

Public Meeting Information / Criteria:

If you have requested to be placed on the agenda for a public Concordia Parish Police Jury meeting, please complete the registration form and submit with any relative documents that may be shared or referenced in your statement. This may include handouts or bullet points to the items you wish to address.

Per statutes, a formal agenda must be posted no less than 24 business hours before the meeting. Our Jurors receive a detailed agenda packet the week prior to the meeting to review. Your request and information must be received by the first or third Monday of each month to be placed on the agenda and allow for information to be distributed before the upcoming meeting.

The Jurors wish to acknowledge anyone who requests to speak in an open format. We ask that you limit all statements to ten minutes. This will allow you to be heard and give time for the Jurors to ask questions or address any matters at hand without prolonging the meeting.

For questions, further information, or requests, please contact the Concordia Parish Police Jury office at 318-336-7151 or by email at info@conppj.org.

Adopted/Revised: 04-09-2018

PUBLIC MEETING REGISTRATION FORM

NAME:

POSITION/TITLE:

ORGANIZATION:

CONTACT INFO:

ADDRESS:

PHONE:

EMAIL:

DESCRIPTION OF TOPIC TO ADDRESS:

*(*Any handouts/documents must be received by the Parish one full week prior to the meeting)*

WILL HANDOUTS BE ISSUED?

(Please attach to this document)

MEETING DATE REQUESTED:

(Meetings are held the 2nd & 4th Monday of each month)

FOR PARISH USE:

RECEIVED BY:

DATE:

NOTES: