

**PARISH POLICE JURY  
REGULAR MEETING  
July 23, 2018  
6:00 P.M.**

The Police Jury of Concordia Parish met this day in regular session convened. There were present the following members:

President:	Jimmy Wilkinson
Members:	Carey Cook, Willie Dunbar, Jimmy Jernigan, Joseph Parker, Sr, Adam Probst, Whest Shirley
Absent:	Jerry Beatty and Red Tiffie
Secretary Treasurer:	Sandi T. Burley
Invocation:	Mr. Cook
Pledge of Allegiance:	Mr. Jernigan

A motion was made by Mr. Parker seconded by Mr. Probst to approve the minutes of the regular meeting of July 9, 2018 as mailed. Motion carried.

Mr. Wilkinson introduced Mr. Jim Graves who shared that the \$34.6 million loan packet with the USDA has been sent to Washington, DC and should take about 14-21 days to review before receiving approval. Mr. Graves shared that they have received three inquiries into purchasing what would become the “old” hospital. Mr. Graves then presented Mr. Deshotel of Grace Hebert Architects and Mr. Brennen Womack of Womack Construction to the Jurors to discuss the layout and plans for new Riverland Hospital. Mr. Deshotel shared that safety and security measures were the focus of the new design. Mr. Womack shared that job fairs have been conducted and around 100 applications have been received for jobs with the contractor and any sub-contractors. Mr. Womack explained that the project should take about sixteen months after breaking ground to complete. The new hospital will consist of 25 inpatient beds and 2 operating rooms along with outpatient clinical services. Further discussion ensued and Mr. Wilkinson thanked all for coming and explaining the new hospital project. No action was needed by the Jurors.

On a motion by Mr. Shirley seconded by Mr. Parker a motion to pass Resolution 18-12 to enter into an agreement with John Young and Associates and permission for President Wilkinson to execute the contract. The Concordia Parish Police Jury will join other Parishes represented by Mr. Young to enter into litigation against opioid providers. There is no cost to the Parish for Mr. Young to represent us unless a settlement in our favor is achieved. Motion carried unanimously.

Mr. Wilkinson discussed again the open position on the Atchafalaya Board brought about by the resignation of Mr. Glen McGlothin. Many have called showing interest, but no applications have been submitted to be reviewed. He asked the Jurors and members of the audience to reach out to their constituents to seek someone for this position. No action taken by the Jurors.

The Concordia Communications Board submitted a letter to re-appoint three of its members whose term is approaching expiration. A motion was made by Mr. Shirley seconded by Mr. Parker, to re-appoint Jerry King, Jack Crane, and Bobby Sheppard to the board. Motion carried unanimously.

Over the last year, the Legislative Auditors have implemented and revised a list of policies, procedures, and best practices to be implemented by the Parish. New and revised policies and procedures were distributed to the Jurors prior to the meeting to review and discuss. These were 1) Bank Account Monitoring and Tracking Procedures; 2) Procedures for Issuing & Using Credit Cards; 3) Procedures for Hiring New Employees; 4) Budgets: Preparation/Adopting/Amending; and 5) General Accounting Practices. A motion was made by Mr. Cook seconded by Mr. Parker to adopt the policies as presented. Motion carried 7-1 with Mr. Dunbar voting nay as he had not yet reviewed the policies.

Open projects of the Parish were next for discussion.

Brushy Bayou – Survey has been completed. Permits are being completed to submit to USACE for further review and approval.

ADA Lift – The project is on schedule and should be completed by the end of August.

Courtroom Renovation – The documents and blue prints have been sent to Baton Rouge for further review and approval. Once review is approved, the project can proceed with bids for scope of work to start.

Washington Heights – Mr. Schulz has located the Hudnall's who are willing to donate the land to complete the project. No legal description of the land can be located so a survey is being conducted to map the location to proceed with the project. The deadline for submitting all documents to LCDBG is October 5<sup>th</sup>. Once the project has been approved to proceed, actual engineering and construction work can begin.

Public Health Building Renovation – This project was part of a 2014 Capital Outlay grant. The Parish had received notice that funds still remained from the grant. After Ms. Burley attended a capital outlay training in Baton Rouge, she was told the grant is in a stage five, non-cash status. The Parish must wait until the funding receives a stage one status to move forward.

No action taken by the jurors.

Under ordinance violations – a motion was made by Mr. Jernigan seconded by Mr. Probst to site the following addresses for nuisance violations:

302 Shady Acres; Lot 95 Belle Grove; Lance Moor property on North Grove; 173 Burl Roberts  
Motion carried.

Mr. Parker made a motion seconded by Mr. Probst to have a letter sent to the Sheriff's office regarding abandoned vehicles being tagged as nuisance violations to have removed. Motion carried.

Under the Secretary/Treasurers report, Ms. Burley further explained the continued task of updating the policies and procedures as required by the Legislative Auditors. Ms. Burley also reminded the Jurors that she would be attending an OPAO conference for the remainder of the week. Just prior to the meeting, notice was received by GOHSEP that the corrective action plan from the March audit was accepted and certified for completion and compliance.

No requests were needed by the Superintendent for materials. Mr. Wilkinson discussed the new work order list that was distributed to the Jurors. A spreadsheet has been implemented to track open work orders and those completed since the last meeting. Prior to each meeting this will be revised to keep the Jurors updated on the status of work orders in their district.

Mr. Wilkinson also asked Mr. Pugh to look at a ditch at 632 Belle Grove that needs cleaning out and Mr. Dunbar asked that an area on Leroy Williams Road be looked at for a sinking issue.

Under Correspondence, the agenda and minutes for 7/12 Recreation #3 meeting, 6/12 Fire District #2 meeting minutes, and Recreation District #1 6/21 minutes were distributed. Mr. Paul Hargrave of Metro Service Group addressed the Jurors by asking to donate school supplies to give back to the kids in the Parish. The Jurors were grateful of the generous offer.

There being no further business to discuss, a motion was made by Mr. Dunbar seconded by Mr. Parker to adjourn. Motion carried.

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Sandi T. Burley, Secretary Treasurer