$250,000
COURT REVENUE/FINES & FORFEITURES	\$0	\$145,750	\$145,750
FEDERAL REVENUE SHARING	\$2,200	\$2,400	\$4,600
FEDERAL FUNDS & HUD HOUSING FUNDS	\$0	\$113,000	\$113,000
PARISH TRANSPORTATION FUND	\$0	\$230,000	\$230,000
STATE REVENUE SHARING/OTHER	\$21,750	\$38,350	\$60,100
SEVERANCE TAXES	\$300,000	\$0	\$300,000
GOHSEP ANNUAL ALLOCATION	\$56,875	\$0	\$56,875
GRANT PROJECTS	\$0	\$337,085	\$337,085
ACT 14	\$750	\$0	\$750
ROAD ROYALTY FUNDS	\$15,000	\$0	\$15,000
INTEREST INCOME	\$30,000	\$50,285	\$80,285
OTHER REVENUES	\$185,835	\$5,250	\$191,085
TOTAL REVENUES	\$1,565,015	\$4,531,520	\$6,096,535

WHEREAS, The following estimates exhibiting items of expenditures by function for the fiscal year beginning January 1, 2021 and ending December 31, 2021, be and the same are hereby adopted and made the budget of expenditures for the Concordia Parish Police Jury for said year 2021:

EXPENDITURES	GENERAL FUND PROPOSED 2021 BUDGET	SPECIAL REVENUE PROPOSED 2021 BUDGET	TOTAL PROPOSED 2021 BUDGET
LEGISLATIVE (POLICE JURY)	\$219,250	\$0	\$219,250
JUDICIAL (DISTRICT COURT & DIST. ATTY.)	\$494,450	\$158,896	\$653,346
REGISTRAR OF VOTERS/ELECTIONS	\$38,850	\$0	\$38,850
FINANCIAL ADMINISTRATION	\$261,500	\$0	\$261,500
COURTHOUSE & PUBLIC BUILDINGS	\$430,460	\$0	\$430,460
EMERGENCY PREPAREDNESS	\$57,925	\$0	\$57,925
PUBLIC SAFETY	\$118,000	\$0	\$118,000
PUBLIC WORKS/ROADS/HIGHWAYS	\$0	\$1,442,415	\$1,442,415
HEALTH/WELFARE/HOUSING	\$47,732	\$235,591	\$283,323
ECONOMIC DVLPMT/OTHER PROGRAMS	\$33,760	\$0	\$33,760
AIRPORT ANNUAL ALLOCATION	\$36,000	\$0	\$36,000
ROAD TAX DEBT SERVICE & RESERVE	\$0	\$600,600	\$600,600
SOLID WASTE PROGRAM	\$0	\$767,725	\$767,725
OTHER DISBURSEMENTS	\$80,001	\$0	\$80,001
GRANT PROJECTS	\$0	\$403,380	\$403,380
SALES TAX EXPENSES	\$0	\$82,450	\$82,450
TOWN PAYMENTS (RIDGECREST & CLAYTON	\$0	\$100,000	\$100,000
TOTAL EXPENDITURES	\$1,817,928	\$3,791,057	\$5,608,985
 SURPLUS/DEFICIT	 (\$252,913)	 \$740,463	 \$487,550
TRANSFERS			
TRANSFERS IN	\$270,929	\$2,077,845	\$2,348,774
TRANSFERS OUT	\$17,345	\$2,331,429	\$2,348,774
TOTAL TRANSFERS	\$253,584	(\$253,584)	\$0
 SURPLUS/DEFICIT	 \$671	 \$486,879	 \$487,550
 BEGINNING BALANCE	 \$794,876	 \$7,193,032	 \$7,679,910
 ENDING BALANCE	 \$795,547	 \$7,679,910	 \$8,167,460

WHEREAS, The adoption of the above and foregoing budget of expenditures be and the same is hereby declared to be an appropriation of the amounts therein set forth to and for the various functions and budget classifications.

BE IT RESOLVED AND ADOPTED, on a motion made by ___ and seconded by ___ on this 11th of January 2021, in regular session, and the votes were recorded as follows:

YEAS:

NAYS:

ABSTAINED:

Whereupon, the President declared the Ordinance duly adopted this 11th day of January, 2021.

Joseph Parker, Sr., President

Sandi T. Burley, Secretary / Treasurer

NOTICE OF PUBLIC HEARING TO BE HELD JANUARY 11, 2021 AT 6 PM AT THE CONCORDIA PARISH POLICE JURY ROOM, 4001 CARTER STREET ROOM 2, VIDALIA, LA.

1. TO ADOPT AN ORDINANCE TO ESTABLISH TO UPDATE THE BUILDING PARISH.
2. MODIFY CHAPTER 7, SECTION 4 OF PARISH ORDINANCES

THIS MEETING WILL BE HELD VIA ZOOM ONLY; NO MEMBERS OF THE PUBLIC WILL BE ALLOWED IN THE MEETING DUE TO EXTRA HEALTH MEASURES BEING IMPLEMENTED. MORE INFORMATION ABOUT ZOOM MEETINGS CAN BE FOUND ON OUR WEBSITE AT CONPPJ.ORG.

NOTICE OF PUBLIC HEARING TO BE HELD ON APRIL 13, 2020 AT 6 PM AT THE CONCORDIA PARISH POLICE JURY ROOM, 4001 CARTER STREET ROOM 2, VIDALIA, LA.
TO ADOPT AN ORDINANCE UPDATING REQUIRED CULVERT PERMITS, GIVING MINIMUM WIDTH OF 15 INCHES AND LENGTH OF 20 FOOT SPAN; SUBJECT TO APPROVAL BY THE PARISH SUPERINTENDENT. 3/18, 3/25

Jan 11 agenda

PARISH OF CONCORDIA MODIFICATION OF BUILDING CODE ORDINANCES CH 7; ARTICLE IV

Ordinance # 2021-02

Sec. 1. DEFINITIONS.

PARISH OF CONCORDIA Building Official shall mean that employee or individual appointed by the PARISH OF CONCORDIA to serve as the building official for the PARISH OF CONCORDIA, inside of any incorporated area of the Parish.

Sec. 2. CREATION OF ENFORCEMENT AGENCY.

The PARISH OF CONCORDIA Building Department is hereby created and the official in charge thereof shall be known as the Building Official.

- (A) **Deputies.** In accordance with the prescribed procedures of the PARISH OF CONCORDIA Building Department and with the concurrence of the appointing authority, the building official shall have the authority to appoint a deputy building official, the related technical officers, inspectors, plan examiners and other Parish employees or contract agents. Such deputies shall have powers as delegated by the building official.
- (B) **Enforcement.** Enforcement procedures by the code enforcement officers such as the building official, deputies, or third-party providers acting in the capacity of a code enforcement officer shall include examination or review of plans, drawings, or specifications; the conducting of inspections; and the issuance, denial, or revocation of permits.

Sec. 3. ADOPTION OF STATE UNIFORM CONSTRUCTION CODES

Pursuant to La. R.S. 40:1730.21 et seq., the following construction codes (hereinafter sometimes referred to as "code") are hereby adopted as the regulations governing construction of buildings and other structures in the PARISH OF CONCORDIA. Unless specified, all standards contained in a referenced code are adopted and included for purposes of this chapter. Unless referenced by name or letter designation, no appendix or appendices to the codes specified herein are adopted.

- (A) International Building Code, current edition as adopted by the State of Louisiana
- (B) International Existing Building Code, current edition as adopted by the State of Louisiana
- (C) International Residential Code (IRC), current edition as adopted by the State of Louisiana
- (D) The International Mechanical Code (IMC), current edition as adopted by the State of Louisiana
- (E) The Louisiana State Plumbing Code (LSPC) / The International Plumbing Code (IPC), current edition as adopted by the State of Louisiana
- (F) The International Fuel Gas Code (IFGC), current edition as adopted by the State of Louisiana
- (G) The National Electrical Code (NEC), current edition as adopted by the State of Louisiana

(H) Nothing in this Ordinance shall conflict with the Federal Department of Housing and Urban Development's regulations regarding manufactured housing construction or the provisions of R.S. 51:912.21 et seq., as it relates to manufactured housing installation. Further, it is the intent of the Parish that any service, renovation, repair, or warranty work performed on a manufactured home shall be handled under the appropriate federal standards governing manufactured housing construction or state standards governing installation and all such work shall be under the jurisdiction of the Louisiana Manufactured Housing Commission. Additionally, the exemption for manufactured housing provided for in this Ordinance shall extend to and include driveways, steps, decks, or other similar accessory structures or work, but shall not include any additional living area or other type of heated and cooled space outside of the original footprint of the manufactured home.

Sec. 4. DUTIES AND POWERS OF THE BUILDING OFFICIAL

The building official is hereby authorized and directed to enforce the provisions of the code. The building official shall have the authority to render interpretations of the code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in conformance with the intent and purpose of the code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in the code.

Applications and permits. The building official shall receive applications, review construction documents and issue permits for the erection and alteration of buildings and structures, inspect the premises for which such permits have been issued and enforce compliance with the provisions of the code.

Inspections. The building official shall make all of the required inspections, or the building official shall have the authority to accept reports of inspection by a contracted agent (with sufficient certifications) or by certified third-party providers. Reports of such inspections shall be in writing and be completed by an individual listed on the State's list of certified third party providers. The building official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

Right of entry. Where it is necessary to make an inspection to enforce the provisions of the code, or where the building official has reasonable cause to believe that there exists in a structure or upon a premises a condition which is contrary to or in violation of the code which makes the structure or premises unsafe, dangerous or hazardous, the building official or designee is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by the code, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested. If such structure or premises be unoccupied, the building official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the building official shall have recourse to the remedies provided by law to secure entry.

Department records. The building official shall keep official records of applications received, permits and certificates issued, fees collected, reports of inspections, and notices and orders issued. Such records shall be retained in the official records for the period required for the retention of public records.

Liability. The building official, member of the board of appeals or employee charged with the enforcement of the code, while acting for the PARISH OF CONCORDIA Building Department in good faith and without malice in the discharge of the duties required by the code or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of the code shall be

defended by legal representative of the PARISH OF CONCORDIA Building Department until the final termination of the proceedings. The building official or any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of the code.

Approved materials and equipment. Materials, equipment and devices approved by the building official shall be constructed and installed in accordance with such approval.

Used materials and equipment. Used materials, equipment and devices shall not be reused unless approved by the building official.

Modifications. Wherever there are practical difficulties involved in carrying out the provisions of the code, the building official shall have the authority to grant modifications for individual cases, provided the building official shall first find that special individual reason makes the strict letter of the code impractical and the modification is in compliance with the intent and purpose of the code and that such modification does not lessen health, life and fire safety requirements or structural soundness. The details of action granting modifications shall be recorded and entered in the files of the PARISH OF CONCORDIA Building Department.

Alternative materials, design and methods of construction and equipment. The provisions of the code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by the code, provided that any such alternative has been approved. An alternative material, design or method of construction shall be approved where the building official finds that the proposed design is satisfactory and complies with the intent of the provisions of the code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in the code. Compliance with the specific performance-based provisions of the Codes in lieu of specific requirements of the code shall also be permitted as an alternate.

Tests. Whenever there is insufficient evidence of compliance with the provisions of the code, or evidence that a material or method does not conform to the requirements of the code, or in order to substantiate claims for alternative materials or methods, the building official shall have the authority to require tests as evidence of compliance to be made at no expense to the PARISH OF CONCORDIA Building Department. Test methods shall be as specified in the code or by other recognized test standards. In the absence of recognized and accepted test methods, the building official shall approve the testing procedures. Tests shall be performed by an approved agency. Reports of such tests shall be retained by the building official for the period required for retention of public records.

Cooperation of Other Officials and Officers. The Building official may request and shall receive the assistance and cooperation of other Parish and Parish officials so far as is required in the discharge of the duties required by the code or other pertinent law or ordinance.

Sec. 5. PERMITS

Required. It shall be unlawful to construct, enlarge, alter, extensively alter, repair, move, demolish, or change the occupancy of any building or structure, or to erect, install, enlarge, alter, extensively alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by the technical codes adopted in section 3, or to cause any such work to be done, without obtaining a properly issued permit from the PARISH OF CONCORDIA Building Official for that work

Work exempt from permit. Permits shall not be required for the following. Exemption from permit requirements of the code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of the code or any other laws or ordinances of the PARISH OF CONCORDIA.

Building:

1. One-story detached accessory structures without utilities used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 500 square feet (22.30 m²).
2. Fences not over 6 feet (1829 mm) high.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall which do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
10. Recreational structures, as defined by the Louisiana State Uniform Construction Code Council, once the affidavit is completed and filed with clerk of court.
11. Farm structures, as defined by the Louisiana State Uniform Construction Code Council, once the affidavit is completed and filed with clerk of court.

Electrical:

Repairs and maintenance: A permit shall not be required for minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.

Gas:

1. Portable heating, cooking or clothes drying appliances.
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.
3. Portable-fuel-cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

Mechanical:

1. Portable heating appliances.
2. Portable ventilation appliances.
3. Portable cooling units.
4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by the code.
5. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.
6. Portable evaporative coolers.
7. Self-contained refrigeration systems containing 10 pounds (4.54 kg) or less of refrigerant or that are actuated by motors of 1 horsepower (746 W) or less.
8. Portable-fuel-cell appliances that are not connected to a fixed piping system and are not interconnected to a power grid.

The stopping of leaks in drains, water, soil, waste or vent pipe; provided, however, that if any concealed trap, drainpipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in the code. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

Emergency repairs. Where equipment replacements and repairs must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

Repairs. Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

Public Service Agencies. A permit shall not be required for the installation, alteration or repair of generation, transmission, distribution, metering or other related equipment that is under the ownership and control of public service agencies by established right.

Application for permit. To obtain a permit, the applicant shall first file an application therefore in writing on a form furnished by the PARISH OF CONCORDIA Building Department for that purpose.

Such application shall:

1. Identify and describe the work to be covered by the permit for which application is made.
2. Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work.
3. Indicate the use and occupancy for which the proposed work is intended.
4. Be accompanied by construction documents and other information as required by the building official.
5. State the valuation of the proposed work.
6. Be signed by the applicant or the applicant's authorized agent.
7. Give such other data and information as required by the building official.

The specific information shall, at a minimum, include the following information:

- (a) Name, address, and daytime telephone number of owner;
- (b) Name, address, and daytime telephone number of any and all contractors;
- (c) Location of the construction;
- (d) Description of the construction, including but not limited to square footage, type of construction, intended occupancy, and whether any work will involve following types;
 - (1) Electrical;
 - (2) Concrete or masonry;
 - (3) Plumbing;
 - (4) Structural;
 - (5) Natural gas, liquefied gas, or other gas fuel;
- (e) Anticipated completion of construction;

Action on application. The building official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of pertinent laws, the building official shall reject such application in writing, stating the reasons therefore. If the building official is satisfied that the proposed work conforms to the requirements of the code and laws and ordinances applicable thereto, the building official shall issue a permit therefore as soon as practicable.

Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Validity of permit. The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the code or of any other ordinance of the PARISH OF CONCORDIA Building Department. Permits presuming to give authority to violate or cancel the provisions of the code or other ordinances of the PARISH OF CONCORDIA Building Department shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the building official from requiring the correction of errors in the construction documents and other data. The building official is also authorized to prevent occupancy or use of a structure where in violation of the code or of any other ordinances of PARISH OF CONCORDIA.

Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Suspension or revocation. The building official is authorized to suspend or revoke a permit issued under the provisions of the code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of the code.

Placement of permit. The building permit or copy thereof shall be kept on the site of the work, located or visible at the front exterior of the structure, until the completion of the project.

Responsibility. It shall be the duty of every person who performs work for the installation or repair of building, structure, electrical, gas, mechanical or plumbing systems, for which the code is applicable, to comply with the code.

Sec. 6. CONSTRUCTION DOCUMENTS

Submittal documents. Construction documents, special inspection and structural observation programs and other data shall be submitted in two or more sets with each application for a permit. The construction documents shall be prepared by a registered design professional when the design can't be shown to meet the minimum prescriptive Uniform Construction Codes as adopted by the LSUCCC. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

Exception: The building official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that reviewing of construction documents is not necessary to obtain compliance with the code.

Information on construction documents. Construction documents shall be drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the building official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of the code and relevant laws, ordinances, rules and regulations, as determined by the building official.

Manufacturer's installation instructions. Manufacturer's installation instructions, as required by this code, shall be available on the job site at the time of inspection.

Site plan. The construction documents submitted with the application for permit shall be accompanied by a site plan showing the size and location of new construction and existing structures on the site and

distances from lot lines. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot.

Examination of documents. The building official shall examine or cause to be examined construction documents for code compliance.

Approval of construction documents. When the building official issues a permit, the construction documents shall be approved, in writing or by a stamp which states "APPROVED PLANS." One set of construction documents so reviewed shall be retained by the building official. The other set shall be returned to the applicant, shall be kept at the site of work and shall be open to inspection by the building official or his or her authorized representative.

Previous approvals. The code shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of the code and has not been abandoned.

Phased approval. The building official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of the code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.

Amended construction documents. Work shall be installed in accordance with the approved construction documents, and any changes made during construction that are not in compliance with the approved construction documents shall be resubmitted for approval as an amended set of construction documents.

Retention of construction documents. One set of approved construction documents shall be retained by the building official for a period of not less than 180 days from date of completion of the permitted work, or as required by state or local laws.

Sec. 7. TEMPORARY STRUCTURES AND USES

General. The building official is authorized to issue a permit for temporary structures and temporary uses. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The building official is authorized to grant extensions for demonstrated cause.

Conformance. Temporary structures and uses shall conform to the structural strength, fire safety, means of egress, light, ventilation and sanitary requirements of the code as necessary to ensure the public health, safety and general welfare.

Temporary power. The building official is authorized to give permission to temporarily supply and use power in part of an electric installation before such installation has been fully completed and the final certificate of completion has been issued. The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in the applicable electric code.

Termination of approval. The building official is authorized to terminate such permit for a temporary structure or use and to order the temporary structure or use to be discontinued.

Sec. 8. FEES

Payment of fees. A permit shall not be valid until the fees prescribed by law have been paid. Nor shall an amendment to a permit be released until the additional fee, if any, has been paid.

Schedule of permit fees. On buildings, structures, electrical, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the schedule as established by the applicable governing authority.

Building permit valuations. Generally, building permit fees shall be calculated based on the square footage under beam as prescribed in the agreements.

Related fees. The payment of the fee for the construction, alteration, removal or demolition for work done in connection with or concurrently with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees that are prescribed by law.

Refunds. Before the start of construction and upon surrender of the permit, permit holders can receive a refund of 100% of original cost of inspections not completed. This refund does not apply to Permit or Plan review fees.

Sec. 9. INSPECTIONS.

A. RESIDENTIAL

General. Construction or work for which a permit is required and shall be subject to inspection by the building official and such construction or work shall remain accessible and exposed for inspection purposes until approved. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of the code or of other ordinances of the PARISH OF CONCORDIA Building Department. Inspections presuming to give authority to violate or cancel the provisions of the code or of other ordinances of the PARISH OF CONCORDIA Building Department shall not be valid. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes. Neither the building official nor the PARISH OF CONCORDIA Building Department shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

Preliminary inspection. Before issuing a permit, the building official is authorized to examine or cause to be examined buildings, structures and sites for which an application has been filed.

Types of inspections. For onsite construction, from time to time the building official, upon notification from the permit holder or his agent, shall make or cause to be made any necessary inspections and shall either approve that portion of the construction as completed or shall notify the permit holder or his or her agent wherein the same fails to comply with the code.

(i) Foundation inspection. Inspection of the foundation shall be made after poles or piers are set or trenches or basement areas are excavated and any required forms erected and any required reinforcing steel is in place and supported prior to the placing of concrete. The foundation inspection shall include excavations for thickened slabs intended for the support of bearing walls, partitions, structural supports, or equipment and special requirements for wood foundations.

(ii) Plumbing, mechanical, gas and electrical systems inspection. Rough inspection of plumbing, mechanical, gas and electrical systems shall be made prior to covering or concealment, before fixtures or appliances are set or installed, and prior to framing inspection.

Exception: Back-filling of ground-source heat pump loop systems tested prior to inspection shall be permitted.

(iii) Frame and masonry inspection. Inspection of framing and masonry construction shall be made after the roof, masonry, all framing, firestopping, draftstopping and bracing are in place and after the plumbing, mechanical and electrical rough inspections are approved.

(iv) Other inspections. In addition to the called inspections above, the building official may make or require any other inspections to ascertain compliance with the code and other laws enforced by the building official.

(v) Fire-resistance-rated construction inspection. Where fire-resistance-rated construction is required between dwelling units or due to location on property, the building official shall require an inspection of such construction after all lathing and/or wallboard is in place, but before any plaster is applied, or before wallboard joints and fasteners are taped and finished.

(vi) Reinforced masonry, insulating concrete form (ICF) and conventionally formed concrete wall inspection. Reinforced masonry walls, insulating concrete form (ICF) walls and conventionally formed concrete walls located in Seismic Design Categories D0, D1, D2, and E shall be inspected after plumbing, mechanical, and electrical systems embedded within the walls, and reinforcing steel are in place and prior to placement of grout or concrete. Inspection shall verify the correct size, location, spacing, and lapping of reinforcing. For masonry walls, inspection shall also verify that the location of grout cleanouts and size of grout spaces comply with the requirements of the code.

(vii) Final inspection. Final inspection shall be made after the permitted work is complete and prior to occupancy.

Inspection requests. It shall be the duty of the permit holder or their agent to notify the building official that such work is ready for inspection. It shall be the duty of the person requesting any inspections required by the code to provide access to and means for inspection of such work.

Approval required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official. The building official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or shall notify the permit holder or an agent of the permit holder wherein the same fails to comply with the code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the building official.

B. NON-RESIDENTIAL

General. Construction or work for which a permit is required shall be subject to inspection by the building official and such construction or work shall remain accessible and exposed for inspection purposes until approved. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of the code or of other ordinances of the PARISH OF CONCORDIA Building Department. Inspections presuming to give authority to violate or cancel the provisions of the code or of other ordinances of the PARISH OF CONCORDIA Building Department shall not be valid. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes. Neither the building official nor the PARISH OF CONCORDIA Building Department shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

Preliminary inspection. Before issuing a permit, the building official is authorized to examine or cause to be examined buildings, structures and sites for which an application has been filed.

Types of inspections. For onsite construction, from time to time the building official, upon notification from the permit holder or his agent, shall make or cause to be made any necessary inspections and shall either approve that portion of the construction as completed or shall notify the permit holder or his or her agent wherein the same fails to comply with the code.

(i) Footing and foundation inspection. Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job.

(ii) Concrete slab and under-floor inspection. Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

(iii) Frame inspection. Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

(iv) Lath and gypsum board inspection. Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished.

Exception: Gypsum board that is not part of a fire-resistance- rated assembly or a shear assembly.

(v) Fire-resistant penetrations. Protection of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

(vi) Energy efficiency inspections. Inspections shall be made to determine compliance with Chapter 13 and shall include, but not be limited to, inspections for: envelope insulation R and U values, fenestration U value, duct system R value, and HVAC and water-heating equipment efficiency.

(vii) Other inspections. In addition to the inspections specified above, the building official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of the code and other laws that are enforced by the department of building safety.

(viii) Final inspection. The final inspection shall be made after all work required by the building permit is completed.

Inspection requests. It shall be the duty of the permit holder or their agent to notify the building official that such work is ready for inspection. It shall be the duty of the person requesting any inspections required by the code to provide access to and means for inspection of such work.

Approval required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official. The building official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or shall notify the permit holder or an agent of the permit holder wherein the same fails to comply with the code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the building official.

Sec. 10. CERTIFICATE OF OCCUPANCY

Use and occupancy. No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the building official has issued a certificate of occupancy therefore as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of the code or of other ordinances of the PARISH OF CONCORDIA Building Department.

Exceptions:

1. Certificates of occupancy are not required for work exempt from permits under Section 5.
2. Accessory buildings or structures.

Change in use. Changes in the character or use of an existing structure shall not be made except as specified in the *International Building Code*.

Certificate issued. After the building official inspects the building or structure and finds no violations of the provisions of the code or other laws that are enforced by the department of building safety, the building official shall issue a certificate of occupancy that contains the following:

1. The building permit number.
2. The address of the structure.
3. The name, phone number and address of the owner.
4. A description of that portion of the structure for which the certificate is issued.
5. The name of the building official.
6. The edition of the code under which the permit was issued.
7. The use and occupancy of the structure.
8. The type of construction.
9. The design occupant load.
10. If an automatic sprinkler system is provided, whether the sprinkler system is required.
11. Any special stipulations and conditions of the building permit.

Temporary occupancy. The building official is authorized to issue a temporary certificate of occupancy before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The temporary Certificate of Occupancy will be valid for 28 days.

Revocation. The building official is authorized to, in writing, suspend or revoke a certificate of occupancy or completion issued under the provisions of the code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of the code.

Sec. 11. SERVICE UTILITIES

Connection of service utilities. No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by the code for which a permit is required, until approved by the building official.

Temporary connection. The building official shall have the authority to authorize and approve the temporary connection of the building or system to the utility, source of energy, fuel or power.

Authority to disconnect service utilities. The building official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by the code and the referenced codes and standards in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without approval. The building official shall notify the serving utility and whenever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action if not notified prior to disconnection. The owner or occupant of the building, structure or service system shall be notified in writing as soon as practical thereafter.

Sec. 12. VIOLATIONS

Unlawful acts. It shall be unlawful for any person, firm or corporation to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure or equipment regulated by the code, or cause same to be done, in conflict with or in violation of any of the provisions of the code.

Notice of violation. The building official is authorized to serve a notice of violation or order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition or occupancy of a building or structure in violation of the provisions of the code, or in violation of a detail statement or a plan approved thereunder, or in violation of a permit or certificate issued under the provisions of the code. Such order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.

Prosecution of violation. If the notice of violation is not complied with in the time prescribed by such notice, The Building Official of the PARISH OF CONCORDIA may, through the Parish attorney, seek to enjoin further construction or work which is required to be permitted under this chapter and which construction or work does not have a validly issued permit. Further, the building official may seek to enjoin the occupancy or use of any building or structure which has, without compliance with this chapter, been, in whole or in part, constructed, enlarged, altered, repaired, moved, demolished, or the occupancy changed or for which the electrical, gas, mechanical or plumbing system has been erected, installed, enlarged, altered, repaired, removed, converted or replaced in any fashion.

Violation penalties. Any person who violates a provision of the code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of the code, shall be subject to penalties.

Penalties. In addition to any legal costs incurred, violators will be required to pay any fees that would have been generated by legal permitting including plan review fees, permitting fees and inspection fees. Payment of these fees is required regardless of the stage of construction. In addition to the aforementioned fees, a 50% penalty will apply to each fee. Each day of violation continuance may be considered a separate offence.

Other Remedies. The imposition of penalties prescribed in this Section shall not preclude the Parish counselor from instituting appropriate action, including equitable and extraordinary remedies, to prevent any unlawful erection, construction, reconstruction, alteration, repair conversion, maintenance or use or to restrain, correct or abate a violation, or to prevent the occupancy of a building or structure or portion thereof, or of the premises, or to prevent an illegal act, conduct of business or use in or about the premises.

Sec. 13. STOP WORK ORDER

Notice to owner. Upon notice from the building official that work on any building or structure is being prosecuted contrary to the provisions of the code or in an unsafe and dangerous manner, such work shall be immediately stopped. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent or to the person doing the work and shall state the conditions under which work will be permitted to resume.

Unlawful continuance. Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by law.

Penalties. In addition to any legal costs incurred, any person, partnership, or corporation who violates any of the provisions of this chapter or aids or abets in the violation of any of the provisions of this chapter shall be guilty of a misdemeanor and shall be punishable by a fine of not exceeding \$500.00, nor less than \$100.00 for each offense. Each day of violation continuance may be considered a separate offence.

CONCORDIA PARISH SCHOOL BOARD
P.O. Box 950
Vidalia, Louisiana 71373

Whest Shirley
Superintendent

Phone: (318) 336-4226
FAX: (318) 336-5875

December 16, 2020

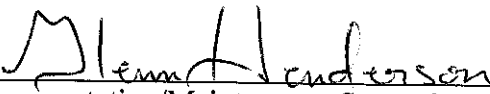
DEC 21 2020

Honorable Joe Parker, President
Concordia Parish Police Jury
c/o Sandy Burley
4001 Carter Street, Suite 1
Vidalia, Louisiana 71373

RE: Repair (D Faircloth Road) and 160 Kindergarten Road in Ferriday

Dear Mr. Parker,

We would like to have the Policy Jury Road Maintenance crew help us out with the repairing of D Faircloth Road (behind Vidalia High School), and also at 160 Kindergarten Road in Ferriday, LA (CEC). We are certainly willing to reimburse the Police Jury for material cost as required.



Transportation/Maintenance Supervisor

Agreement

We, the Concordia Parish School System, do hereby hold the police jury harmless for any injury or damages. We, the Concordia Parish School System also agree to pay for all labor and material.

Approved: Whest Shirley Date: 12/16/2020
Superintendent

Concordia Fire Protection District #2

413 Airport Road
P. O. Box 1150
Vidalia, LA 71373
318 336-4658

December 29, 2020

Concordia Parish Police Jury
4001 Carter Street, Rm 1
Vidalia, LA 71373

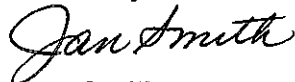
RE: Recommendation for Board Member

To Police Jury Members:

The Concordia Fire District Board would like to recommend Mr. Tim Houghton to fill the vacancy left by Mrs. Pugh's resignation.

Your consideration in this matter is greatly appreciated.

Sincerely,



Jan Smith
Secretary/Treasurer

Chairperson

*Harvey Cowan
Vice-Chairman*

*Virgil Barnes
Board Member*

*Doyle Bryan
Board Member*

*Dempsey Hillen
Board Member*

*Vick Brown
Fire Chief*

*Jan Smith
Secretary/Treasurer*

CONCORDIA PARISH POLICE JURY

BOARD MEMBER APPLICATION

Name of Board Applying to: Concordia Fire Protection District #2

Name: Timothy A Houghton

Address: 956 Hwy 900 Clayton, La. 71326

Mailing Address 956 Hwy 900 Clayton, La. 71326

Telephone: Work: 601-442-4259

Home: 601-597-4623

DOB: 04/24/1973

Social Security # [REDACTED]

Occupation: EMS Chief

Employer: American Medical Response

Address: 420 John R. Junkin Natchez, Ms. 39120

Is there a conflict of interest with you becoming a member of this board? No

Should there be a conflict of interest to arise after you become a board member, are you aware that you must notify the Police Jury and resign? Yes

If appointed to this board, you will need to take an oath of office in the Clerk of Court's Office and leave a copy in the Police Jury Office.

Signed: [Signature]

Dated: 1/6/2021

Appointment was made by the Police Jury on this ____ day
of _____, 20__.

President, Concordia Parish Police Jury

PLEASE ATTACH A COPY OF YOUR CURRENT DRIVER'S LICENSE***

CONCORDIA PARISH POLICE JURY

BOARD MEMBER APPLICATION

Name of Board Applying to: Fire District #2 Fire Board

Name: Timothy P. Vanier

Address: 2036 Robert Gray Street - Vidalia, Louisiana

Mailing Address 2036 Robert Gray Street - Vidalia, Louisiana

Telephone: Work: 318-336-6262

Home: 318-719-2010

DOB: June 21, 1968

Social Security # [REDACTED]

Occupation: Firefighter/EMT

Employer: Vidalia Fire Department

Address: 204 Vernon Stevens Blvd. - Vidalia, Louisiana

Is there a conflict of interest with you becoming a member of this board? No

Should there be a conflict of interest to arise after you become a board member, are you aware that you must notify the Police Jury and resign? Yes

If appointed to this board, you will need to take an oath of office in the Clerk of Court's Office and leave a copy in the Police Jury Office.

Signed: [Signature]

Dated: November 11, 2020

Appointment was made by the Police Jury on this ____ day
of _____, 20__.

President, Concordia Parish Police Jury

PLEASE ATTACH A COPY OF YOUR CURRENT DRIVER'S LICENSE***

Timothy P. Vanier
2036 Robert Gray Street
Vidalia, Louisiana 71373
318-719-2010
tvaniel@att.net

Concordia Parish Fire District 2 Fire Board
Judy Pugh ; Doyle Bryan; Harvey Cowan
Dempey Hillen; Virgil Barnes; Dorothy Dew
4001 Carter Street
Room 1
Vidalia, Louisiana 71373

Dear Fire Board Members:

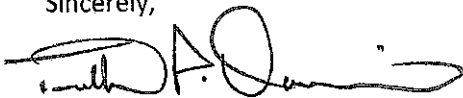
It is with great interest that I respond to your recent advertisement in the Concordia Sentinel for the opportunity to apply for the Concordia Fire District 2 Fire Board. I am enthusiastic for the opportunity to apply for this position and I am confident that my experience, abilities, and drive will match the criteria of this position. Please allow me to highlight my skills as they relate to the above mentioned position.

- Over 25 years' active experience in the Fire Service
- Over 15 years' experience as a Supervisor in the Fire Service
- Over 15 years' experience as a Fire Service Instructor
- Over 10 years' experience as a EMS Instructor for the Louisiana Bureau of EMS
- Over 10 years' experience as a Fire Service Instructor with F.E.T.I.
- Over 10 years' experience in book keeping as a Treasurer/Secretary
- Extensive experience and proven success in handling of daily work processes as well as special projects and delegation.
- In depth collection, analysis, and integration of information and efficient scheduling, organization and support of meetings, appointments and all office management. Highly skilled in use of Microsoft programs.
- Not only trained and educated in grant programs and grant writing, but also have a high success rate in the approval and awards of grants such as The Firefighter Assistance grant program by FEMA/Office of Homeland Security, The Emergency Management Performance Grant Program (EMPG) by FEMA/Office of Homeland Security, and The State Homeland Security Grant Program (SHSP) by FEMA/Office of Homeland Security.
- Well versed on the "Roberts Rules of Order" for director meetings and board meetings
- Served with a Special Operations Command in the military as a Combat Medic with the 2nd Marine Division, 8th Marines during "Operation Desert Storm".

I believe I can make a positive contribution to your organization and I welcome the opportunity to meet with you for an in-depth discussion. I am available for an interview at your convenience.

Thank you in advance for your time and consideration for the position.

Sincerely,



Timothy P. Vanier

BOARD MEMBER APPLICATION

Name of Board Applying to: Concordia Fire District 2 Fire BoardName: Margie Michele HodgeAddress: 160 Burl Roberts DriveMailing Address 160 Burl Roberts DriveTelephone: Work: 318-757-6551Home: 601-870-2619DOB: 12/30/1970Social Security # [REDACTED]Occupation: Registered Nurse - Hospital SupervisorEmployer: Riverland Medical CenterAddress: 1700 EE Wallace Blvd. - Ferriday, Louisiana 71334Is there a conflict of interest with you becoming a member of this board? NoShould there be a conflict of interest to arise after you become a board member, are you aware that you must notify the Police Jury and resign? Yes

If appointed to this board, you will need to take an oath of office in the Clerk of Court's Office and leave a copy in the Police Jury Office.

Signed: Margie HodgeDated: November 16, 2020Appointment was made by the Police Jury on this ____ day
of _____, 20__.President, Concordia Parish Police Jury

*PLEASE ATTACH A COPY OF YOUR CURRENT DRIVER'S LICENSE****

MARGIE HODGE MCCLURE

160 Burl Roberts Drive Vidalia, La. 71373 601-870-2619

margiemcclure@ymail.com

I have been a nurse for approximately 30 years. I love taking care of the sick and injured and have always wanted to make a difference in the world. My way of making a difference is to give selfishlessly to the people that need me the most.

EXPERIENCE

MAY 1991 – APRIL 1992

RN STAFF NURSE, HUMANA HOSPITAL

Provide direct patient care to the sick and needy.

APRIL 1992 – OCTOBER 2016

DIRECTOR OF NURSING, GLENBURNIE HEALTHCARE

Oversee and direct the nursing department of a 96-bed long term care, skilled care facility. Managed more than 100 employees to provide care to the sick and needy.

OCTOBER 2016 – PRESENT

RN HOUSE SUPERVISOR, RIVERLAND MEDICAL CENTER

Supervise and direct a critical access hospital that provides care and access to a tri-parish area.

EDUCATION

MAY 1991

ASSOCIATES DEGREE, ALCORN STATE UNIVERSITY

Started this university straight out of high school and was granted acceptance into the bachelor's program at our local university. Approximately 2 years into the program my father became ill and I had to change into the Associates degree program to graduate. By graduating in this program, I was able to help take care of my family due to my father's illness.

DECEMBER 2019

BACHELORS DEGREE, JACKSONVILLE UNIVERSITY

I have learned so much through this program. My dream is to teach nursing to future generations.

JANUARY 2020

Started working on Master's Degree in Nursing from Walden University.

Completion day of MSN degree is December 2021 with a degree in Nurse Educator as well as FNP Psychiatric & Mental Health. With the combination of these two degrees, I will have the ability to teach future generations what nursing is all about as well as help individuals battling mental illness such as depression, PTSD, etc.

Certifications

- *BLS certification
- *ACLS certification
- *PALS certification
- *TB certification
- *Wound care certification

SKILLS

- Hard Working
- Organized
- Good communication skills
- BLS, ACLS, PALS, TB certified

ACTIVITIES

I am very involved in our local community. I am involved in my church, Church of God. I offer support and counseling to our local nursing students as well as preceptor future nurses. I am involving in our local sporting events as well as school activities.

CONCORDIA PARISH POLICE JURY
BOARD MEMBER APPLICATION

Name of Board Applying to: Concordia Fire District

Name: Devonte Marques Schiele

Address: 708 Kentucky Ave

Mailing Address devonteschiele109@gmail.com

Telephone: Work: 318-719-2366

Home: 318-757-3156

DOB: 09-12-1992

Social Security # [REDACTED]

Occupation: Policeman

Employer: Concordia Parish Sheriff Dept

Address: 4001 Carter St Vidalia, LA 71373

Is there a conflict of interest with you becoming a member of this board? No

Should there be a conflict of interest to arise after you become a board member, are you aware that you must notify the Police Jury and resign? No

If appointed to this board, you will need to take an oath of office in the Clerk of Court's Office and leave a copy in the Police Jury Office.

Signed: Devonte M. Schiele

Dated: 12/28/20

Appointment was made by the Police Jury on this ____ day
of ____, 20__.

President, Concordia Parish Police Jury

*PLEASE ATTACH A COPY OF YOUR CURRENT DRIVER'S LICENSE****

Ferriday LA, 71334

devonteschiele109@gmail.com

Summary

Devonte Marques Schiele graduated from Ferriday High School, after High school I started working for Concordia Parish School Board in the Maintenance Department and shortly became a supervisor for one of the schools. I later enrolled into CLTCC and received my degree as a Maintenance Technician, in 2010 I took a position with the Vidalia Police Department as a patrolman. In 2015 I was asked to take a position with the Ferriday Police Department as a patrolman shift leader, in the year of 2017 I took a position with end the department and was moved in the rank file and the first black animal control supervisor for the Town of Ferriday. In 2018 I took on a second job with the Natchez Adams School System as the Chief of Department unit my time was expired. In 2019 I took on a position with Concordia Parish Sheriff Department as a "Administrative Lieutenant". In 2020 I was asked to come over to the beautiful town of Jonesville to take on a position as a full-time patrolman. In my years as a Policeman and supervisor I have served as "Sergeant, Lieutenant, Captain, Chief and supervising the development of ergonomic systems.

Education

- Ferriday High Graduate (2010) – High Diploma
- CLTCC Community College (2010) – Maintenance Technician
- Louisiana State University (2017) – Veterinary Medicine
- Stratford State University (2019) – Business Manager/ Administration
- Louisiana State P.O.S.T VPD/CPSO Training Academy (2010) - POST Council With 80 hours of Class work. And Taser Certified, Firearm Certified, Radar Certified, Defensive Certified.

Experience

Teacher, Maintenance, Veterinary Medicine and Policeman

- Implement age- appropriate reading, writing, and mathematics curriculum through the application of creative and innovative learning methods
- Created safety training program for new maintenance procedures and implemented first training class
- Responsible for daily operation, high-volume, profit management as well as setting monitoring, and goals.
- Interviewed, hired, developed, evaluated, coached and counseled employees.
- Satisfied and ensuring the daily shift ran smoothly
- Administer oral and injectable medication and immunization by applying proper techniques, ensuring a comfortable patient environment.
- Investigate incidents, including domestic violence, theft, collisions and assaults

- Leveraged crisis intervention training to successfully

Skills

Certified TA

CPR and First Aid Certified

Computer/ Microsoft Word

Quick - DP

- | | | |
|-------|-----|------|
| 1 | 4 | 2021 |
| Month | Day | Year |

Title Owner

Work Order	DATE	ROAD/AREA	Task	Description
120920.01	12/9/2020	FOREST ROAD	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	COUNTRY MEADOWS	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	ROKOFEE ROAD	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	MINORCA ROAD	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	SOUTH WIND ROAD	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	AIRPORT ROAD	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	TWIN OAKS	ROADS - GRADING	BLADE ROAD
120920.01	12/9/2020	TEMPLE ROAD	ROADS - GRADING	BLADED 1/2 TEMPLE AND SPREADED 20 YD OF 610
120920.01	12/9/2020	Shop	SHOP WORK	TRAVEL TIME TO AND FROM ROADS THAT WAS BLADED
120920.02	12/9/2020	MINORCA ROAD	ROADS - MISC	20 YDS OF PIT RUN PATCH HOLES AND CHECK ROADS
120920.02	12/9/2020	LUKE MARTIN ROAD	ROADS - MISC	DRAIN WATER OFF ROAD
120920.02	12/9/2020	BOB RIFE ROAD	ROADS - MISC	DRAIN WATER OFF ROAD
120920.02	12/9/2020	Shop	SHOP WORK	TRAVEL TIME TO AND FROM
120920.03	12/9/2020	TEMPLE ROAD	ROADS - REPAIR	MAKE REPAIRS TO TEMPLE ROAD
120920.03	12/9/2020	TEMPLE ROAD	CULVERTS - MISC	INSTALL CULVERT
120920.04	12/9/2020	PEALE CROSS ROAD	MOWING	CUTTING BRANCHES
120920.04	12/9/2020	HART YOUNG ROAD	MOWING	CUTTING BRANCHES
120920.05	12/9/2020	MONTEREY	SHOP WORK	CHECK ROAD TRAVELING TO DUMPSTER TO PEALE CROSS TO AND FROM HART YOUNG
120920.06	12/9/2020	TEMPLE ROAD	HAULING MATERIAL	HAULED 3 LOADS OF 610 TO TEMPLE
120920.06	12/9/2020	Shop	HAULING EQUIPMENT	MOVED TRACK HOE TO HWY 15 AND TRAVEL TIME
120920.07	12/9/2020	PEALE CROSS ROAD	MOWING	CUTTING BRANCHES ON PEALE CROSS
120920.07	12/9/2020	MONTEREY	ROADS - MISC	CHECKING ROADS
121020.01	12/10/2020	POOLE ROAD - FERRIDAY	HAULING MATERIAL	WORKED AT THE SHOP
121020.02	12/10/2020	HERBERT CROUCH ROAD	MOWING	TRIMMING LIMBS
121020.02	12/10/2020	POOLE ROAD - MONTEREY	MOWING	TRIMMING LIMBS
121020.02	12/10/2020	Shop	SHOP WORK	TRAVELING TIME TO AND FROM
121020.03	12/10/2020	POOLE ROAD - MONTEREY	MOWING	TRIMMING LIMBS
121020.04	12/10/2020	BODARK ROAD	ROADS - GRADING	GRADED AND REPAIR ROADS

Work Order	DATE	ROAD/AREA	Task	Description
121020.04	12/10/2020	Shop	SHOP WORK	TRAVELLING TIME TO AND FROM MOVED TO BODARK
121020.05	12/10/2020	POOLE ROAD - FERRIDAY	ROADS - GRADING	SERVICE HO18 AND TRAVEL TO SHOP
121020.05	12/10/2020	TEMPLE ROAD	ROADS - GRADING	GRADE POOLE ROAD IN MONTEREY
121420.01	12/14/2020	T.J. RANCH	HAULING EQUIPMENT SHOP	HAULED 209 TONS OF 610 FROM TWO J RANCH TO THE
121420.02	12/14/2020	MONTEREY	ROADS - MISC	CHECKING ROADS AND DRAINAGE THROUGH OUT MONTEREY AREA
121420.02	12/14/2020	HAPHAZARD ROAD	DEBRIS REMOVAL	REMOVED TREE ON HAPHAZARD
121420.02	12/14/2020	AMES ROAD	DEBRIS REMOVAL	REMOVED TREE ON HAPHAZARD
121420.02	12/14/2020	GORE ROAD	DEBRIS REMOVAL	REMOVED TREE ON HAPHAZARD
121420.03	12/14/2020	MONTEREY	ROADS - MISC	CHECKING ROADS THROUGH OUT MONTEREY FERRIDAY ACME ARE AND ALSO CHECKING CULVERTS
121420.03	12/14/2020	Shop	SHOP WORK	CLEANED SHOP EMPTY TRASH MOPPED
121420.03	12/14/2020	Shop	SHOP WORK	TRAVEL TIME TO AND FROM
121520.01	12/15/2020	MONTEREY	SIGNS	CHECKING ROADS AND SIGN WORK IN THE MONTEREY AREA
121520.02	12/15/2020	TEMPLE ROAD	HAULING MATERIAL	15 YDS OF WASH GRAVEL
121520.02	12/15/2020	EVANS ROAD	HAULING MATERIAL	15 YDS OF WASH GRAVEL
121520.03	12/15/2020	AMES ROAD	DEBRIS REMOVAL	REMOVED TREE LIMBS AND DID SIGN WORK
121520.03	12/15/2020	HAPHAZARD ROAD	DEBRIS REMOVAL	REMOVED TREE LIMBS AND DID SIGN WORK
121520.03	12/15/2020	POOLE ROAD - FERRIDAY	DEBRIS REMOVAL	REMOVED TREE LIMBS AND DID SIGN WORK
121520.03	12/15/2020	FERRIDAY AREA	SIGNS	CHECKING SIGNS AND ROADS THROUGH FERRIDAY AREA
121520.03	12/15/2020	Shop	SHOP WORK	TRAVEL TIME TO THE SHOP
121520.04	12/15/2020	DOTY ROAD	HAULING MATERIAL	SPREAD 45 YDS OF 610
121520.04	12/15/2020	TOWNSEND LANE	HAULING MATERIAL	SPREAD 45 YDS OF 610
121520.04	12/15/2020	HAPHAZARD ROAD	HAULING MATERIAL	SPREAD 45 YDS OF 610

Work Order	DATE	ROAD/AREA	Task	Description
121520.04	12/15/2020	Shop		TRAVELING TIME TO AND FROM AIRPORT DOTY ROAD
121520.05	12/15/2020	POOLE ROAD - MONTEREY	HAULING EQUIPMENT	TOWNSEND LANE AND HAPHAZARD TO THE SHOP
121520.05	12/15/2020	J.J. PRUITT ROAD	MOWING	CLIPPING LIMBS
121520.05	12/15/2020	J.J. PRUITT ROAD	MOWING	CLIPPING LIMBS
121520.05	12/15/2020	FRAZIER ROAD	MOWING	CLIPPING LIMBS
121620.01	12/16/2020	MONTEREY	ROADS - MISC	CHECK ROAD AND TRIM LIMBS
121720.01	12/17/2020	MOOSE LODGE ROAD	MOWING	CLIPPING LIMBS AND AND DITCHES
121720.02	12/17/2020	J.J. PRUITT ROAD	MOWING	
122120.01	12/21/2020	CRESTVIEW DRIVE	CULVERTS - REPAIR FIXED CULVERT ON CRESTVIEW DR	
122120.01	12/21/2020	CRESTVIEW DRIVE	CULVERTS - REPAIR FIXED CULVERT ON CRESTVIEW DR	
122220.01	12/22/2020	VIDALIA AREA	CULVERTS - MISC	HAULED OLD CULVERT TO PAC MAN
122220.01	12/22/2020	VIDALIA AREA	CULVERTS - MISC	HAULED OLD CULVERT TO PAC MAN
122220.01	12/22/2020	BOB RIFE ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	BOB RIFE ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	MINORCA ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	MINORCA ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	TOWNSEND LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	TOWNSEND LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	TOWNSEND LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	TOWNSEND LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	HARBOR ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	HARBOR ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	HARBOR ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	HARBOR ROAD	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	ABRAHAM LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	ABRAHAM LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	ABRAHAM LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	ABRAHAM LANE	ROADS - MISC	FILLED POTNHOLES WITH COLD MIX
122220.01	12/22/2020	FERRIDAY AREA	ROADS - MISC	CHECK ROADS THROUGHT FERRIDAY AND VIDALIA AREA
122820.01	12/28/2020	MONTEREY		SMASHED DUMPSTER IN MONTEREY
122820.01	12/28/2020	GREEN ACRES STREET	DEBRIS REMOVAL - BEAVER DAMN ON GREEN ACERS	
122820.01	12/28/2020	POOLE ROAD - MONTEREY	SIGNS	PUT SIGNS OUT
122820.01	12/28/2020	WASHINGTON HEIGHTS	CULVERTS - CLEAN CLEAN OUT CULVERT	
122820.01	12/28/2020	CONCORDIA PARK	CULVERTS - CLEAN CLEAN OUT CULVERT	

CORRESPONDANCE
FROM
BOARDS &
COMMITTEES

Concordia Parish Recreation District #1
P.O.Box 107
Ferriday, Louisiana 71334

2021

Tentative meeting dates

January 21

February 18

March 18

April 15

May 20

June 17

July 15

August 19

September 16

October 21

November 18

December 16

Bobby Madison, Sr., Chairman
Ahren Williams, Co-chairman
Glenn Henderson, Board member
Dorothy Loyd, Board member
Connie Adair, Board member
Email: cprd1ferriday@yahoo.com

Concordia Parish Recreation District #1
P.O.Box 107
Ferriday, Louisiana 71334

Connie Adair
118 Peach Street
Ridgecrest, LA 71334
479.856.1961
bjsgrannie@yahoo.com
expires 09/11/2021

Myisha Davis, Attorney
P.O.Box 873
Ferriday, LA 71334
318.758.4089
mydavis4795@yahoo.com

Glenn Henderson
107 Lazy Circle
Ferriday, LA 71334
601.870.4016
ksghend0760@yahoo.com
expires 09/11/2024

Chryl Smith-Lee, Secretary
P.O.Box 1862
702 Tennessee Avenue
Ferriday, LA 71334
225.718.0908
chrylda1@yahoo.com

Dorothy Loyd
100 Woodmount Road
Ferriday, LA 71334
318.719.0684
expires 09/11/2020

Meeting location:
Town of Ferriday City Hall
1116 2nd Street
Ferriday, LA 71334

Meeting date:
3rd Thursday of each month

Bobby Madison, Sr. - Chairman
P.O.Box 535
3656 Hwy 65N
Clayton, LA 71326
318.719.1796
chiefbobby89@yahoo.com
expires 09/11/2023

Meeting time:
6:00 P.M.

Ahren Williams – Co-Chairman
2198 Hwy 65
Ferriday, LA 71334
601.807.5381
claymacproductions@hotmail.com
expires 11/30/2022

A. Michelle Ferguson, CPA, CGMA
1840 E.E. Wallace Boulevard North
Ferriday, LA 71334
318.757.9393
mferguson@fergusoncpa.org

Bobby Madison, Sr Board member
Dorothy Loyd Board member
Glenn Henderson Board member
Ahren Williams Board member
Connie Adair Board member
Email: cprd1ferriday@yahoo.com

Regular meeting of Concordia Waterworks District No. 1, November 17, 2020.

Meeting called to order at 7:00 p.m., Jean Fairbanks presiding.

INVOCATION: Warren Enterkin

ROLL CALL: All commissioners present

VISITORS: Wanda Banks; Charles Renfrow, Manager; Randall Butts; Janice Ford

Mike Sanders made a motion to adopt as written the minutes of the October 17, 2020 board meeting. Warren Enterkin seconded and motion carried.

Wanda Banks spoke with the board of commissioners about her high water bill under the name of Zellen Smith at 447 Concordia Park Dr. Ms. Banks requested an adjustment to her bill for high water usage in the amount of \$1,378.70 for the October 1, 2020 water bill. No action taken as Ms. Banks left the meeting.

Discussion on the generator at the water treatment plant. A new breaker was installed, at no cost, the breaker was covered by the warranty.


Warren Enterkin made a motion to approve the November 2020 monthly bills and purchase orders. Catherine Cartwright seconded and motion carried.

Catherine Cartwright made a motion to adopt the October 2020 monthly budget. Mike Sanders seconded and motion carried.

Don Linder made a motion to approve the payment to Delta Fuel for the October 2020 fuel bill in the amount of \$1,207.03. Warren Enterkin seconded and motion carried.

Mike Sanders made a motion to reimburse Janice Ford the amount of \$330.00 for the FCC license KNAR592, paid by her credit card. Catherine Cartwright seconded and motion carried.

Mrs. Fairbanks, President, declared the meeting over at 7:36 p.m.


PRESIDENT


SECRETARY

DEC 18 2020

Concordia Fire Protection District #2

413 Airport Road
P. O. Box 1150
Vidalia, LA 71373
318 336-4658

January 4, 2021

Concordia Parish Police Jury
4001 Carter Street, Rm 1
Vidalia, LA 71373

RE: CFPF#2 Meeting held December 17, 2020

To Police Jury Members:

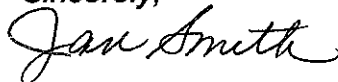
The Concordia Fire District Board addressed your letter dated December 3, 2020, in their special called meeting on December 17, 2020.

In response to the hiring/termination policies and procedures: to the best of our knowledge there is no written policy. It has been the policy of the Fire Board to allow the fire chief the authority to hire/terminate as he deemed fit. He has always updated the Fire Board on personnel matters at the monthly meeting. We are, however, researching past minutes since the formation of the Fire District and in the process of compiling a Policy and Procedure handbook to cover such matters. Once it has been completed and approved by the board, we will forward a copy to you.

As per your request, I am enclosing a copy of the Accounting Policies and Procedures which will also be updated this year. I can also provide you a copy of the Employee Rules and Regulations Handbook if you would like.

Please do not hesitate to contact us if you have need of additional information.

Sincerely,



Jan Smith
Secretary/Treasurer

Chairperson

*Harvey Cowan
Vice-Chairman*

*Virgil Barnes
Board Member*

*Doyle Bryan
Board Member*

*Dempsey Hillen
Board Member*

*Vick Brown
Fire Chief*

*Jan Smith
Secretary/Treasurer*